

# November 20, 2023

## Agenda

*Lord's Prayer  
Pledge of Allegiance*

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*2:15 p.m. James Millet, Superintendent Garaway Local School District and Sedric Gerber, Principle of Ragersville Elementary School – National Blue-Ribbon Award Recognition*

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Approve Minutes

Approve Before/After Expenditures

Approve Supplemental Appropriation (3)

Approve Transfer of Funds (5)

Approve Non-General Budgets 2024

Approve General Budgets 2024

Approve Prisoner Agreements – Village of Strasburg, Gnadenhutten & Sugarcreek

Approve Change Order #1 – Sandyville Pump State #3 Renovation Project

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION MONDAY, THE 20<sup>th</sup> DAY OF NOVEMBER, 2023 WITH THE FOLLOWING MEMBERS PRESENT:

Chris Abbuhl  
Kristin Zemis  
Greg Ress

Commissioner Chris Abbuhl presiding.

*The Lord's Prayer was said.  
The Pledge of Allegiance was said.*

### **RESOLUTION (1002-2023) APPROVE MINUTES**

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to approve the minutes from the November 15, 2023 meeting as written.

**VOTE:** Chris Abbuhl, yes;  
Kristin Zemis, yes;  
Greg Ress, yes;

### **RESOLUTION (1003-2023) BEFORE/AFTER EXPENDITURES**

It was moved by Commissioner Ress, seconded by Commissioner Zemis to approve the following before/after expenditures:

| VENDOR                   | OFFICE                | AMOUNT     |
|--------------------------|-----------------------|------------|
| Language Line Services   | Sheriff's Office      | \$174.46   |
| Best Copier Technologies | Community Corrections | \$327.31   |
| Union Hospital           | Sheriff's Office      | \$1,310.20 |
| Union Hospital           | Sheriff's Office      | 890.16     |
| Union Hospital           | Sheriff's Office      | 262.58     |

**VOTE:** Chris Abbuhl, yes;  
 Kristin Zemis, yes;  
 Greg Ress, yes;

**RESOLUTION (1004-2023) SUPPLEMENTAL APPROPRIATIONS**

It was moved by Commissioner Zemis, seconded by Commissioner Ress, to approve the following supplemental appropriations:

| DEPARTMENT         | FROM            | TO              | AMOUNT      | REASON   |
|--------------------|-----------------|-----------------|-------------|--|
| Board of Elections | E-1855-T045-T10 | E-1854-T045-T42 | \$10,000.00 | To comply with Security Directive 2023-16                                    |
| Water & Sewer      | E-1310-P00-P34  | E-1310-P00-P24  | \$3,000.00  | Legal fees Baltic transfer of water & wastewater facilities Proj. ID#BA-2201 |
| Water & Sewer      | E-1300-P300-P16 | E-1300-P00-P08  | \$12,400.00 | Legal Fees Baltic transfer Proj. ID# BA-20-01 (Albers & Albers)              |

**VOTE:** Chris Abbuhl, yes;  
 Kristin Zemis, yes;  
 Greg Ress, yes;

**RESOLUTION (1005-2023) TRANSFER OF FUNDS**

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to approve the following transfer of funds:

| DEPARTMENT         | FROM            | TO              | AMOUNT      | REASON   |
|--------------------|-----------------|-----------------|-------------|--|
| Common Pleas Court | E-0120-A002-B16 | E-0120-A002-B12 | \$600.00    | Additional funds are needed to cover membership dues for Judges/Magistrate   |
| Common Pleas Court | E-0120-A002-B16 | E-0120-A002-B11 | \$300.00    | Additional funds needed to cover expenses for visiting Judges  |
| JFS                | E-1140-H000-H03 | E-1145-H000-H33 | \$10,000.00 | To pay for transportations costs   |
| JFS                | E-1140-H000-H05 | E-1145-H000-H33 | \$24,000.00 | To pay for transportations costs   |
| JFS                | E-1140-H000-H09 | E-1145-H000-H33 | 15,000.00   | To pay for transportations costs   |
| JFS                | E-1140-H000-H30 | E-1145-H000-H33 | 3,000.00    | To pay for transportations costs   |
| JFS                | E-1140-H000-H14 | E-1145-H000-H33 | \$15,000.00 | To pay for transportations costs   |
| EMA                | E-0250-A006-F02 | E-0250-A006-F03 | \$500.00    | Funds needed to replace broken chair and electric three-hole punch   |
| CSEA               | E-1570-S070-S03 | E-1570-S070-S05 | \$3000.00   | Reviewed budget & planning for remainder of year noting we need to increase our travel/training line item due to increase of meetings and trainings being moved back to in-person than were originally planned |

**VOTE:** Chris Abbuhl, yes;  
 Kristin Zemis, yes;  
 Greg Ress, yes;

**RESOLUTION (1006-2023) APPROVE BUDGET FOR 2024 – NON-GENERAL**

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to approve the following Non-General Budget for 2024:

| <b>2024 Budget Work Session - November 11 - 13, 2023</b>  |   |                        |
|---|---|------------------------|
|   |   |                        |
| <i>The following Non-General Fund Budget Appropriations were approved out of Committee and will be placed on the next Commissioner agenda for resolution &amp; approval</i> |   |                        |
|   |   |                        |
| FUND  | DEPARTMENT / DESCRIPTION                              | APPROVED 2024 AMOUNT   |
| B65   | Certificate of Title                                  | 955,451.00             |
| N10   | Capital Improvements - TCBDD                          | 20,000.00              |
| S50   | Board of Developmental Disabilities                   | 15,522,809.00          |
| S52   | Title XX - TCBDD                                      | 57,858.00              |
| S54   | Esser-Planned Respite - TCBDD                         | 140,000.00             |
| S60   | Juvenile Court - Computerization                      | 9,000.00               |
| S63   | Dept of Specialized Probation                         | 638,082.00             |
| S68   | Juvenile Court - Special Projects & Juvenile Programs | 37,223.00              |
| S78   | TUFF Bags Donations                                   | 338.19                 |
| S79   | CASA Fund   | 96,832.00              |
| T04   | Preschool Grant Fund - TCBDD                          | 4,875.00               |
| T25   | Special Ed IDEA Grant - TCBDD                         | 15,200.00              |
| U25   | Special Activities Fund - TCBDD                       | 14,000.00              |
| U30   | Family Support Services - TCBDD                       | 105,000.00             |
| Y60   | Employee Flex Spending - TCBDD                        | 42,000.00              |
| Y92   | Public Defender                                       | 1,471,891.00           |
|   |   |                        |
|   | <b>TOTAL NON-GENERAL</b>                              | <b>\$19,130,559.19</b> |
|   |   |                        |

**VOTE:** Chris Abbuhl, yes;  
 Kristin Zemis, yes;  
 Greg Ress, yes;

**RESOLUTION (1007-2023) APPROVE BUDGET FOR 2024 – GENERAL**

It was moved by Commissioner Zemis, seconded by Commissioner Ress to approve the following Budget for 2024:

| <i>The following <b>General Fund Budget Appropriations</b> were approved out of Committee and will be placed on the next Commissioner agenda for resolution &amp; approval</i> |      |                              |                      |
|--|------|------------------------------|----------------------|
| FUND   |      | DEPARTMENT / DESCRIPTION     | APPROVED 2024 AMOUNT |
| A00  | 0010 | Commissioners                | 573,758.00           |
| A00  | 0011 | Agricultural Security Area   | 0.00                 |
| A00  | 0012 | Human Resources              | 272,413.00           |
| A00  | 0020 | Microfilming                 | 12,500.00            |
| A00  | 0030 | County Auditor               | 611,616.00           |
| A00  | 0050 | County Treasurer             | 397,753.00           |
| A00  | 0060 | Prosecuting Attorney         | 1,348,222.00         |
| A00  | 0070 | Budget Commission            | 107,000.00           |
| A00  | 0085 | Surplus Property Sales       | 0.00                 |
| A00  | 0090 | Bureau of Inspection         | 105,000.00           |
| A00  | 0100 | Data Processing Board        | 628,666.00           |
| A00  | 0110 | Court of Appeals             | 15,000.00            |
| A00  | 0128 | Jury Commission              | 1,059.00             |
| A00  | 0130 | Juvenile Court               | 1,780,709.00         |
| A00  | 0140 | Probate Court                | 695,566.00           |
| A00  | 0150 | Clerk Of Courts              | 710,001.00           |
| A00  | 0160 | Coroner                      | 431,135.00           |
| A00  | 0170 | County Court                 | 1,013,879.00         |
| A00  | 0179 | Indigent Defense Application | 5,800.00             |
| A00  | 0180 | Municipal Court              | 231,101.00           |
| A00  | 0200 | Board of Elections           | 1,379,632.00         |
| A00  | 0201 | SOS Mandated Costs           | 0.00                 |
| A00  | 0210 | Maintenance                  | 1,121,227.00         |
| A00  | 0230 | Recorder                     | 316,937.00           |
| A00  | 0240 | Human Society                | 8,050.00             |
| A00  | 0250 | Emergency Management Agency  | 203,135.00           |
| A00  | 0260 | Agriculture                  | 499,714.00           |
| A00  | 0270 | TB Hospitals                 | 4,000.00             |
| A00  | 0280 | Vital Statistics             | 281,402.00           |
| A00  | 0320 | Soldiers Relief              | 709,063.00           |
| A00  | 0330 | Veterans Services            | 669,945.00           |
| A00  | 0380 | Map Office                   | 115,723.00           |
| A00  | 0390 | Law Library                  | 0.00                 |
| A00  | 0400 | Insurance Pensions & Taxes   | 12,000.00            |
| A00  | 0410 | Grants                       | 1,619,169.00         |
| A00  | 0430 | Tax Transfers                | 1,981,937.33         |

|     |      |                             |                         |
|-----|------|-----------------------------|-------------------------|
| A00 | 0440 | Contingencies               | 75,000.00               |
| A00 | 0470 | Juvenile Detention Services | 250,000.00              |
|     |      | <b>TOTAL GENERAL</b>        | <b>\$ 18,188,112.33</b> |
|     |      |                             |                         |
|     |      |                             |                         |

**VOTE:** Chris Abbuhl, yes;  
 Kristin Zemis, yes;  
 Greg Ress, yes;

**RESOLUTION (1008-2023) PRISONER AGREEMENTS – VILLAGE OF STRASBURG, VILLAGE OF GNADENHUTTEN AND VILLAGE OF SUGARCREEK**

It was moved by Commissioner Zemis, seconded by Commissioner Ress, to approve the prisoner agreement with the following entities for prisoner care at Eighty Dollars (\$80.00) per day as recommended by Sheriff Campbell:

- Village of Strasburg
- Village of Gnadenhutten
- Village of Sugar creek

**VOTE:** Chris Abbuhl, yes;  
 Kristin Zemis, yes;  
 Greg Ress, yes;

**RESOLUTION (1009-2023) CHANGE ORDER #1 – SANDYVILLE PUMP STATION #3 RENOVATION PROJECT**

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to approve the following change order #1 for the Sandyville Pump Station #3 Renovation Project , in the total amount of +\$6,546.75, changing the original contract amount of \$296,050.00 to \$302,551.75, as requested by Mike Jones, Sanitary Engineer.

**CHANGE ORDER NO.: 1**

Owner: Tuscarawas County      Owner's Project No.:  
 Engineer: W.E. Quicksall & Assoc. (Design Phase)      Engineer's Project No.:  
 TCMSD (Construction Phase)      SV-21-01  
 Contractor: Stanley Miller Construction Co.      Contractor's Project No.:  
 Project: Sandyville Pump Station #3 Renovation Project  
 Contract Name:  
 Date Issued:      Effective Date of Change Order:

The Contract is modified as follows upon execution of this Change Order:

**Description:** Change Proposal #1 – Increase size of control platform to accommodate proposed electrical equipment for ~~\$992.25~~; Change Proposal #2 – Additional surveying to provide vertical control for the project for ~~\$2,100.00~~; and Change Proposal #3 – Painting of piping and valves in the pump station for ~~\$3,454.50~~. This change order also includes an increase in contract time due to delays associated with delivery of the automatic transfer switch that were beyond the reasonable control of the Contractor.

**Attachments:** Change Order Proposals 1, 2 and 3 from Stanley Miller Construction Co.

| Change in Contract Price   | Change in Contract Times  |
|--|---|
| Original Contract Price:<br>\$ 296,005.00  | Original Contract Times:<br>Substantial Completion: July 1, 2023<br>Ready for final payment: August 1, 2023   |
| {Increase} {Decrease} from previously approved Change Orders No. 1 to No. {Number of previous Change Order}:<br>\$ N/A | {Increase} {Decrease} from previously approved Change Orders No. 1 to No. {Number of previous Change Order}:<br>Substantial Completion: N/A<br>Ready for final payment: N/A |
| Contract Price prior to this Change Order:<br>\$ 296,005.00  | Contract Times prior to this Change Order:<br>Substantial Completion: July 1, 2023<br>Ready for final payment: August 1, 2023   |
| Increase this Change Order:<br>\$ 6,546.75   | Increase this Change Order:<br>Substantial Completion: November 10, 2023<br>Ready for final payment: December 10, 2023  |
| Contract Price incorporating this Change Order:<br>\$ 302,551.75   | Contract Times with all approved Change Orders:<br>Substantial Completion: November 10, 2023<br>Ready for final payment: December 10, 2023                                  |

Recommended by Engineer (if required)      Accepted by Contractor  
 By: Michael Jones      Mark Kumpf  
 Title: DIRECTOR, SANITARY ENGINEER      Project Manager  
 Date: 11/16/2023      11-13-2023

Authorized by Owner      Approved by Funding Agency (if applicable)  
 By: Chris Abbuhl      \_\_\_\_\_  
 Title: President Board of Commissioners      \_\_\_\_\_  
 Date: 11/20/2023      \_\_\_\_\_

**VOTE:** Chris Abbuhl, yes;  
 Kristin Zemis, yes;  
 Greg Ress, yes;

**RESOLUTION (1010-2023)**

**PAY BILLS**

It was moved by Commissioner Ress, seconded by Commissioner Zemis to approve payment for the following bills:

**Meeting Date - November 20, 2023**

**911**

|                        |                           |            |            |
|------------------------|---------------------------|------------|------------|
| APCO International Inc | Training/Recertifications | \$30.00    |            |
| MNJ Technologies       | Services                  | \$1,660.00 |            |
| MNJ Technologies       | Services                  | \$4,000.00 |            |
|                        |                           |            | \$5,690.00 |

**Child Support**

|                   |                        |            |            |
|-------------------|------------------------|------------|------------|
| AEP               | Electric Utility       | \$1,182.08 |            |
| CBTS              | Service                | \$672.58   |            |
|                   | IV-D Contract '23/Comm |            |            |
| Tusc Co Treasurer | Plea                   | \$2,001.65 |            |
| Verizon Wireless  | Service                | \$80.22    |            |
|                   |                        |            | \$3,936.53 |

**Commissioners**

|                       |                  |            |            |
|-----------------------|------------------|------------|------------|
| AEP                   | Electric Utility | \$4,545.89 |            |
| AEP                   | Electric Utility | \$65.45    |            |
| Frontier              | Service          | \$598.00   |            |
| Gannet Ohio LocaliQ   | Legal Ad         | \$129.68   |            |
| Gannet Ohio LocaliQ   | Legal Ad         | \$87.96    |            |
| Gannet Ohio LocaliQ   | Legal Ad         | \$94.08    |            |
| Sherwin Williams      | Supplies         | \$64.61    |            |
| Staples               | Equipment        | \$159.99   |            |
| US Bank Equip Finance | Copier Contract  | \$158.64   |            |
|                       |                  |            | \$5,904.30 |

**Common Pleas**

|                           |                         |            |            |
|---------------------------|-------------------------|------------|------------|
| Elizabeth Lehigh Thomakos | Reimb Registration Fees | \$150.00   |            |
| Elizabeth Lehigh Thomakos | Travel Reimbursement    | \$1,013.20 |            |
| Ohio Guidestone           | CODIP Oct '23           | \$500.00   |            |
| Staples                   | Supplies                | \$177.86   |            |
| Verizon                   | Service                 | \$60.18    |            |
|                           |                         |            | \$1,901.24 |

**Coroner**

|                              |                      |            |            |
|------------------------------|----------------------|------------|------------|
| Cuyahoga Co Medical Examiner | Services             | \$2,000.00 |            |
| Rachel Fetty                 | Travel Reimbursement | \$680.51   |            |
| Tri-County Joint Ambulance   | Services             | \$414.80   |            |
| Verizon Wireless             | Service              | \$22.19    |            |
|                              |                      |            | \$3,117.50 |

**Dog & Kennel**

|                             |                        |            |            |
|-----------------------------|------------------------|------------|------------|
| AlterClinic Animal Care     | Services               | \$439.94   |            |
| Crystal Digenova            | Reimbursement/Supplies | \$4.27     |            |
| Humble Creatures Vet Clinic | Services               | \$180.00   |            |
| Twin City Veterinary Clinic | Supplies               | \$1,346.50 |            |
|                             |                        |            | \$1,970.71 |

**Engineer**

|                    |          |             |             |
|--------------------|----------|-------------|-------------|
| Cargill Inc        | Material | \$52,276.46 |             |
| Stony Point Supply | Supplies | \$133.35    |             |
|                    |          |             | \$52,409.81 |

**Law Library**

|                       |          |         |         |
|-----------------------|----------|---------|---------|
| Independence Business | Supplies | \$46.99 |         |
| Staples               | Supplies | \$47.73 |         |
|                       |          |         | \$94.72 |

**Prosecutor**

|                            |                        |            |            |
|----------------------------|------------------------|------------|------------|
| Matrix Pointe Software LLC | Mthly Subscription Fee | \$3,000.00 |            |
| MNJ Technologies           | Equipment              | \$697.00   |            |
|                            |                        |            | \$3,697.00 |

**Public Defender**

|                              |                     |            |            |
|------------------------------|---------------------|------------|------------|
| AEP                          | Electric Utility    | \$372.45   |            |
| Charter Communications       | Service             | \$1,808.38 |            |
| City of New Phila Water Dept | Services            | \$55.45    |            |
| Staples                      | Supplies            | \$209.04   |            |
| Starlight Enterprises Inc    | Services - Oct 2023 | \$400.00   |            |
|                              |                     |            | \$2,845.32 |

**Recorder**

|                |                 |         |         |
|----------------|-----------------|---------|---------|
| Office Experts | Copier Contract | \$29.03 |         |
|                |                 |         | \$29.03 |

**Sheriff**

|                              |                   |            |            |
|------------------------------|-------------------|------------|------------|
| Blooms Printing & Design     | Supplies          | \$210.00   |            |
| Diamond Drugs Inc            | Supplies          | \$7,702.22 |            |
| Hall Public Safety Upfitters | Certification Fee | \$155.00   |            |
| Helbling's Supply Inc        | Repairs           | \$79.78    |            |
| Jones Family Dentistry       | Services          | \$575.00   |            |
| Model Uniforms               | Services          | \$25.00    |            |
| MPH Industries Inc           | Equipment         | \$273.45   |            |
| RJ Wright & Sons Ltd         | Supplies          | \$65.00    |            |
| Staples                      | Supplies          | \$97.64    |            |
| United Site Services         | Rental            | \$30.00    |            |
| Verizon Wireless             | Service           | \$778.21   |            |
|                              |                   |            | \$9,991.30 |

**Southern District**

|     |                  |          |          |
|-----|------------------|----------|----------|
| AEP | Electric Utility | \$454.37 |          |
|     |                  |          | \$454.37 |

**Water & Sewer**

|                                   |                      |            |  |
|-----------------------------------|----------------------|------------|--|
| 64 Seconds Inc                    | Equipment            | \$8,564.00 |  |
| AEP                               | Electric Utility     | \$202.51   |  |
| AEP                               | Electric Utility     | \$2,011.35 |  |
| Dover Brake                       | Materials            | \$55.00    |  |
| Fitzpatrick Zimmerman Rose        | Legal Fees           | \$42.50    |  |
| Fitzpatrick Zimmerman Rose        | Legal Fees           | \$42.50    |  |
| Fitzpatrick Zimmerman Rose        | Legal Fees           | \$21.25    |  |
| Fitzpatrick Zimmerman Rose        | Legal Fees           | \$21.25    |  |
| Fitzpatrick Zimmerman Rose        | Legal Fees           | \$21.25    |  |
| Frontier                          | Service              | \$359.57   |  |
| Frontier                          | Service              | \$44.98    |  |
| Gannett Ohio LocaliQ              | Legal Ad             | \$460.67   |  |
| Gannett Ohio LocaliQ              | Legal Ad             | \$406.44   |  |
| JA's Auto Service                 | Repair               | \$1,643.94 |  |
| Menard's                          | Materials            | \$29.98    |  |
| Tusc Co Treasurer                 | Engineering Services | \$628.13   |  |
| US Bank Equipment Finance         | Copier Lease         | \$166.64   |  |
| USA BlueBook                      | Materials            | \$158.77   |  |
| USA BlueBook                      | Equipment            | \$232.00   |  |
| USA BlueBook                      | Supplies             | \$1,046.53 |  |
| USP Sign & Graphics               | Supplies             | \$107.00   |  |
| Wayne Garage Door Sales & Service | Repair               | \$786.25   |  |

|                      |                      |              |                     |
|----------------------|----------------------|--------------|---------------------|
| WE Quicksall & Assoc | Engineering Services | \$628.13     |                     |
|                      |                      |              | \$17,680.64         |
|                      |                      | <b>GRAND</b> |                     |
|                      |                      | <b>TOTAL</b> | <b>\$109,722.47</b> |

**VOTE:** Chris Abbuhl, yes;  
 Kristin Zemis, yes;  
 Greg Ress, yes;

**DISCUSSION: NATIONAL BLUE-RIBBON AWARD** – *Superintendent of Garaway Local School district, James Millet and Ragersville Elementary School Principle, Sedric Gerber were present for being awarded the National Blue-Ribbon Award. Mr. Gerber stated the National Blue-Ribbon is something that is given out each year by the Department of Education. It has been in existence for over 40 years. There have only been two schools in Tuscarawas County to Receive this award, New Philadelphia South Elementary in 2020 and now Ragersville Elementary in 2023. The Department of Education recognized the schools that have superior academic achievement and also gap closing abilities. We are extremely fortunate because we live in a great community. We are very humbled and excited about this award and we continue to celebrate it and push forward to greater heights. Mr. Willet stated he just returned from Washington D.C. where the award was presented by the United States Department of Education.*

The Clerk read the Recognition onto the record.

**RESOLUTION (1011-2023) RECOGNITION – NATIONAL BLUE-RIBBON AWARD – RAGERSVILLE ELEMENTARY**

It was moved by Commissioner Zemis, seconded by Commissioner Ress to approve the following resolution of recognition for Ragersville Elementary School for receiving the National Blue-Ribbon Award.



**VOTE:** Chris Abbuhl, yes;  
 Kristin Zemis, yes;  
 Greg Ress, yes;



**RESOLUTION (1012-2023) ADJOURN**

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to adjourn at 2:18 p.m. to meet in Regular session Monday, the 27th day of November, 2023.

**VOTE:** Chris Abbuhl, yes;  
Kristin Zemis, yes;  
Greg Ress, yes;

*We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.*

\_\_\_\_\_  
Chris Abbuhl

\_\_\_\_\_  
Kristin Zemis

\_\_\_\_\_  
Greg Ress

\_\_\_\_\_  
Attest: Rhonda Jordan, Clerk