

# February 21, 2024

## Agenda

*Lord's Prayer*  
*Pledge of Allegiance*

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9:15 a.m. Mike Jones, Sanitary Engineer, Reject Bids for Wilkshire Hills Wastewater Treatment Plant Improvement Project – Phase 2

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Approve Minutes

Before/After Expenditures

Approve Supplemental Appropriations

Approve Inter-Fund Transfer/Advance

Request for Child Support Enforcement Agency (CSEA) to Enter into IV-D Contracts

Host Two Rural Action Student Interns – Park Department

Approve Bond – Director of Children – JFS – Spidell  
Approve Bond – Director of Welfare Funds \_ JFS – Spidell

Allowance Authorization – Multi-Use Facility – Wood Electric  
Allowance Authorization – Multi-Use Facility – Massillon Construction & Supply, LLC

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION  
WEDNESDAY, THE 21<sup>ST</sup> DAY FEBRUARY, 2024 WITH THE FOLLOWING MEMBERS PRESENT:

Kristin Zemis  
Chris Abbuhl

Commissioner Kristin Zemis presiding.

*The Lord's Prayer was said.*  
*The Pledge of Allegiance was said.*

NOTE: Commissioner Greg Ress was not present.

### **RESOLUTION (160-2024) AMEND AGENDA – SUSPEND MINUTES**

It was moved by Commissioner Abbuhl, seconded by Commissioner Zemis, to amend the Agenda to reflect Suspending the Minutes from February 12, 2024.

**VOTE:** Kristin Zemis, yes;  
Greg Ress, absent;  
Chris Abbuhl, yes;

### **RESOLUTION (161-2024) SUSPEND THE READING OF THE MINUTES**

It was moved by Commissioner Abbuhl, seconded by Commissioner Zemis, to suspend the reading of the minutes of the February 12, 2024 meeting.

**VOTE:** Chris Abbuhl, yes;  
Kristin Zemis, yes;  
Greg Ress, absent;

**RESOLUTION (162-2024) BEFORE/AFTER EXPENDITURES**

It was moved by Commissioner Abbuhl, seconded by Commissioner Zemis to approve the following before/after expenditures:

VENDOR	OFFICE	AMOUNT
Visual Edge It	JFS	\$1,181.58
Tusc Cnty Family & Children First Council	JFS	\$1,209.82
Timothy & Jacqueline McDonnell	JFS	\$173.23

**VOTE:** Kristin Zemis, yes;  
Greg Ress, absent;  
Chris Abbuhl, yes;

**RESOLUTION (163-2024) SUPPLEMENTAL APPROPRIATIONS**

It was moved by Commissioner Abbuhl, seconded by Commissioner Zemis, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
W & S	E-1310-P000-P34	E-1310-P00-P24	\$209,570.00	Cover Wilkshire Hills Water Treatment Plant Proj ID#WH-19-05 Contract #3 well #4 Stanley Miller
OCED	E-1650-T005-T25	E-1650-T005-T10	\$1,354.52	Needed to cover the remaining Gen Admin for FY2021 CD allocation grant
OCED	E-1650-T005-T25	E-1650-T005-T20	\$5,348.76	Needed to cover the remaining Gen Admin for FY2021 CD allocation grant
Juvenile Court	E-1700-T022-T20	E-1700-T22-T10	\$2,000.00	Additional funding needed for clinical evaluations
Auditor	E-1175-J000-J25	E-1170-J000-J06	\$10,000.00	Provide additional appropriation for payment of cost allocation plan billing for calendar year 2024. 2024 billing is \$25,164 higher than 2023 (93% increase) and in excess of what was anticipated in original billing
Auditor	E-4400-Y095-Y05	E-4400-Y095-Y04	\$9,000.00	Provide additional appropriation for payment of cost allocation plan billing for calendar year 2024. 2024 billing is \$9,207 higher than 2023 (78% increase) and in excess of what was anticipated in original billing

**VOTE:** Kristin Zemis, yes;  
Greg Ress, absent;  
Chris Abbuhl, yes;

**RESOLUTION (164-2024) INTER-FUND TRANSFER/ADVANCE**

It was moved by Commissioner Abbuhl, seconded by Commissioner Zemis to approve the following inter-fund transfer/advance as per State Auditor's recommendation:

From: Co. General to Child Service Fund	\$390,656.76
Child Services to Public Assistance	\$100,000.00
Co. General to Tusc. Co Soil Conservation	\$15,000.00

**VOTE:** Kristin Zemis, yes;  
Greg Ress, absent;  
Chris Abbuhl, yes;

**RESOLUTION (165-2024) REQUEST – ENTER INTO IV-D CONTRACTS – CHILD SUPPORT ENFORCEMENT AGENCY**

It was moved by Commissioner Abbuhl, seconded by Commissioner Zemis to authorize the Child Support Enforcement Agency's (CSEA) request to enter into Title IV-D agreements with Tuscarawas County Court of common Pleas, General Trial division Magistrate, Tuscarawas County Court of Common Pleas, Juvenile Division Magistrates, Tuscarawas County Clerk of Court and Tuscarawas County Sheriff's Office for the purpose obtaining Federal Financial Participation (FFP) as a source of reimbursement to the county general fund for services rendered. The contracts have enabled the CSEA through FFP to reimburse approximately \$250,000 per year to the county general fund. Approved as to form by Kristine Beard, Assistant Prosecuting Attorney.

**TUSCARAWAS COUNTY  
CHILD SUPPORT ENFORCEMENT AGENCY**



154 Second Street NE, New Philadelphia, OH 44663  
Phone: (330)343-0099 • (800)685-CSEA (2732) • Fax (330)364-4854  
[www.co.tuscarawas.oh.us/csea](http://www.co.tuscarawas.oh.us/csea)

Traci A. Berry, Director

Ryan Styer, Prosecutor

February 9, 2024  
Tuscarawas County Commissioners  
125 East High Avenue  
New Philadelphia, Ohio 44663

Re: Request for Resolution  
IV-D contracts, 2024

Dear Commissioners:

The Tuscarawas County Child Support Enforcement Agency is requesting passage of a resolution authorizing the Agency to enter into Title IV-D agreements with each of the following entities and approval of the Commissioners thereon:

For the period of January 2024-December 2024:  
Tuscarawas County Court of Common Pleas, General Trial Division Magistrate.  
Tuscarawas County Court of Common Pleas, Juvenile Division Magistrates.  
Tuscarawas County Clerk of Court; and  
Tuscarawas County Sheriff's Office

The purpose of the contracts is to obtain Federal Financial Participation as a source of reimbursement to the county general fund for services rendered in support of the Child Support Program by the Courts, Clerk and Sheriff's Office under the terms of the contract. These contracts have enabled the CSEA through FFP to reimburse approximately \$250,000.00 per year to the county general fund.

Thank you for your consideration in this matter. If you have any questions or require further information, please contact me at your earliest convenience.

Very truly yours,

Traci A. Berry Esq.  
Director, CSEA

Approved as to form by:

Kristine W. Beard  
Assistant Prosecutor

VOTE: Kristin Zemis, yes; Greg Ress, absent; Chris Abbuhl, yes;

DISCUSSION: Commissioner Abbuhl stated Traci Berry does an excellent job at Child Support Enforcement. The office runs very smoothly and she is a good Director.

RESOLUTION (166-2024) – RURAL ACTION STUDENT INTERN – PARK DEPARTMENT

It was moved by Commissioner Abbuhl, and seconded by Commissioner Zemis to host two Rural Action student interns at the Norma Johnson Center for the Summer of 2024. Rural Action, AEP Ohio, and Building Bridges to Careers (BB2C) have partnered to offer high school student internships within Ohio's Appalachian region. Rural Action will be paying the student interns. Each internship is anticipated to be 80 hours long, and the Park Department will be responsible for supervising and tracking the intern's time.

VOTE: Kristin Zemis, yes; Greg Ress, absent; Chris Abbuhl, yes;

DISCUSSION: Commissioner Abbuhl stated we have had interns in the past through Rural Action and I think the interns are covered for liabilities and pay through Rural Action. They are employees of Rural Action, we just track their pay and their tasks.

RESOLUTION (167-2024) APPROVE BOND – DIRECTOR OF CHILDREN SERVICES – SPIDELL - JFS

It was moved by Commissioner Abbuhl, seconded by Commissioner Zemis to approve the bond for Veronica Spidell as Director of Children Services, effective February 2, 2024, as approved by Assistant Prosecuting Attorney as follows:



Liberty Mutual Surety
Attention: LMS Claims
P.O. Box 34526
Seattle, WA 98124
Phone: 206-473-6210
Fax: 866-548-6837
Email: HOSCL@libertymutual.com
www.LibertyMutualSuretyClaims.com

PUBLIC OFFICIAL BOND

KNOW ALL MEN BY THESE PRESENTS:

No. 999309023

That we Veronica J Spidell of 112 12th St NW, Strasburg, OH 44680 (Insert Full Name [top line] and Address [bottom line] of Principal) as Principal and The Ohio Casualty Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire, (hereinafter called the Surety, are held and firmly bound unto State of Ohio for the Use & Benefit of Tuscarawas County 489 16th Street, New Philadelphia, OH 44663 (Insert Full Name [top line] and Address [bottom line] of Obligee) in the aggregate and non-cumulative penal sum of Five Thousand Dollars And Zero Cents (\$5,000.00) DOLLARS, for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the said Principal has been elected or appointed to (or holds by operation of law) the office of Dir of Children Services beginning on February 2, 2024 and ending on continuous for a term

Now, therefore, the condition of this Obligation is such that if the said Principal shall well, truly and faithfully perform all official duties required by law of such official during the term aforesaid, then this obligation shall be void; otherwise it shall remain in full force and effect, subject to the following conditions:

First: That the Surety may, if it shall so elect, cancel this bond by giving thirty (30) days notice in writing to State of Ohio for the Use & Benefit of Tuscarawas County 489 16th Street, New Philadelphia, OH 44663 and this bond shall be deemed canceled at the expiration of said thirty (30) days, the Surety remaining liable, however, subject to all the terms, conditions and provisions of this bond, for any act or acts covered by this bond which may have been committed by the Principal up to the date of such cancelation; and the Surety shall, upon surrender of this bond and its release from all liability hereunder, refund the premium paid, less a pro rate part thereof for the time this bond shall have been in force.

Second: That the Surety shall not be liable hereunder for the loss of any public moneys or funds occurring through or resulting from the failure of, or default in payment by, any banks or depositories in which any public moneys or funds have been deposited, or may be deposited, or placed to the credit, or under the control of the Principal, whether or not such banks or depositories were or may be selected or designed by the Principal or by other persons; or by reason of the allowance to, or acceptance by the Principal of any interest on said public moneys or funds, any law, decision, ordinance or statute to the contrary notwithstanding.

Third: That the Surety shall not be liable for any loss or losses, resulting from the failure of the Principal to collect any taxes, licenses, levies, assessments, etc., with the collection of which he may be chargeable by reason of his election or appointment as aforesaid.

SIGNED, SEALED and DATED February 6, 2024

Veronica J Spidell (Signature)
The Ohio Casualty Insurance Company



By: Susan A Edwards (Signature) Attorney-in-Fact

LMS-20911e 03/18

**PROSECUTOR CERTIFICATION UNDER R.C. 309.11**

The content of the attached bond of Veronica Spidell, Tuscarawas County Director of Welfare Funds, is approved as to legal form and sufficiency, as required by R.C. 309.11.

Kristine Beard  
Kristine Beard, Tuscarawas County Assistant Prosecutor

Date: February 15, 2024

**VOTE:** Kristin Zemis, yes;  
Greg Ress, absent;  
Chris Abbuhl, yes;

**RESOLUTION (168-2024) APPROVE BOND – DIRECTOR OF WELFARE FUNDS – SPIDELL - JFS**

It was moved by Commissioner Abbuhl, seconded by Commissioner Zemis to approve the bond for Veronica Spidell as Director of Welfare Funds, effective February 2, 2024 as approved by the Kristine Beard, Assistant Prosecutor as follows:



**PUBLIC OFFICIAL BOND**

Liberty Mutual Surety  
Attention: LMS Claims  
P.O. Box 34526  
Seattle, WA 98124  
Phone: 206-473-6210  
Fax: 866-548-6837  
Email: HOSCL@libertymutual.com  
www.LibertyMutualSuretyClaims.com

**KNOW ALL MEN BY THESE PRESENTS:**

No. **999309017**

That we Veronica J Spidell  
of 112 12th St NW, Strasburg, OH 44680  
(Insert Full Name [top line] and Address [bottom line] of Principal)  
, as Principal and The Ohio Casualty Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire, (hereinafter called the Surety, are held and firmly bound unto State of Ohio for the use and benefit of Tuscarawas County  
389 16th Street, New Philadelphia, OH 44663  
(Insert Full Name [top line] and Address [bottom line] of Obligee)  
in the aggregate and non-cumulative penal sum of Five Thousand Dollars And Zero Cents  
(\$5,000.00) DOLLARS, for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

**WHEREAS**, the said Principal has been elected or appointed to (or holds by operation of law) the office of Dir of Welfare Funds beginning on February 2, 2024 and ending on continuous for a term

**Now, therefore, the condition of this Obligation is such** that if the said Principal shall well, truly and faithfully perform all official duties required by law of such official during the term aforesaid, then this obligation shall be void; otherwise it shall remain in full force and effect, subject to the following conditions:

First: That the Surety may, if it shall so elect, cancel this bond by giving thirty (30) days notice in writing to State of Ohio for the use and benefit of Tuscarawas County  
389 16th Street, New Philadelphia, OH 44663 and this bond shall be deemed canceled at the expiration of said thirty (30) days, the Surety remaining liable, however, subject to all the terms, conditions and provisions of this bond, for any act or acts covered by this bond which may have been committed by the Principal up to the date of such cancelation; and the Surety shall, upon surrender of this bond and its release from all liability hereunder, refund the premium paid, less a pro rate part thereof for the time this bond shall have been in force.

Second: That the Surety shall not be liable hereunder for the loss of any public moneys or funds occurring through or resulting from the failure of, or default in payment by, any banks or depositories in which any public moneys or funds have been deposited, or may be deposited, or placed to the credit, or under the control of the Principal, whether or not such banks or depositories were or may be selected or designed by the Principal or by other persons; or by reason of the allowance to, or acceptance by the Principal of any interest on said public moneys or funds, any law, decision, ordinance or statute to the contrary notwithstanding.

Third: That the Surety shall not be liable for any loss or losses, resulting from the failure of the Principal to collect any taxes, licenses, levies, assessments, etc., with the collection of which he may be chargeable by reason of his election or appointment as aforesaid.

SIGNED, SEALED and DATED February 6, 2024

Veronica J Spidell  
Veronica J Spidell

The Ohio Casualty Insurance Company

By: Susan B Edwards  
Susan Edwards Attorney-in-Fact



LMS-20911e 03/18

**PROSECUTOR CERTIFICATION UNDER R.C. 309.11**

The content of the attached bond of Veronica Spidell, Tuscarawas County Director of Children Services, is approved as to legal form and sufficiency, as required by R.C. 309.11.

Kristine Beard  
Kristine Beard, Tuscarawas County Assistant Prosecutor

Date: February 15, 2024

**VOTE:** Kristin Zemis, yes;  
Greg Ress, absent;  
Chris Abbuhl, yes;

**RESOLUTION (169-2024) ALLOWANCE AUTHORIZATION – MULTI-USE FACILITY – WOOD ELECTRIC**

It was moved by Commissioner Abbuhl, seconded by Commissioner Zemis to grant the following Allowance Authorization for Wood Electric as requested by John Patrick Picard, Architect, Inc in the amount of (-) \$2894.00 taking the original cost from \$10,794.00 to \$7,894.00. Allow \$5,000 decrease allowance for Wood Electric for a new total of \$2,894.00.



February 8, 2024

**Explanation of Associated Costs**

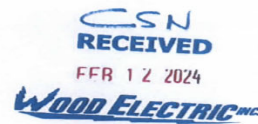
Original cost associated with AEP service relocation request:	\$10,794.00
<b>Value Engineering:</b>	
Eliminate spare 4" PVC conduit -	\$ 1,900.00
Eliminate electrical trench concrete encasement -	\$ 1,000.00
<b>SUBTOTAL:</b>	<b>\$ 7,894.00</b>
*Allow \$5,000.00 allowance for the generator pad in Wood Electric, Inc's base bid to be utilized to reduce the subtotal above	\$-5,000.00
<b>TOTAL VALUE OF ALLOWANCE REQUEST:</b>	<b>\$ 2,894.00</b>

\*See Allowance Authorization attached

Sincerely,  
John Picard  
John Picard  
John Patrick Picard Architect, Inc.



**JOHN PATRICK  
PICARD  
ARCHITECT INC.**  
First North Building  
50 North Avenue NE, Suite 102  
Massillon, Ohio 44646  
Phone: (330) 471-9000



### Electrical Contractor Contingency E-1 ALLOWANCE AUTHORIZATION

**PROJECT:** New Multi-Use Facility for Tuscarawas County  
933 East High Avenue  
New Philadelphia, Ohio 44663

**ALLOWANCE AUTHORIZATION NO:** #2  
**DATE:** 02/08/2024

**TO:** Wood Electric, Inc.  
210 11<sup>th</sup> St. N.W.  
New Philadelphia, Ohio 44663

**PROJECT NO:** 22048  
**CONTRACT DATE:** 08/31/2023

**DEDUCT: \$2,894.00**

**Description:** Amount to be deducted from the Contingency Allowance for the balance of cost associated with AEP service relocation in the amount of (\$2,894.00). See attached documentation.

The original contract allowance was..... \$ 5,000.00  
 Net change by previously authorized..... \$ 1,970.00  
 The allowance prior to this change was..... \$ 3,030.00  
 The allowance will be DECREASED by this Authorization in the amount of ..... \$ 2,894.00  
 The allowance balance will be..... \$ 136.00

The contract time will be increased.

The Date of Final Completion as of the date of this Allowance Authorization therefore is September 23, 2024.

Authorized By:

ARCHITECT	OWNER	CONTRACTOR
John Patrick Picard 50 North Ave. NE, Suite 102 Massillon, Ohio 44646	Tuscarawas County Commissioners 125 East High Avenue New Philadelphia, Ohio 44663	Wood Electric, Inc. 210 11 <sup>th</sup> St N.W. New Philadelphia, Ohio 44663
By <i>[Signature]</i>	By <i>[Signature]</i>	By <i>[Signature]</i>
Date 2/13/24	Date 2/11/2024	Date 2/12/2024

Not valid until signed by both the Owner and Architect.

1: 2/2018 - Construction Administration Department - Utility Area Method of Estimating Construction Administration Allowance Authorization - Wood Electric - 2: Allowance Authorization - 2: Electrical Contingency - AEP 24-01.doc



210 11th St NW • New Philadelphia OH 44663 • 330.339.7002 • info@woodelectric.net

January 25, 2024

John Patrick Picard Architect, Inc.  
Attn: Mr. John Patrick Picard  
50 North Avenue NE #102, Massillon, Ohio 44646  
(330) 471-9000 Office; (330) 418-8707 Cell  
Via email to: jpparchitect@yahoo.com

Re: Tuscarawas County Multi-Use Facility; AEP Service Relocation Proposal  
**UPDATED 2024-01-25 with Allowance Authorization Notes**

Mr. Picard,  
The proposal dated 1/19/2024 is supplemented with alternate costs to pay a portion of the scope of work from the general contractor's contingency – as discussed- and/ or remove specific items noted from the Electrical Contract, to be performed by others.

**Extend Primary Electrical Service Underground and Relocate Transformer:**

- Excavate and Backfill for underground electrical conduit. Extend duct bank from proposed location per plans to property corner, as indicated by AEP.
  - o Backfill with onsite materials. Compact in lifts.
  - o Topsoil, final grade and seeding to be by others.
- Provide and Install PVC conduits underground. Extend approximately 160 LF.
  - o (2) 4" conduits for primary service and a spare, per plans.
  - o (1) 3" conduit for communications, per plans.
  - o (1) 2" conduit for communications, additional requested at technology meeting.
- No additional cost for conduit riser or stub-ups. Power riser included in base bid. Communications stub-ups to be relocated.
- Relocate padmount utility transformer vault.
  - o No additional cost for transformer vault
  - o Secondary conduit and wire to be equal distance from main power distribution equipment in building, per electrical engineer.
  - o Provide and install mounting rack for CT-meter at new location. Meter base provided by AEP and installation of CT cabinet and meter base was already included in base bid.
  - o Concrete bollards to be provided and installed by General Contractor, per meeting onsite.
- Excludes sales tax.

Total Labor, Material and Equipment Cost for Work, as Described..... \$10,794.00  
Ten Thousand, Seven Hundred Ninety-Four Dollars \$10,794.00

(No change to proposal above, 1/25/2024.)

Alternate pricing, as described, for review and evaluation:

- |               |              |   |
|---------------|--------------|---|
| selected → 1. | (\$1,900.00) | Deduct Cost of Spare 4" PVC Conduit, not required by AEP.     |
| rejected → 2. | (\$3,200.00) | Deduct Cost of 'Change Order' Underground Conduit Detail.     |
| rejected → 3. | (\$2,700.00) | Deduct Cost of 'Base Bid' Underground Service Conduit Detail. |

(Continued)

January 25, 2024  
Page #2

Wood Electric, Inc.

Re: Tuscarawas County Multi-Use Facility; AEP Service Relocation Proposal  
UPDATED 2024-01-25 with Allowance Authorization Notes

(Alternate pricing, continued)

- rejected → 4. (-\$1,300.00) Deduct Cost of 'Base Bid' Secondary and Generator Feed Excavation.
- rejected → 5. (-\$5,000.00) Deduct Cost of Generator Pad – Concrete Foundation Detail, Complete.
- selected → 6. (-\$1,000.00) Deduct Cost of All Electrical Trench Concrete Encasement.
- rejected → 7. (-\$800.00) Deduct Cost of Excavation and Gravel Bedding for AEP Utility Vault.

- Cost basis of excavation for electric work, if performed by others, maintains that work is to follow the details per electric site plans and must be at the direction of Wood Electric.
- Itemized 'Alternate Costs' above can be evaluated independently.

If you should have any questions or concerns, please do not hesitate to call.

Respectfully submitted,

*Chris Hare*

Chris Hare  
Construction Operations Manager  
CC: File

**Extend Primary Electrical Service Underground and Relocate Transformer: \$10,794.00**

I, the undersigned as agent for the above-named customer/subscriber have read the attached contractual terms and by signing this agreement indicate my understanding and agreement to the terms as written.

Accepted. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signed: \_\_\_\_\_ Title

Please Print: \_\_\_\_\_ Date: \_\_\_\_\_

**For immediate processing, please sign and return all pages via email to info@woodelectric.net or by fax to 330-339-3917**

Please Note: This proposal may be withdrawn by us if not accepted within 30 days.

**VOTE:** Kristin Zemis, yes;  
Greg Ress, absent;  
Chris Abbuhl, yes;

**DISCUSSION:** *Commissioner Abbuhl stated he is excited to see this building progressing. It even looks like a building now when you drive by.*

**RESOLUTION (170-2024) ALLOWANCE AUTHORIZATION – MULTI-USE FACILITY – MASSILLON CONSTRUCTION AND SUPPLY, LLC**

It was moved by Commissioner Abbuhl, seconded by Commissioner Zemis to grant the following Allowance Authorization for Massillon Construction and Supply, Inc as requested by John Patrick Picard, Architect, Inc in the amount of (-) \$1,539.98 taking the original cost from \$25,000 to \$11,976.95 per first change order. Allow \$5,000 decrease allowance from Wood Electric for a new total of \$5,436.97.



February 8, 2024

**Explanation of Associated Costs**

\*Allow \$5,000.00 for the cost of the generator pad to be deducted from Massillon Construction and Supply LLC's Contingency Allowance balance

\*See Allowance Authorization attached

\*See Allowance Authorization E-1 #2 for Wood Electric, Inc. for additional backup

Sincerely,

John Picard  
John Patrick Picard Architect, Inc.





**JOHN PATRICK  
PICARD  
ARCHITECT INC.**

First North Building  
50 North Avenue NE, Suite 102  
Massillon, Ohio 44646  
Phone: (330) 471-9000

**General Contractor Contingency G-1  
ALLOWANCE AUTHORIZATION**

**PROJECT:** New Multi-Use Facility for Tuscarawas County  
933 East High Avenue  
New Philadelphia, Ohio 44663

**TO:** Massillon Construction & Supply, Inc.  
1245 Raff Rd SW  
Canton, Ohio 44710

**ALLOWANCE AUTHORIZATION NO:** #4

**DATE:** 02/08/2024

**PROJECT NO:** 22048

**CONTRACT DATE:** 08/31/2023

**DEDUCT:** \$6,539.98

**Description:** Amount to be deducted from the Contingency Allowance for the cost of the generator pad to be provided by MCS (\$5,000.00) and to add two (2) pipe bollards and two (2) pipe bollard covers at the transformer location (\$1,539.98). See attached documentation.

The original contract allowance was..... \$ 25,000.00

Net change by previously authorized..... \$ 13,023.05

The allowance prior to this change was..... \$ 11,976.95

The allowance will be DECREASED by this Authorization in the amount of ..... \$ 6,539.98

The allowance balance will be..... \$ 5,436.97

The contract time will be increased.

The Date of Final Completion as of the date of this Allowance Authorization therefore is September 23, 2024.

<b>Authorized By:</b>	<b>ARCHITECT</b>	<b>OWNER</b>	<b>CONTRACTOR</b>
John Patrick Picard	Tuscarawas County Commissioners	Massillon Construction & Supply, Inc.	
50 North Ave. NE, Suite 102	125 East High Avenue	1245 Raff Rd SW	
Massillon, Ohio 44646	New Philadelphia, Ohio 44663	Canton, Ohio 44710	
By: <i>[Signature]</i>	By: <i>[Signature]</i>	By: <i>[Signature]</i>	
Date: 2/19/24	Date: 2/21/2024	Date:	

Not valid until signed by both the Owner and Architect.



MASSILLON CONSTRUCTION AND SUPPLY, LLC  
1245 Raff Road SW  
Canton, Ohio 44710  
330-915-6501 Fax: 330-915-6504

**TITLE:** Pipe Bollards at Transformer

**PROJECT:** New Multi-Use Facility for Tuscarawas County

**TO:** Attn: John Patrick Picard  
John Patrick Picard Architect, Inc.  
First North Building 50 North Ave NE Suite 102  
Massillon, OH 44646  
Phone:330-471-9000

**CHANGE ORDER REQUEST NO. 7**

**DATE:** 02/01/2024

**JOB:** 23-109

**DESCRIPTION**

Per your request we have determined the cost to add two pipe bollards at the transformer location.

Sugarcreek Concrete to furnish install two pipe bollards: \$1,450.00.

Two pipe bollard covers: \$89.98.

We have assumed this will be an Allowance item, no mark-up is included.

Sugarcreek	\$1,450.00
Ideal Shield	\$89.98
<b>Total:</b>	<b>\$1,539.98</b>

**APPROVAL**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Eric Binsley

By: \_\_\_\_\_ Date: \_\_\_\_\_

**Sugarcreek Concrete**  
 5965 Township Road 355  
 Millersburg, OH 44654  
 bradbeachy@sugarcreekconcrete.com



**Estimate**

**ADDRESS**  
 Massillon Construction and  
 Supply, LLC  
 1322 Erie Street South  
 Massillon, OH 44646

**ESTIMATE # 4859**  
**DATE 01/29/2024**

ACTIVITY	QTY	RATE	AMOUNT
Install (2) additional pipe bollards			
<b>Bollards</b> (2) pipe bollards provided and installed Includes bollards and concrete	1	1,450.00	1,450.00
<b>TOTAL</b>			<b>\$1,450.00</b>

Due to unstable concrete/steel costs, all quotes are subject to change according to market price

Accepted By

Accepted Date



IDEAL SHIELD, LLC  
 2525 CLARK STREET  
 DETROIT, MI 48209-1355  
 (313) 842-7290

**Quote**

**Order Number:** 0388589  
**Order Date:** 1/30/2024  
**Salesperson:** 0401  
**Customer Number:** MASSA14  
**Quoted By:** Bindu Abraham

**Quote To:**  
 ERIC BINSLEY  
 MASSILLON CONSTRUCTION AND SUP  
 1245 RAFF RD SW  
 PO BOX 268  
 CANTON, OH 44710

**Ship To:**  
 MASSILLON CONSTRUCTION & SUPPLY LLC  
 1245 RAFF RD SW  
 CANTON, OH 44710

Phone # (330) 915-6501

Confirm To: ebinsley@usmcs.com

<b>Customer P.O.</b> 388589	<b>Ship VIA</b> FEDEX	<b>Freight</b> PPD&ADD	<b>Expiration Date</b> 2/7/2024
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Item Number	Unit	Quantity	Price	Amount
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Bumper Post Sleeves Consist of				
<ul style="list-style-type: none"> <li>• 1/4" nominal wall thickness, Dome Top-Hi-Density</li> <li>• Thermoplastic Polyethylene (HDPE) w/ Ultra-Violet and Anti-Static Additives</li> <li>• Secured with Ideal Shield Patented tape</li> <li>• Part Number Breakdown: WALL THICKNESS-COLOR-DIAMETER-HEIGHT-SLEEVE</li> </ul>				
PPH-YELLOW-06-048-SLEEVE	EA	2.00	44.9900	89.98

Net Order: 89.98  
 Freight: Not Included  
 Sales Tax: ~~5.84~~  
**Order Total: 95.92**

Prices are subject to change without written notification. Quotes are valid for 5 business days. Cancellation fees may apply on custom orders. Starting September 1, 2020, your order may be subject to sales tax. Please contact our team with any questions. Additional charges will apply if shipped to a residential address and/or if a lift gate or an appointment is required. If the carrier is not able to deliver on the first attempt, redelivery charges will apply.

**VOTE:** Kristin Zemis, yes;  
Greg Ress, absent;  
Chris Abbuhl, yes;

**RESOLUTION (171-2024)**

**PAY BILLS**

It was moved by Commissioner Abbuhl, seconded by Commissioner Zemis to approve payment for the following bills:

**911**

Tusc Co Treasurer	2022 Audit Fees	\$291.06	
			\$291.06

**American Rescue Plan Act**

AEP	Multi-Purps Bldg/Basic Serv	\$7,009.82	
			\$7,009.82

**Auditor**

OH State University-College Vet Med	23 Dog Registrations	\$1,588.00	
Staples Business Advantage	Supplies	\$144.26	
Tusc Co Treasurer	Gasoline Reimb/Jan'24 Eng	\$68.25	
			\$1,800.51

**Child Support**

OCDA Canton/Cleveland Dist	24 Qtrly Meetings	\$80.00	
Ohio CSEA Director's Assoc	Feb '24 Clear Fees	\$137.56	
Triad Deaf Services Inc	Jan '24 Deaf Services	\$156.00	
Tusc Co Sheriff's Dept	2023 IV-D Contract	\$5,495.28	
Tusc Co Treasurer	2022 Audit Fees	\$4,198.72	
			\$10,067.56

**Clerk of Courts**

Equivant	Service	\$20,173.49	
Tusc Co Treasurer	Audit Fees	\$564.59	
Tusc Co Treasurer	2022 Audit Fees	\$52.85	
Xerox Corporation	Copier Fees	\$83.86	
			\$20,874.79

**Commissioners**

AEP	Electric Utility	\$27.55	
AEP	Electric Utility	\$2,653.86	
AEP	Electric Utility	\$4,938.24	
Blasenbauer Plumbing/Heating	OSU Power Unit Repair	\$80.00	
Dover Fire Dept & EMS	Transport Service	\$694.00	
First Communications LLC	Service	\$100.34	
First Communications LLC	Service	\$22.58	
Gannett Ohio LocaliQ	Legal Ad	\$170.82	
Go Shred	Services Thru 2/13/24	\$26.00	
Go Shred	Services Thru 2/13/24	\$235.00	
Henry Heating Cooling Plumbing	Backflow Testing/JFS Bldg	\$92.00	
John's Sweeper Service	Supplies	\$159.96	
Lehigh-Endsley Insurance	Bond-S District Court	\$50.00	
Liberty Distributors Inc	Supplies	\$483.00	
MEB Systems Inc	Repair	\$1,775.00	
OMEGA	Registration	\$30.00	
Radiology Assoc of Canton	Services	\$162.00	
Sherwin Williams	Supplies	\$43.42	
Spare Key Locksmith	Keys	\$29.00	
Staples	Supplies	\$306.18	
Staples	Supplies	\$47.40	
Tusc Co Treasurer	Gasoline Reimb/Jan'24 Eng	\$62.04	
Tusc Co Treasurer	2022 Audit Fee/Death Benf	\$16.48	

Tusc Co Treasurer	2022 Audit Fee/Ins Trust	\$471.51	
Tusc Co Treasurer	2022 Audit Fee/Trust	\$112.79	
			\$12,789.17
<b>Common Pleas</b>			
Great Lakes Computer Corp	Server Maint	\$180.00	
Hilscher-Clarke Electric Co	Annual Maint 2/12-12/31/24	\$910.00	
Interpreters XP LLC	Services	\$260.00	
Ohio Guidestone	Jan '24 Services	\$1,250.00	
Staples	Supplies	\$83.61	
Staples	Supplies	\$67.34	
Tusc Co Treasurer	2022 Audit Fees	\$41.17	
VEIT	Copier Contract & Overages	\$816.08	
Verizon	Service	\$60.18	
			\$3,668.38
<b>Community &amp; Economic Development</b>			
OCCD	Registration/Training	\$250.00	
Staples	Supplies	\$47.18	
			\$297.18
<b>Community Corrections</b>			
Tusc Co Treasurer	2022 Audit Fees	\$780.75	
			\$780.75
<b>Coroner</b>			
Cuyahoga Co Medical Examiner	Services	\$6,950.00	
Dominion Energy Ohio	Gas Utility	\$88.30	
Jeffrey Cameron	Jan '24 Travel Reimb	\$9.60	
Tri-County Joint Ambulance	Services	\$200.00	
Tusc Co Health Dept	Fax Service	\$280.83	
Verizon Wireless	Feb '24 Service	\$62.34	
			\$7,591.07
<b>Dog &amp; Kennel</b>			
Action NOW	Services	\$45.00	
Humble Creatures Vet Clinic	Service	\$341.00	
Kimble	Service	\$177.75	
Staples Business Advantage	Supplies	\$46.51	
Tusc County Treasurer	Cost Allocation	\$14,145.00	
Tusc County Treasurer	Cost Allocation	\$1,718.00	
Twin City Veterinary Clinic	Supplies	\$17.75	
VEIT	Service	\$131.18	
			\$16,622.19
<b>EMA</b>			
Zoro Tools Inc	Hazmat Equipment	\$1,592.91	
			\$1,592.91
<b>Engineer</b>			
Clark Company/Clark Clay Co	Material	\$444.85	
First Communications	Service	\$25.84	
Galicks	Supplies	\$1,128.00	
Gemstone Gas & Welding Supplies	Supplies	\$170.80	
John W Cookson Co	Parts	\$280.88	
Kelsey's Kreations	Supplies	\$175.00	
Kyle Weygandt	Safety Training	\$500.00	
Leppo	Parts	\$342.21	
Lightle Enterprises of Ohio LLC	Signs	\$396.00	
Lightle Enterprises of Ohio LLC	Signs	\$2,301.00	
Liniform	Supplies	\$45.60	
Liniform	Supplies	\$126.57	
National Lime & Stone	Material	\$10,739.39	

Ohio Machinery	Parts	\$408.28	
Pfeiffer Equip Co LLC	Repairs/Parts	\$9,519.12	
RJ Wright & Sons	Supplies	\$21,672.12	
Snyder Brothers Sales & Service	Parts	\$166.11	
Soehnen Sand & Gravel Inc	Material	\$2,751.63	
Southeastern Equipment Co	Parts	\$2,280.36	
Starlight Enterprises	Services	\$424.00	
Stony Point Supply	Supplies	\$222.30	
Tusc Co Water & Sewer Dept	Services	\$74.72	
Voss Engineering Inc	Supplies	\$14,036.84	
			\$68,231.62

**JFS**

Advantage Family Outreach-Et/Al	Jan '24 Service Boarding Hm	\$401,159.94	
AEP	Electric Utility	\$429.64	
Ashley & Robert Bunton Jr	Transportation	\$291.60	
Charter Communications	Services	\$109.99	
Charter Communications	Services	\$109.99	
Dr Nicholas Varrati MD	D Test	\$45.00	
Enterprise FM Trust	Vehicles	\$3,634.66	
Frontier	Contract Services	\$117.24	
Frontier	Service	\$117.24	
G&L Supply	Equipment	\$539.00	
Go Shred	Services	\$138.75	
Go Shred	Services	\$138.75	
Language Line Services	Interpreter	\$30.20	
Lexisnexis Risk Solutions	Contract Services	\$339.00	
Monique Bailey-Et/Al	Jan '24 Own Home	\$34,616.00	
ODJFS Human Resource Assoc	JFSHRA Dues 2024	\$100.00	
ODP Business Solutions LLC	Supplies	\$623.50	
ODP Business Solutions LLC	Supplies	\$409.88	
Ohio Guidestone	Ohio Start Services Jan '24	\$3,167.07	
Ohio Turnpike	Tolls	\$5.50	
Tusc Co Fam & Childrn First Council	PRC/Wrap-Around	\$1,209.82	
Tusc Co Fam & Childrn First Council	PRC/Wrap-Around/Jan		
Tusc Co Fam & Childrn First Council	2024	\$748.93	
Tusc Co Sheriff's Office	Dec 2023 Fuel	\$173.23	
Tusc Co Sheriff's Office	Jan 2024 Fuel	\$190.69	
VEIT	Quarterly Copiers	\$1,181.58	
Verizon Wireless	Service	\$31.64	
Wells Fargo Financial Leasing Inc	Contract Services	\$611.98	
Wex Bank	Fuel	\$808.67	
			\$451,079.49

**Juvenile/Probate**

Gannett Ohio LocalIQ	Legal Ad	\$360.34	
Great Lakes Computer Corp	Annual Server Maint '24	\$120.00	
Great Lakes Computer Corp	Annual Server Maint '24	\$120.00	
Karen Ross Quinlan	Travel Reimbursement	\$378.43	
SpringVale Health Centers Inc	Services	\$281.09	
SpringVale Health Centers Inc	Services	\$76.26	
SpringVale Health Centers Inc	Services	\$694.65	
Staples	Supplies	\$54.82	
Tusc Co Treasurer	2022 Audit Fees	\$75.02	
			\$2,160.61

**Park**

Gingers Bakery	Supplies	\$200.00
Helbling Supply Inc	Supplies	\$46.31
Menards New Phila	Supplies	\$39.78

Menards New Phila	Supplies	\$42.43	
RA Bender & Sons Inc dba Speedie	Services	\$185.00	
			\$513.52
<b>Prosecutor</b>			
Experienced Interpreting Services	Services	\$260.00	
			\$260.00
<b>Public Defender</b>			
Charter Communications	Services	\$591.87	
City of New Philadelphia Wtr Dept	Services	\$56.85	
Clarktel	Remote Service	\$75.00	
Dr Daniel Davis	Evaluation	\$4,000.00	
Interpreters XP	Services	\$602.88	
Law Science Technologies	Evaluation	\$231.70	
Staples	Supplies	\$253.67	
Starlight Enterprises Inc	Jan Cleaning	\$500.00	
Tusc Co Treasurer	Audit Fees	\$836.32	
Wells Fargo Financial Leasing Inc	Copier Contract	\$228.73	
			\$7,377.02
<b>Sheriff</b>			
Arney Automotive LLC	Repairs	\$1,701.33	
Arney Automotive LLC	Repairs	\$3,054.11	
Diamond Drugs Inc	Supplies	\$9,669.29	
Diamond Medical Supply	Supplies	\$524.70	
Elite Tire Dover Inc	Repairs	\$636.00	
Fenton Bros Electric Inc	Supplies	\$415.20	
G&L Supply	Supplies	\$1,309.46	
G&L Supply	Supplies	\$26.82	
Helbling's Supply Inc	Supplies	\$212.08	
Jones Family Dentistry	Services	\$255.00	
Mastercard	Travel Expense	\$577.90	
On City Streets Inc	CIT Presenter	\$821.98	
Picture It Engraving	CIT Presenter	\$1,961.75	
Rex Pipe & Supply	Supplies	\$191.80	
RJ Wright & Sons	Gasoline	\$3,001.57	
RJ Wright & Sons	Gasoline	\$3,021.52	
Silco Fire & Security	Services	\$2,074.50	
Stark County Treasurer	Training	\$700.00	
Tusc Co Treasurer	2022 Audit Fees	\$301.86	
Tusc Co Treasurer	2022 Audit Fees	\$27.45	
Tusc Co Treasurer	2022 Audit Fees	\$59.59	
Untethered Labs, Inc	Annual Data Security	\$120.00	
Verizon Wireless	Service	\$780.57	
			\$31,444.48
<b>Southern District</b>			
Best Capital Leasing	Copier Leases	\$324.00	
Charter Communications	Services	\$411.32	
Dominion Energy	Gas Utility	\$129.00	
Tusc Co Treasurer	2022 Audit Fees	\$17.24	
			\$881.56
<b>Treasurer</b>			
Great Lakes Computer	Server Maint	\$67.50	
			\$67.50
<b>Veterans</b>			
4Imprint Inc	Supplies	\$427.86	
Charter Communications	Service	\$227.56	
Columbus Marriott NW	Travel Expense	\$366.00	
Embassy Suites Hotel	Travel Expense	\$675.00	

Martin's Mobile Glass	Repair	\$90.00	
Mastercard	Supplies	\$56.01	
Pitney Bowes Global Financial Serv	Lease 11/28/23-2/27/24	\$182.13	
			\$2,024.56
<b>Water &amp; Sewer</b>			
AEP	Electric Utility	\$15,968.19	
AEP	Electric Utility	\$3,633.08	
Canton Sterilized Wiping Cloth Co	Supplies	\$57.50	
Canton Sterilized Wiping Cloth Co	Supplies	\$57.50	
Charles Rewinding	Repair	\$6,998.00	
Cintas	Services	\$1,490.07	
Copley Ohio Newspapers Inc	Legal Ad	\$225.05	
Dorolee Sherwood	Refund-Account Credit	\$21.88	
Frontier	Service	\$413.58	
Frontier	Service	\$45.00	
JA's Auto Service	Repair	\$298.38	
John Deere Financial	Materials	\$36.93	
Kayla Cugliari	Refund-Account Credit	\$73.70	
Kimble Recycling & Disposal Inc	Services	\$1,947.68	
Menard Inc	Materials	\$56.77	
Ream & Haager Lab	Services	\$2,597.00	
Ream & Haager Lab	Service	\$1,128.00	
Tusc Co Treasurer	Audit Fees	\$2,197.52	
Tusc Co Treasurer	Audit Fees	\$2,548.11	
US Bank Equipment Finance	Copier Lease	\$166.64	
USA BlueBook	Materials	\$2,167.40	
			\$42,127.98
	<b>GRAND</b>		
	<b>TOTAL</b>	<b>\$689,553.73</b>	

**VOTE:** Kristin Zemis, yes;  
 Greg Ress, absent;  
 Chris Abbuhl, yes;

**OTHER BUSINESS:** *Commissioner Abbuhl attended the National Association of Counties in Washington D.C., and stated he attended several sessions. He attended a session on the Arts, and one of the Ohio Representatives was on the panel. Ohio is very well represented at the National Level. A lot of our County Commissioners sit on boards, are chair people, and committees. The arts can be economic development and engage your communities to bring a more cohesive environment. President Biden came to the session and did a very nice speech.*

*Another session I attended was about Artificial Intelligence. It was very exciting, futuristic and very scary. Microsoft was there and talked about companies having safe guards in place, ethics that are followed, laws that are followed and rules to be had. The scary part is not the companies that following protocol, it is the companies that are lax in their protocols. This is just part of our changing lives in electronics. We did not have computers in our homes growing up, but now we hold computers in the palm of our hands. Artificial Intelligence (AI) is exciting and amazing but also very scary.*

**DISCUSSION: WILKSHIRE HILLS BID OPENING:** *Mike Jones, Sanitary Engineer, was present to talk about the bid opening from last week. Mike stated pursuant to Ohio law, if you are over 20% of the engineers estimate, the bid can not be awarded. There were two bids turned in for the Wilkshire Hills WWTP Improvement Project, Phase II were both about 22% over budget. We are recommending the bids be rejected and bonds released. We would like to move forward with a re-bid schedule. We looked at this internally to see if there was anything in the project that could be scaled back. We have concluded everything in this is essential. There is really no fluff in the project. In order to bridge that gap, we have the American Rescue Plan Agreement (ARPA) funds and the Appalachian Region Committee (ARC) grant so we are proposing to fund the balance through Ohio Water Development Authority (OWDA).*

*Commissioner Abbuhl stated there is a cost to doing business and this system really needs upgraded and there is no fluff.*

**RESOLUTION (172-2024) - REJECT BIDS - RELEASE OF BID BONDS - WILKSHIRE HILLS WWTP IMPROVEMENT PROJECT – PHASE II**

It was moved by Commissioner Abbuhl, and seconded by Commissioner Zemis approve the foregoing resolution:

WHEREAS, the Board of Commissioners, Tuscarawas County, Ohio (“Board”) received bids for the Wilkshire Hills Wastewater Treatment Plant Upgrades – Phase II (Project ID #WH-20-01) on February 7, 2024 at 9:30 AM; and

WHEREAS, the bids received were in excess of twenty percent of the engineer’s estimate; and

WHEREAS, pursuant to Ohio Revised Code 153.12, the County is prohibited from awarding a contract where the bid amount exceeds twenty percent of the engineer’s estimate; and

WHEREAS, the Tuscarawas County Sanitary Engineer, Michael Jones, has provided a letter, dated February 12, 2024 and attached hereto recommending that the Board rejects all bids and releases the bid bonds to each of the respective bidders. Said letter also provides recommendations for preparing the project for re-bidding and the financing required for such project.

NOW THEREFORE, BE IT RESOLVED by the Board:

Section 1: The Board hereby rejects all bids received for the Wilkshire Hills Wastewater Treatment Plant – Phase II Upgrades and authorizes the release of the bid bonds to each of the respective bidders.

Section 2: The Board hereby authorizes the Sanitary Engineer to amend the engineer’s estimate and prepare such documents as required to ready the project for re-bidding.

Section 3: It is found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

*This resolution and any referenced attachments have been reviewed and found in proper order by Steven A. Anderson, Special Counsel.*



**Tuscarawas County Metropolitan Sewer District**  
*We are an equal opportunity employer and provider*  
 9944 Wilkshire Boulevard NE  
 Bolivar, OH 44612  
 Phone: (330) 874-3262  
 Email: [info@tcmsd.org](mailto:info@tcmsd.org)  
 Website: [www.tcmsd.org](http://www.tcmsd.org)

February 12, 2024

Kristin Zemis, President  
 Tuscarawas County Commissioners  
 125 East High Avenue  
 New Philadelphia, OH 44663

Re: Bid Opening  
 Project ID #WH-20-01: Wilkshire Hills WWTP Upgrade – Phase II

Dear Commissioner Zemis:

Bids were received on February 7, 2024 at 9:30 AM for the Wilkshire Hills WWTP Upgrade – Phase II project, and bids were received from two contractors. The bid results are provided in the table below:

Bidder	Base Bid	Alternate #1	Alternate #2	Total
Stanley Miller Construction	\$2,697,327.25	\$105,706.00	\$79,825.00	\$2,882,858.25
R.G. Zachrich Construction, Inc.	\$2,849,300.00	\$107,800.00	\$72,400.00	\$3,029,500.00

The Engineer’s Estimate for the base bid for the project was \$2,200,000.00. The lowest base bid amount exceeds the engineer’s estimate by more than 20 percent. Pursuant to Ohio Revised Code (“ORC”) 153.12 the County is prohibited from awarding a contract where the bid amount exceeds 20 percent of the engineer’s estimate for such work.

Since we are statutorily prohibited from awarding the bids, I am recommending that the Commissioners reject all bids and release the bid bonds to each of the respective bidders.

Despite the fact that we are unable to award this bid, it is still essential that we continue forward with this project. I have reviewed the elements of the proposed project with our operations staff, and we do not believe there are any non-essential elements that can be removed from the proposal. For this reason, I am recommending that we amend the engineer’s estimate and re-bid the project.

As part of this letter of recommendation, I have also reviewed the project budget, and I am recommending the over-budget portion of the project be financed through a construction loan from OWDA. The estimated annual payment with the current market rate and a 20 year term will be \$64,653. The impact of this new loan is reflected in the attached “Five Year Budget Projection”.

The proposed project budget is provided below in Table 1. This budget is subject to change in the event of any change orders. We will need to include a contingency amount for change orders in our loan application, and I am recommending a contingency amount of 5%.

File: C:\Users\CommClerk\AppData\Local\Microsoft\Windows\NetCache\Content.Outlook\M29T488P\WH-20-01\_Bidding\_Letter of Recommendation\_Reject Bids.docx



Table 1 - Construction Phase Project Budget

Category	Amount
<b>Proposed Receipts</b>	
ARPA Proceeds	\$1,812,922
ARC Grant	\$250,000
OWDA Loan	\$947,936
<b>Proposed Expenses</b>	
Base Bid	\$(2,697,327)
Alternate #1	\$(105,706)
Alternate #2	\$(79,825)
Construction & Post-Construction Engineering	\$(128,000)
<b>Balance</b>	<b>\$0.00</b>

If you have any questions, please don't hesitate to contact me. Thank you.

Regards,

Michael Jones, P.E.  
Director/Sanitary Engineer

**VOTE:** Kristin Zemis, yes;  
Greg Ress, absent;  
Chris Abbuhl, yes;

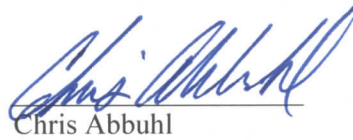
**RESOLUTION (173-2024) ADJOURN**

It was moved by Commissioner Abbuhl, seconded by Commissioner Zemis to adjourn at 9:33 a.m. to meet in Regular session Monday, the 26th day of February , 2024.

**VOTE:** Kristin Zemis, yes;  
Greg Ress, absent;  
Chris Abbuhl, yes;

*We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.*

  
Kristin Zemis

  
Chris Abbuhl

  
Attest: Rhonda Jordan, Clerk