

May 6, 2024

Agenda

Lord's Prayer
Pledge of Allegiance

Suspend Minutes

Approve Before/After Expenditures

Approve Inter-fund Transfer/Advance

Approve Supplemental Appropriation

Approve Transfer of Funds

Approve LEPC Appointment- K. Stanley

Approve Architectural Services Agreement – Widder – Jail Shower Renovation

Approve Treasurer's Investments – April 2024

Approve Out of County Travel- EMA

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION MONDAY, THE 6TH DAY OF MAY, 2024 WITH THE FOLLOWING MEMBERS PRESENT:

Kristin Zemis
Greg Ress

Commissioner Kristin Zemis presiding.
Commissioner Abbuhl was absent while attending the NACo Western Interstate Regional Conference representing the County Commissioners Association of Ohio, as President.

The Lord's Prayer was said.
The Pledge of Allegiance was said.

RESOLUTION (435-2024) SUSPEND MINUTES

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to suspend the minutes from the April 29, 2024, meeting.

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Chris Abbuhl, absent;

RESOLUTION (436-2024) BEFORE/AFTER EXPENDITURES

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to approve the following before/after expenditures:

VENDOR	OFFICE	AMOUNT
Ohio Alcohol Monitoring Systems, LLC	Community Corrections	\$6748.00

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Chris Abbuhl, absent;

RESOLUTION (437-2024) INTER-FUND TRANSFER/ADVANCE

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to approve the following inter-fund transfer/advance as per State Auditor’s recommendation:

From: County General to Public Assistance (May Mandated Share) \$18,429.75

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Christ Abbuhl, absent;

RESOLUTION (438-2024) SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Water & Sewer	E-1300-P300-P16	E-1300-P000-P20	\$5,153.00	To cover bad debts
Water & Sewer	E-1310-P000-P34	E-1310-P000-P30	\$4,522.79	Workers Comp
Water & Sewer	E-1300-P300-P16	E-1300-P000-P14	\$4,220.73	Workers Comp
Juvenile Court	E-1700-T022-T20	E-1700-T022-T12	\$600.00	Training

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Chris Abbuhl, absent;

RESOLUTION (439-2024) TRANSFER OF FUNDS

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to approve the following transfer of funds:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Common Pleas	E-1810-T035-T10	E-1810-T035-T13	\$825.72	Transfer to County General

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Chris Abbuhl, absent;

RESOLUTION (440-2024) APPOINT LEPC MEMBER- STANLEY

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to approve the appointment of Kami Stanley to the Local Emergency Planning Committee (LEPC). The term began April 26, 2024 and will end August 9, 2025.

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Chris Abbuhl, absent;

RESOLUTION (441-2024) APPROVE PROPOSAL – JAIL SHOWER RENOVATION- BA WIDDER ARCHITECTURAL SERVICES

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to approve the following proposal submitted by Bruce Widder of BA Widder Architectural Services, as recommended by Orvis Campbell, County Sheriff, and approved as to form by Kristine W Beard, Assistant County Prosecutor.

PROPOSAL

April 17, 2024

SERVICES ARE PROPOSED TO: Tuscarawas County Commissioners

PROJECT NAME: #23-2200 Jail Shower Renovation

:

B. A. Widder Architectural Services, LLC proposes to furnish the following to complete the above named project:

- 1. Architectural and Engineering Drawings for Construction, Permits and Bids.
- 2. Field observation.
- 3. Submittal Review.
- 4. Permit fees and legal work by owner.
- 5. One revision to preliminary layout.

All of the above work to be completed in a substantial and workmanlike manner for the total estimate of: Time and Material

Any additional work or revisions can be completed on a per hour basis (Architect \$165/hour, Designer(s) \$95/hour, Field Inspector \$75/hour), plus materials and equipment.

Payments to be made each month as the work progresses to the value of ONE HUNDRED (100%) per cent completed. The entire amount of the contract to be paid within 30 days after substantial completion. 1 1/2% per month will be charged on unpaid invoices 30 days after date of invoice.

Any alteration or deviation from the above specifications involving extra cost of material or labor will only be executed upon written orders for the same, and will become an extra charge over the sum mentioned in this contract. All agreements must be in writing.

Respectfully submitted,

B. A. WIDDER ARCHITECTURAL SERVICES, LLC
407 4TH STREET NW SUITE B
NEW PHILADELPHIA, OH 44663

ACCEPTANCE:

Please sign below to accept this proposal and to authorize B. A. Widder Architectural Services, LLC to proceed with this project as indicated above.

Agreed to by:

B. A. Widder Architectural Services, LLC


Signed: Bruce A. Widder

4/29/2024
Date

Kristin Zemis


Signature

5/6/2024
Date

Approved as to form


Kristine W. Beard, Assistant County Prosecutor

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Chris Abbuhl, absent;

RESOLUTION (442-2024) APPROVE TREASURER'S INVESTMENTS- April 2024

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to approve the Treasurer's Investments for April 2024, as submitted by Jeff Mamarella, County Treasurer.

Jeffery S. Mamarella
Tuscarawas County Treasurer
P.O. Box 250
New Philadelphia, OH 44663
Phone (330) 365-3254 • Fax (330) 365-3259

May 2, 2024

Tuscarawas County Commissioners
125 East High Avenue
New Philadelphia, OH 44663

Commissioners:

As provided by Section 135.35(L)(5) of the Ohio Revised Code, please be advised of the investments made by the Tuscarawas County Treasurer's Office during the month of **April, 2024.**

April Depository and Investment income received is: \$407,409.45. This brings the cumulative interest total as of April 30th to \$1,600,602.62. The estimated investment income for 2024 is \$3,000,000.

Monthly Investment Total = \$79,188,664.93

Balance in Checking Acct. – JPMorgan Chase \$4,837,564.08 Huntington \$1,183,662.74

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cc: Tuscarawas County Auditor, Prosecutor, Clerk of Courts, Recorder

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Chris Abbuhl, absent;

RESOLUTION (443-2024) OUT OF COUNTY TRAVEL – EMA

It was moved by Commissioners Ress, seconded by Commissioner Zemis to approve the following travel request as submitted by Jennifer James, EMA Director:

DATE: June 13-14, 2024
LOCATION: Pickerington, OH
ATTENDEES: Jenn James & Kami Stanley
USING COUNTY VEHICLE: yes (222 miles)
EXPENSE: \$540

Meals \$140
Hotel \$400
TOTAL \$540

REASON: Emergency Management Association of Ohio offering Emergency Fundamentals course.

VOTE: Kristin Zemis, yes;
Greg Ress, yes;
Chris Abbuhl, absent;

RESOLUTION (444-2024) PAY BILLS

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to approve payment of the following bills:

Meeting Date - May 6, 2024

911

Frontier	Service	\$284.44	
Ohio State Highway Patrol	LEADS	\$600.00	
			\$884.44

American Rescue Plan Act

ADAMHS Board Tusc Co & Carroll Co	Treatment Reimb/App #8	\$153,222.40	
ADAMHS Board Tusc Co & Carroll Co	Treatment Reimb/App #8	\$47,223.53	
Julian & Grube	ARPA Consulting 3/2-4/30/24	\$179.66	
Julian & Grube	ARPA Consulting 3/2-4/30/24	\$1,140.34	
United Way - Tusc Co	Img Library Reimb/Proj #118	\$10,000.00	
			\$211,765.93

Auditor

Harris Computer Systems	OWF - Jun - Support	\$2,421.66	
Harris Computer Systems	OWF - July - Support	\$2,421.66	
Harris Computer Systems	ESS - July '24	\$622.84	
Treasurer State of Ohio	Performance Audit/Apr 2024	\$6,326.30	
Treasurer State of Ohio	LGS Audit/Apr 2024	\$5,010.00	
			\$16,802.46

Child Support

Action NOW Pest Control	Mthly Services	\$45.00	
CBTS	Mthly Phone Charges	\$655.77	
ComDoc Inc	Copier Lease	\$166.95	
Dominion Energy Ohio	Gas Utility	\$156.78	
Embassy Suites Columbus	Travel Expense	\$144.00	
First Communications LLC	Service	\$14.44	
First-Citizens Bank & Trust Co	Copier Lease	\$374.11	
Go Shred Secure Doc Dest	Services	\$50.53	
Hyatt Regency Columbus	Travel Expense	\$704.00	
Staples	Supplies	\$157.38	
Total First Aid	Supplies	\$96.70	
Tusc Co Treasurer	2024 IV-D Contract	\$23,559.80	
Tusc Co Treasurer	2024 IV-D Contract	\$12,291.01	
Tusc Co Treasurer	2024 IV-D Contract	\$11,766.99	
			\$50,183.46

Clerk of Courts

First Federal	Fees/Service	\$101.00	
Frontier	Service	\$56.90	
Jeanne Stephen	Travel Expense	\$117.60	
Software Computer Group	Service	\$75.00	
Staples	Supplies	\$199.96	
Staples	Supplies	\$554.11	
Twin City Chamber	Lease	\$250.00	
VEIT	Service	\$240.14	
VEIT	Service	\$889.45	
			\$2,484.16

Commissioners

Brandywine Valley Development	Royalty Sharing/May 2024	\$166.25	
Dominion Energy	Gas Utility	\$524.68	
Dominion Energy	Gas Utility	\$471.04	

Dominion Energy	Gas Utility	\$1,103.19	
Dominion Energy	Gas Utility	\$136.08	
Frontier	Service	\$234.60	
Frontier	Service	\$234.60	
Frontier	Service	\$63.90	
Frontier	Service	\$1,253.51	
Frontier	Service	\$351.90	
Gardiner	Qtrly Prev Maint 5/24-7/24	\$6,640.50	
Independent Elevator	Qtrly Prev Maint	\$322.00	
Independent Elevator	Mthly Prev Maint	\$595.00	
John L Neininger	Humane Agent/Apr Salary	\$500.00	
Medicine Center - NP	Supplies	\$12.16	
Medicine Center - NP	Supplies	\$100.81	
MNJ Technologies	Equipment/Server/IT	\$3,835.00	
VEIT	Copier Contract	\$9.88	
			\$16,555.10
Common Pleas			
Elizabeth W Stephenson	Travel Reimbursement	\$130.80	
MNJ Technologies Direct Inc	Equipment	\$3,970.00	
MNJ Technologies Direct Inc	Equipment	\$2,210.00	
			\$6,310.80
Community & Economic Development			
East Central OH Bldg Authority	Small Business Plan Assist	\$1,966.13	
Sarah Dugger Fine Art & Textiles	Design Prep/Paint/Rendering	\$10,500.00	
Sunday Creek Horizons	May '24 Consulting Fee	\$6,000.00	
			\$18,466.13
Community Corrections			
OH Chief Probation Officers Assoc	Training Expense	\$3,500.00	
	Annual Support3/1/24-		
Step Mobile LLC	2/28/25	\$18,639.16	
Tusc Co Auditor	2021 Audit Costs	\$793.05	
			\$22,932.21
Coroner			
Axis Forensic Toxicology	Services	\$415.00	
Cuyahoga Co Medical Examiner	Services	\$4,000.00	
			\$4,415.00
Dog & Kennel			
AEP	Electric Utility	\$473.16	
	May 2024 Licensing		
Fairfield Computer Services LLC	Software	\$200.00	
Frontier	Service	\$130.59	
Humble Creatures	Services	\$700.00	
Scott's Lawn Care	Services	\$300.00	
Verizon Wireless	Service	\$35.10	
			\$1,838.85
EMA			
Jennifer James	Travel Reimbursement	\$130.32	
Kami Stanley	Travel Reimbursement	\$108.19	
Pitney Bowes Global Financial Service	Postage Machine Lease	\$86.42	
US Bank Equipment Finance	Copier Contract	\$98.59	
VEIT	Copier Contract	\$11.93	
Verizon Wireless	Service	\$203.46	
			\$638.91
Engineer			
AEP	Electric Utility	\$2,231.88	
Amazon Capital Services	Supplies	\$129.07	
Hyatt Place Columbus/OSU	Travel Expense	\$816.00	

Lowes Business Account	Supplies	\$452.99	
Mastercard	Supplies	\$501.90	
Verizon Wireless	Service	\$40.13	
			\$4,171.97
Human Resources			
Harris Local Government	July '24 Support License	\$161.38	
Harris Local Services	Jun/Jul'24 Support License	\$92.78	
Krugliak Wilkins Griffiths & Dougherty	Legal Services/BWC	\$1,931.25	
Krugliak Wilkins Griffiths & Dougherty	Legal Serv/BWC & TPA Qtrly	\$183.75	
PERC	PERC Prem 12/1/23-12/24	\$30,545.00	
VEIT	Coper Lease Charges	\$183.63	
			\$33,097.79
Information Technology			
OARnet	Service	\$270.00	
Staples	Supplies	\$22.87	
Staples	Supplies	\$55.35	
Staples	Supplies	\$1,285.52	
			\$1,633.74
JFS - H00			
Flynn of Ohio Inc	PRC/Rent	\$927.46	
Miguel Rodriguez	PRC/Rent	\$895.00	
Tusc Co Water & Sewer Dept	2 PRC	\$705.38	
US Postal Service	Postage for Machine	\$2,500.00	
Wells Fargo Financial Leasing	Copiers	\$611.98	
			\$5,639.82
JFS - S00			
Aaron & Chevelle Barger-Et/Al	AA & SAMS May 2024	\$18,528.62	
Alexiou Dental Arts	Medical	\$261.00	
Forensic Fluids Laboratories	D Testing	\$230.00	
Interpreters XP LLP	Services	\$575.08	
Madison Garlinger	Individual Living	\$414.62	
Ohio CSPC	Recoup Account	\$232.45	
			\$20,241.77
Juvenile/Probate			
ComDoc	Mthly Service Contract	\$52.69	
ComDoc	Mthly Service Contract	\$68.11	
Interpreters XP LLC	Services	\$260.00	
Kaylee Conroy Interpreting Services LLC	Services	\$140.00	
MNJ Technologies	Equipment	\$735.00	
Summit County Probate Court	Services	\$20.00	
TRACO Business Systems	Supplies	\$679.95	
Verizon	Service	\$98.06	
			\$2,053.81
Park			
AEP Ohio	Electric Utility	\$200.76	
AEP Ohio	Electric Utility	\$66.77	
AEP Ohio	Electric Utility	\$39.72	
CLP Services	Rental	\$110.00	
Fenders Fish Hatchery LLC	Supplies	\$750.00	
Helbling Supply Inc	Supplies	\$99.41	
Holmes Rental Station Inc	Rental	\$75.40	
Menards - NP	Repairs	\$49.70	
Stony Point Supply	Supplies	\$19.75	
United Rentals (North America) Inc	Rental	\$105.00	
VanMeters Auto Repair	Repairs	\$316.73	
VanMeters Auto Repair	Repairs	\$627.01	
VanMeters Auto Repair	Repairs	\$218.97	

\$2,679.22

Public Defender

Hampton Inn	Travel Expense	\$347.00
Interpreters XP	Services	\$217.26
Tusc Co Commissioners	May Rent	\$1,381.45
Wells Fargo Financial Leasing Inc	Copier Contract	\$45.00
Zashin & Rich Co LPA	Legal Fees	\$1,091.30

\$3,082.01

Sheriff

AEP	Electric Utility	\$11,015.06
AEP	Electric Utility	\$35.82
Agile Networks	Service	\$1,240.00
Arney Automotive LLC	Repairs	\$4,805.02
BA Widder	Contract Services	\$1,825.92
CLP Services	Rental	\$135.00
Dominion East Ohio	Gas Utility	\$2,351.96
Elite Tire Dover Inc	Repairs	\$1,627.92
First Communications	Service	\$88.91
Frontier	Service	\$2,872.49
G&L Supply	Supplies	\$1,541.17
Industrial/Organizational Solutions	Testing	\$25.00
Lowe's	Supplies	\$313.20
Model Uniforms	Services	\$163.63
RJ Wright & Sons	Gasoline	\$3,818.18
Staples	Supplies	\$7.29
Summit Fire & Security	Testing	\$1,070.00
Tank Integrity Services Inc	Annual Maint	\$733.75
US Bank Equipment Finance	Copier Leases	\$89.66
US Bank Equipment Finance	Copier Leases	\$557.93
VEIT	Copier Charges	\$226.16
Verizon Wireless	Service	\$1,175.47
Verizon Wireless	Service	\$240.76
Wadsworth Service	HVAC Maintenance	\$378.00
Wood Electric	Contract Services	\$2,470.00
Wood Electric	Contract Services	\$534.47

\$39,342.77

Southern District

Verizon	Service	\$177.05
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\$177.05

Treasurer

Harris Computer Systems	July '24 Software Support	\$667.47
Harris Computer Systems	Jun '24 Software Support	\$667.47

\$1,334.94

Veterans

ComDoc Inc	Copier Contract	\$56.51
Parkway Auto Group	Service Van	\$72.93

\$129.44

Water & Sewer

AEP	Electric Utility	\$748.29
AEP	Electric Utility	\$65.48
Buckeye State Pipe & Supply Co Inc	Training	\$2,250.00
Buckeye State Pipe & Supply Co Inc	Training	\$2,250.00
Charter Communications (Spectrum)	Service	\$104.99
Crossroads Hardware	Materials	\$97.53
Frontier	Service	\$55.75
Frontier	Service	\$67.61
Iron Mountain	Services	\$559.62

JA's Auto Service	Repair	\$189.30	
Krugliak Wilkins Griffiths & Dougherty Co	Legal Fees	\$1,368.00	
Krugliak Wilkins Griffiths & Dougherty Co	Legal Fees	\$1,368.00	
Occupational Medical Center	Services	\$45.00	
Occupational Medical Center	Services	\$45.00	
Reberland Equipment	Equipment	\$46,174.40	
Staples	Supplies	\$161.32	
Stocker Concrete	Supplies	\$846.30	
Tusc Co Commissioners	Krizman Property	\$1,313.50	
Tusc Co Commissioners	Krizman Property	\$88.17	
Tusc Co Commissioners	Office Bldg/Garage Pymnt	\$3,076.25	
Vac 2 Go	Supplies	\$203.87	
VEIT	Copier Overage Charge	\$229.17	
Visu-Sewer Inc	Construction	\$6,338.43	
Water Environment Federation	Membership Dues	\$170.00	
			\$67,815.98
		GRAND TOTAL	\$534,677.76

VOTE: Kristin Zemis, yes;
 Greg Ress, yes;
 Chris Abbuhl, absent;

Other Business: Commissioner Zemis noted that Commissioner Abbuhl was absent due to his attendance at a NACo Conference in California. Commissioner Zemis also wanted to take a moment to recognize the passing of Doug Wills, a community and county leader. Prayers to his wife Barb, a county employee. Commissioner Ress stated Doug was very instrumental in the Republican Party for last 40+ years and he will be missed.

RESOLUTION (445-2024) ADJOURN

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to adjourn at 1:07 p.m. to meet in Regular Session Monday, the 13th day of May, 2024.

VOTE: Kristin Zemis, yes;
 Greg Ress, yes;
 Chris Abbuhl, absent;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.

Absent

 Chris Abbuhl

 Kristin Zemis

 Greg Ress

 Attest: Crystal M DiGenova, acting clerk