

# June 5, 2024

## Agenda

*Lord's Prayer  
Pledge of Allegiance*

---

9:30 a.m. RFD Opening – Software Enterprise – HR  
10:00 a.m. Bid Opening – Classroom Renovation – Tuscarawas County Jail

---

Approve Minutes

Declare Obsolete – Office Equipment – Law Library

Approve 2<sup>nd</sup> Half of Year Budget for 2024 – Job & Family Services

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION WEDNESDAY, THE 5<sup>th</sup> DAY JUNE, 2024 WITH THE FOLLOWING MEMBERS PRESENT:

Kristin Zemis  
Greg Ress  
Chris Abbuhl

Commissioner Kristin Zemis presiding.

*The Lord's Prayer was said.  
The Pledge of Allegiance was said.*

### **RESOLUTION (524-2024) APPROVE MINUTES**

It was moved by Commissioner Abbuhl, seconded by Commissioner Ress, to approve the minutes from the June 3, 2024 meeting as written.

**VOTE:** Kristin Zemis, yes;  
Greg Ress, yes;  
Chris Abbuhl, yes;

### **RESOLUTION (525-2024) OBSOLETE PROPERTY – OFFICE EQUIPMENT – LAW LIBRARY**

It was moved by Commissioner Ress, seconded by Commissioner Abbuhl, to declare, as obsolete for the use for which it was acquired in accordance to Ohio Revised Code 307.12 (B).

Swingline paper shredder    No longer works    Electronic recycling

The items will be disposed of in accordance to ORC.

**VOTE:** Kristin Zemis, yes;  
Greg Ress, yes;  
Chris Abbuhl, yes;

### **RESOLUTION (526-2024) APPROVE 2<sup>ND</sup> HALF OF YEAR BUDGET FOR 2024 - JFS**

It was moved by Commissioner Abbuhl, seconded by Commissioner Ress, to approve the following 2<sup>nd</sup> half of year Budget for 2024:

The following **General Fund Budget Appropriations** were approved out of Committee and will be placed on the next Commissioner agenda for resolution & approval

FUND	DEPARTMENT / DESCRIPTION	FIRST HALF APPROVED 2024 AMOUNT	June 6, 2024
			2ND HALF APPROVED 2024 AMOUNT
AOO 340	Public Assistance	221,157.00	1,766.00
AOO 310	Child Welfare	1,575,669.50	2,323,454.32
<b>TOTAL GENERAL</b>		<b>\$ 1,796,826.50</b>	<b>2,325,220.32</b>

The following **Non-General Fund Budget Appropriations** were approved out of Committee and will be placed on the next Commissioner agenda for resolution & approval

FUND	DEPARTMENT / DESCRIPTION	APPROVED 2024 AMOUNT	June 6, 2024
			2ND HALF APPROVED 2024 AMOUNT
HOO 1140	Public Assistance	2,996,865.71	2,468,559.53
HOO 1145	Public Social Services	1,858,106.50	2,068,104.04
SOO 1390	Childrens Services Board	3,960,891.50	3,528,979.27
<b>TOTAL NON-GENERAL</b>		<b>\$ 8,815,863.71</b>	<b>8,065,642.84</b>

**VOTE:** Kristin Zemis, yes;  
Greg Ress, yes;  
Chris Abbuhl, yes;

**DISCUSSION: 2<sup>ND</sup> HALF OF YEAR BUDGET FOR 2024 – JOB & FAMILY SERVICES –**  
*Commissioner Ress thanked Mellissa Clark, HR Specialist/Budget Director for her work on this. Your work is really appreciated with all of the thought and challenges involved in putting budgets together. Commissioner Abbuhl also thanked Mellissa on her budgetary work. Until we get a clear understanding of the whole financial situation, there will continue to be challenges as we move forward.*

**RESOLUTION (527-2024) PAY BILLS**

It was moved by Commissioner Ress, seconded by Commissioner Abbuhl, to approve payment for the following bills:

**Meeting Date - June 5, 2024**

**American Rescue Plan Act**

Julian & Grube	May 2024 Services	\$697.50	
			\$697.50

**Auditor**

Treasurer, State of Ohio	LGS Audit	\$8,085.00	
Treasurer, State of Ohio	Performance Audit/May 2024	\$2,915.10	
US Postal Service	PO Box Rent 7/1/24-6/30/25	\$400.00	
			\$11,400.10

**Clerk of Courts**

Twin City Chamber	Rent	\$250.00	
			\$250.00

**Commissioners**

Brandywine Valley Dev	Royalty Sharing	\$166.25
Frontier	Service	\$69.70
Liberty Distributors Inc	Supplies	\$502.50
Lowes	RR Proj/Sheriff/Cabinet	\$151.99

Mastercard	Travel Expense	\$116.63	
Pitney Bowes Reserve Account	Postage	\$20,000.00	
			\$21,007.07
<b>Common Pleas</b>			
MNJ Technologies	License Fee	\$804.00	
MNJ Technologies	License Fee	\$1,608.00	
			\$2,412.00
<b>Community &amp; Economic Development</b>			
Sunday Creek Horizons	June 2024 Retainer	\$6,000.00	
Tusc Co Treasurer	Dome Bond Interest	\$21,694.05	
Tusc Co Treasurer	Dome Bond Principal	\$10,693.98	
			\$38,388.03
<b>Community Corrections</b>			
Ziegler Tire	Tires	\$631.40	
			\$631.40
<b>Coroner</b>			
Catherine Clarke	May Travel Reimbursement	\$761.14	
Cuyahoga County Medical Exam	Services	\$2,000.00	
Frontier	Service	\$188.65	
Jeffrey Cameron	May Travel Reimbursement	\$165.60	
Rachel Fetty	May Travel Reimbursement	\$1,626.63	
			\$4,742.02
<b>Dog &amp; Kennel</b>			
Fairfield Computer Services LLC	Mthly Software Fee	\$200.00	
Humble Creatures Vet Clinic	Services	\$393.00	
Scott's Lawn Care	Services	\$375.00	
			\$968.00
<b>EMA</b>			
Tusc Co Sheriff's Office	Fuel	\$45.77	
Tusc Co Sheriff's Office	Fuel	\$53.44	
			\$99.21
<b>Engineer</b>			
Advance Auto Parts	Parts	\$305.46	
Columbus Equipment Co	Parts	\$3,239.07	
Dynamic Hydraulic Services Co LLC	Parts	\$600.52	
Gemstone Gas & Welding Supplies	Supplies	\$127.00	
Holmes Oil Distributing	Supplies	\$114.75	
Kalida Truck Equipment Inc	Parts	\$455.41	
Lowes Business Account	Supplies	\$241.78	
Ohio Machinery	Parts	\$176.26	
Snyder Brothers Sales & Service	Parts	\$231.79	
Stony Point Supply	Supplies	\$1,468.85	
Ziegler Bolt & Nut House	Supplies	\$120.00	
			\$7,080.89
<b>Human Resources</b>			
Mastercard	Membership Fee	\$264.00	
			\$264.00
<b>Information Technology</b>			
MNJ Technologies	Server License Fee	\$73.00	
			\$73.00
<b>JFS - S00</b>			
Amazon Capital Services	Individual Living	\$545.78	
Dr Nicholas Varrati MD	D Test	\$75.00	
Interpreters XP LLP	Interpreter	\$662.04	
Kelli Jo Arndt dba Moving Forward...	Medical	\$400.00	
Monique Bailey - Et/Al	AA & SAMS	\$18,963.35	
			\$20,646.17

**Law Library**

Matthew Bender & Co Inc	Subscription Fee	\$1,262.58	
			\$1,262.58

**Sheriff**

CLP Services	Rental	\$135.00	
Dutch Creek Foods	Supplies	\$1,271.20	
Kimble Company	Services	\$68.06	
Lowe's	Supplies	\$444.01	
Nickles Bakery	Supplies	\$1,076.46	
RJ Wright & Sons	Gasoline	\$3,640.14	
Staples	Supplies	\$219.61	
US Bank	Copier Contract	\$89.66	
			\$6,944.14

**Southern District**

M&K Engraving	Supplies	\$45.00	
			\$45.00

**Treasurer**

Tusc Co Recorder	Services	\$38.00	
	PO Box Rent 7/1/24-		
US Postal Service	6/30/25	\$256.00	
			\$294.00

**GRAND  
TOTAL \$117,205.11**

**VOTE:** Kristin Zemis, yes;  
Greg Ress, yes;  
Chris Abbuhl, yes;

**RESOLUTION (528-2024) RECESS**

It was moved by Commissioner Abbuhl, seconded by Commissioner Res to recess at 9:06 a.m., for the purpose of the Software Enterprise Proposal and RFP opening.

**VOTE:** Chris Abbuhl, yes;  
Kristin Zemis, yes;  
Greg Ress, yes;

*Commissioner Zemis called the meeting out of recess at 9:30 a.m. and back into Regular Session.*

**RESOLUTION (529-2024) ADVISEMENT – SOFTWARE ENTERPRISE - HR**

It was moved by Commissioner Abbuhl, seconded by Commissioner Ress, to take the proposals and RFPs for the software enterprise under advisement.

Proposals Received in response to RFP for Software Enterprise									
	Response	Response	Response	Response	Response	Response	Response	Response	Response
	#1	#2	#3	#4	#5	#6	#7	#8	#9
Vendor Name	<b>Open Gov</b>	<b>Oracle America Inc.</b>	<b>Clear Gov</b>	<b>Software Solutions</b>	<b>X-Soft</b>	<b>BS &amp; A Software</b>	<b>Neo Gov</b>	<b>Tyler Technology</b>	<b>UKG</b>
Submitted by Deadline	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
5 Originals / USB	Yes Yes	Yes Yes	Yes Yes	Yes Yes	Yes Yes	Yes Yes	Yes Yes	Yes Yes	Yes Yes
Signature Form	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Sealed Quote	Yes	Yes	*	*	Yes	Yes	*	*	Yes
<i>The above submissions were received by the deadline, sealed and opened in the June 5, 2024 public meeting. The submissions noted with * indicated their price structure is included in Section 7</i>									

**VOTE:** Kristin Zemis, yes;  
Greg Ress, yes;  
Chris Abbuhl, yes;

**RESOLUTION (530-2024) ADVISEMENT – CLASSROOM RENOVATION – TUSCARAWAS COUNTY JAIL**

It was moved by Commissioner Ress, seconded by Commissioner Abbuhl, to take the bids for the classroom renovation at the Tuscarawas County Jail under advisement.

**TUSCARAWAS COUNTY SHERIFF'S JAIL CLASSROOM**

**TUSCARAWAS COUNTY**

**BID TABULATION**

**June 5, 2024 @ 10:00 a.m.**

**Architect's Estimate \$150,000**

<b>BIDDER</b>	<b>BASE BID</b>	<b>ALTERNATE G-1</b>	<b>BOND</b>
Benchmark Construction	\$158,744.00	\$14,120.00	<b>X</b>
Gor-Con Construction	\$159,735.00	\$14,120.00	<b>X</b>

**VOTE:** Kristin Zemis, yes;  
Greg Ress, yes;  
Chris Abbuhl, yes;

**RESOLUTION (531-2024) ADJOURN**


It was moved by Commissioner Ress, seconded by Commissioner Abbuhl, to adjourn at 10:03 a.m. to meet in Regular session Monday, the 10th day of June, 2024.

**VOTE:** Chris Abbuhl, yes;  
Kristin Zemis, yes;  
Greg Ress, yes;

*We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.*

  
\_\_\_\_\_  
Kristin Zemis

  
\_\_\_\_\_  
Greg Ress

  
\_\_\_\_\_  
Chris Abbuhl

  
\_\_\_\_\_  
Attest: Rhonda Jordan, Clerk