

November 15, 2023

Agenda

*Lord's Prayer
Pledge of Allegiance*

9:15 a.m. Water & Sewer Rates 2024 – Mike Jones, Sanitary Engineer

9:30 a.m. Donna Merrill, Executive Director of Horizons, Lifetime Leadership Award Recognition

Approve Minutes

Approve Before/After Expenditures

Approve Inter-Fund Transfer/Advance

Approve Out of County Travel – Clerk of Court

Approve JFS Monthly Contracts – September & October 2023

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION WEDNESDAY, THE 15th DAY OF NOVEMBER, 2023 WITH THE FOLLOWING MEMBERS PRESENT:

Chris Abbuhl
Kristin Zemis
Greg Ress

Commissioner Chris Abbuhl presiding.

*The Lord's Prayer was said.
The Pledge of Allegiance was said.*

NOTE: A moment of silence was observed for the Tusky Valley High School students and their families.

Commissioner Abbuhl stated there was a tragedy that happened the day before and everyone is in our thoughts and prayers.

RESOLUTION (992-2023) APPROVE MINUTES

It was moved by Commissioner Zemis, seconded by Commissioner Ress, to approve the minutes from the November 13, 2023 meeting as written.

VOTE: Chris Abbuhl, yes;
Kristin Zemis, yes;
Greg Ress, yes;

RESOLUTION (993-2023) BEFORE/AFTER EXPENDITURES

It was moved by Commissioner Ress, seconded by Commissioner Zemis to approve the following before/after expenditures:

VENDOR	OFFICE	AMOUNT
United Site Services	Sheriff's Office	\$271.62

VOTE: Chris Abbuhl, yes;
Kristin Zemis, yes;
Greg Ress, yes;

RESOLUTION (994-2023) INTER-FUND TRANSFER/ADVANCE

It was moved by Commissioner Zemis, seconded by Commissioner Ress to approve the following inter-fund transfer/advance as per State Auditor’s recommendation:

From: Co. General to Capital Projects	\$2,000,000.00
Co. General to Insurance Trust	\$1,000,000.00

VOTE: Chris Abbuhl, yes;
 Kristin Zemis, yes;
 Greg Ress, yes;

RESOLUTION (995-2023) OUT OF COUNTY TRAVEL – CLERK OF COURTS

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to approve the following travel request as submitted by Jeanne M. Stephen, Clerk of Courts:

DATE: December 6, 2023
LOCATION: Columbus, OH
ATTENDEES: Jeanne Stephen
USING COUNTY VEHICLE: No
EXPENSE: Approximately \$117.60 mileage
REASON: OCCA Winter Conference

VOTE: Chris Abbuhl, yes;
 Kristin Zemis, yes;
 Greg Ress, yes;

RESOLUTION (996-2023) APPROVE CONTRACTS – TUSCARAWAS COUNTY JOB & FAMILY SERVICES (JFS) – September & October 2023

It was moved by Commissioner Zemis, seconded by Commissioner Ress, to approve the contracts below as recommended by Lynn Angelozzi, Interim Director:

TUSCARAWAS COUNTY JOB & FAMILY SERVICES

SEPTEMBER 2023

Last Name, First Name or Company	Contract Purpose	Contract Start Date	Contract End Date	Amount
Subgrant Agreements				
Contracts for services				
Vendor Agreements				
Graphic Enterprises	Full Service and Supplies	9/1/2023	8/31/2025	per agreed fee schedule
Foster Agreements				
Safe House Ministries, Inc., dba Safe House Residential Services	Foster Child Placement and Related Services	9/1/2023	8/31/2024	per agreed fee schedule
DTAC of Ohio LLC	Foster Child Placement and Related Services	9/8/2023	3/31/2024	per agreed fee schedule
Safe House Ministries	Foster Child Placement and Related Services	9/1/2023	8/31/2024	per agreed fee schedule
M.M. & E.M.	Foster Child Placement and Related Services	9/27/2023	9/26/2025	\$32 per day
Adoption Agreements				
Transportation				

TUSCARAWAS COUNTY JOB & FAMILY SERVICES

OCTOBER 2023

Last Name, First Name or Company	Contract Purpose	Contract Start Date	Contract End Date	Amount
Subgrant Agreements				
Contracts for services				
Vendor Agreements				
Foster Agreements				
New Beginnings Residential Treatment Center LLC	Foster Child Placement and Related Services	10/1/2023	9/30/2024	per agreed fee schedule
House of New Hope, Inc	Foster Child Placement and Related Services	10/10/2023	3/31/2024	per agreed fee schedule
J.G. & S.M.	Foster Child Placement and Related Services	10/11/2023	10/10/2025	\$32 per day
M.M. & E.M.	Foster Child Placement and Related Services	9/27/2023	9/26/2025	\$32 per day
Adoption Agreements				
Transportation				

VOTE: Chris Abbuhl, yes;
 Kristin Zemis, yes;
 Greg Ress, yes;

RESOLUTION (997-2023) PAY BILLS

It was moved by Commissioner Zemis, seconded by Commissioner Ress, to approve payment for the following bills:

Meeting Date - November 15, 2023

American Rescue Plan Act

Massillon Construction & Supply LLC	Multi Use Facility 23-109	\$176,138.60	
Tusc Co Healthcare Consortium	Reimb COVID Claims '21-'23	\$39,123.82	
United Way of Tusc County	Tuff Bags/Proj #203/Disb #11	\$8,575.57	
			\$223,837.99

Commissioners

AEP	Electric Utility	\$995.64	
AEP	Electric Utility	\$1,124.37	
AEP	Electric Utility	\$27.61	
BA Widder Architectural Services	Services/Secrty Entrnc/COB	\$1,804.50	
Buckeye Power Sales	Repair	\$1,174.46	
Buckeye Power Sales	Repair	\$345.34	
Crystal Digenova	Equipment Reimbursement	\$416.16	
EODA	Registration	\$35.00	
First Communications	Service	\$88.80	
First Communications	Service	\$28.43	
Heritage Cooperative	Gas	\$45.36	
Liberty Distributors Inc	Supplies	\$483.00	
Treasurer State of Ohio	Elevator Certification Fees	\$1,054.75	
			\$7,623.42

Common Pleas

Buehler's Fresh Foods	Supplies	\$45.90	
			\$45.90

Community Corrections

Best Copier Technologies	Copier Contract	\$327.31	
Tusc Co Sheriff's Office	Gas	\$196.03	
			\$523.34

Coroner

Axis Forensic Toxicology	Services	\$717.00	
Geib Funeral Home	Services	\$1,105.00	
Smith Livery Service	Services	\$1,700.00	
			\$3,522.00

Dog & Kennel

Kimble	Service	\$177.75	
			\$177.75

Engineer

First Communication	Service	\$23.74	
Independence Business Supply	Supplies	\$146.57	
Peterman Plumbing	Repair	\$182.18	
Piedmont Gas	Gas Utility	\$22.58	
Stocker Concrete	Materials	\$1,765.50	
Stocker Concrete	Materials	\$9,572.00	
			\$11,712.57

Human Resources

Cleary & Associates	Legal Services	\$1,142.75	
			\$1,142.75

JFS

4Imprint	Fraud Incentive	\$877.06	
Action NOW Services	Pest Control	\$55.00	
Advantage Family Outreach/Et-AI	Boarding Home Oct '23	\$408,561.77	
Amazon Capital Services	Supplies	\$38.70	
Auman Inc dba A&M Service	Repair '14 Dodge Caravan	\$78.03	
CBTS	Phone Service	\$1,691.28	
Enterprise FM Trust	Fleet Vehicles	\$3,664.66	
Faith Dingman	Travel Reimbursement/Oct	\$110.63	
Frontier	Fire Lines	\$117.22	
G & L Supply	Supplies	\$193.75	
Horizons of Tus & Carr	Purchased Services	\$14,049.00	
Jason Hamric	Travel Reimbursement/Oct	\$113.64	
Kayla Kirkpatrick	Individual Living Incentive	\$100.00	
Lexis Nexis Risk Solutions	Background Checks	\$339.00	
Lowe's	Supplies	\$25.06	

Melissa Kelley	Travel Reimbursement/Oct	\$46.24	
ODP Business Solutions LLC	Supplies	\$28.96	
Ohio Turnpike	Tolls	\$15.75	
PCSAO	Membership dues 2024	\$150.00	
QDA Educational Foundation	Purchased Serv/Fraud Prev	\$1,500.00	
Rebecca Preston	Mileage	\$92.22	
Treasurer State of Ohio	Fingerprints	\$261.50	
Tusc Co Sheriff	Fuel/Oct	\$389.14	
US Post Office	BRM Permit 2024	\$310.00	
Verizon Wireless	Cell Phones/Hot Spots	\$1,657.39	
Wayne Garage Door Sales & Serv	Fraud Prevention	\$6,282.00	
Wells Fargo Financial Leasing Inc	Copier Contracts	\$611.98	
			\$441,359.98
Park			
CLP Services	Rental	\$110.00	
Kimble Recycling & Disposal Inc	Services	\$67.25	
Kimble Recycling & Disposal Inc	Services	\$37.35	
Piedmont Gas Co	Gas Utility	\$7.46	
United Rentals (North America) Inc	Rental	\$105.00	
			\$327.06
Prosecutor			
Lacee Felix	Travel Reimbursement	\$24.00	
			\$24.00
Sheriff			
Mastercard	Travel Expense	\$445.08	
Mastercard	Travel Expense	\$20.00	
Mastercard	Training Expense	\$130.00	
Mastercard	Supplies	\$55.42	
Sysco Food Services Cleveland	Supplies	\$70.49	
Union Hospital	Services	\$262.58	
Union Hospital	Services	\$80.16	
Union Hospital	Services	\$1,310.20	
			\$2,373.93
Veterans			
Mastercard	Supplies	\$1,137.57	
Tusc Co JFS	Oct '23 Services/Supplies	\$38.75	
			\$1,176.32
Water & Sewer			
AEP	Electric Utility	\$745.15	
AEP	Electric Utility	\$6,647.50	
Bob Sumerel Tire Co Inc	Tires	\$1,619.80	
Excellent Investmnts dba Tri-State-Tree	Services	\$9,600.00	
Frontier	Service	\$53.81	
Frontier	Service	\$60.81	
JA's Auto Service	Tires	\$1,027.76	
JA's Auto Service	Tires	\$1,643.94	
Kimble Recycling & Disposal Inc	Service	\$67.25	
Kimble Recycling & Disposal Inc	Services	\$1,933.74	
KS State Bank Government Finance	Equipment Pymnt/Interest	\$626.97	
KS State Bank Government Finance	Equipment Pymnt/Principal	\$11,499.17	
Lowe's	Materials	\$88.53	
Lowe's	Equipment	\$198.55	
Nat'l Road Utility Supply dba Citco	Materials	\$541.00	
Wtr	Reimbrs OEPA License		
Patricia Mahaffey	Renwl	\$45.00	
Stony Point Supply	Supplies	\$44.60	
Tuscarawas Utilities	Resale Water	\$2,259.47	

Tuscarawas Utilities	Services	\$2,140.50	
Uline Inc	Equipment	\$1,516.89	
USA BlueBook	Supplies	\$92.95	
USA BlueBook	Supplies	\$112.40	
			\$42,565.79
		GRAND	
		TOTAL	\$736,412.80

VOTE: Chris Abbuhl, yes;
 Kristin Zemis, yes;
 Greg Ress, yes;

RESOLUTION (998-2023) AUTHORIZING AMENDMENTS TO USER RATES AND CHARGES OF THE TUSCARAWAS COUNTY METROPOLITAN SEWER DISTRICT

It was moved by Commissioner Ress, and seconded by Commissioner Zemis, to adopt the foregoing resolution:

WHEREAS, the Board of Commissioners, Tuscarawas County, Ohio ("Board") owns the Tuscarawas County Metropolitan Sewer District ("District"), which provides potable drinking water and sanitary sewer services to certain areas of Tuscarawas County, and

WHEREAS, in accordance with Ohio Revised Code Sections 6103 and 6117, the Board shall fix reasonable rates for public agencies and persons served by such drinking water and sanitary sewer systems, and

WHEREAS, as part of the annual budget preparation for the District, Michael Jones, the Tuscarawas County Sanitary Engineer, has identified necessary adjustments to the current user rates and charges as shown on the "Appendix A – Schedule of Charges”, with a proposed effective date of January 1, 2024, attached hereto, and

NOW THEREFORE, BE IT RESOLVED by the Board:

Section 1: The Board hereby approves the Proposed Schedule of Charges for 2024 and further resolves that such amendments to the Rates and Charges shall become effective January 1, 2024.

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board and that all deliberations of this Board that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

This resolution and any referenced attachments have been reviewed and found in proper order by Steven A. Anderson, Special Counsel.

**APPENDIX A
SCHEDULE OF CHARGES**

This schedule becomes effective **January 1, 2024**

SEWER USER CHARGES

Flat Rate Charges (Sewer Only Customers)

	<u>As of</u> <u>1/1/2023</u>	<u>As of</u> <u>1/1/24</u>	
All Sub-Districts except Stone Creek	\$43.36	44.66	per equivalent dwelling unit
Stone Creek Sub-District	\$45.90	45.90	per equivalent dwelling unit

Metered Charges (Water & Sewer Customers)

All Sub-Districts except Stone Creek

<u>Meter Size</u>	<u>Base Monthly Charge</u>		
	<u>As of</u> <u>1/1/2023</u>	<u>As of</u> <u>1/1/24</u>	
5/8"	\$18.94	\$19.51	
3/4"	\$42.28	\$43.55	
1"	\$63.53	\$65.44	
1-1/2"	\$102.94	\$106.03	
2"	\$164.27	\$169.20	
3"	\$328.33	\$338.18	
4"	\$440.08	\$453.28	
6"	N/A	N/A	
Usage Charge	\$6.10	\$6.28	per 1,000 gallons up to and including 4,500 gallons
	\$3.04	\$3.13	per 1,000 gallons for usage greater than 4,500 gallons
Stone Creek Metered Customers			
Base Monthly Charge	\$45.90	\$45.90	Includes 4,500 gallons usage
Usage Charge	\$7.70	\$7.70	per 1,000 gallons for usage greater than 4,500 gallons

WATER USER CHARGES

<u>Meter Size</u>	<u>Base Monthly Charge</u>	
	<u>As of</u> <u>1/1/2023</u>	<u>As of</u> <u>1/1/24</u>
5/8"	\$21.31	\$21.74
3/4"	\$28.93	\$29.51
1"	\$47.08	\$48.02
1-1/2"	\$81.50	\$83.13
2"	\$124.90	\$127.40

2-1/2"	\$192.15	\$195.99	
3"	\$293.40	\$299.27	
4"	\$488.92	\$498.70	
6"	\$748.11	\$763.07	
Usage Charge	\$5.65	\$5.76	per 1,000 gallons

CONNECTION CHARGES

Sewer Connection Fees

An administrative fee of \$75.00 will be charged on all requested refunds for permits issued under this section.

<u>Customer Classification</u>	<u>As of</u> <u>1/1/2023</u>	<u>As of</u> <u>1/1/24</u>	
Residential	\$2,100.00	\$2,100.00	
Commercial/Industrial	\$2,100.00	2,100.00	first EDU
	\$1,100.00	1,100.00	for each add'l EDU

Water Connection Fees

1. An administrative fee of \$75.00 will be charged on all requested refunds for permits issued under this section.
2. Additional fees may be assessed for rock excavation, boring, pavement replacement, or other unusual conditions that may impact the cost of constructing the new service connection.
3. All new commercial/industrial connections require a utility site plan review prior to approval of the permit.

Outside Meter Installations - Required except as allowed by Sanitary Engineer

<u>Meter Size</u>	<u>As of</u> <u>1/1/2023</u>	<u>As of</u> <u>1/1/24</u>
5/8"x3/4"	\$1,900.00	\$1,900.00
1"	\$3,100.00	\$3,100.00
1-1/2"	\$5,750.00	\$5,750.00
2"	\$6,500.00	\$6,500.00
Greater than 2"	Fee = Estimated District Labor Cost + (Material Cost & Contracted Services plus 10%)	

Temporary Hydrant Connection Charges

<u>Item</u>	<u>As of</u> <u>1/1/2023</u>	<u>As of</u> <u>1/1/24</u>	
Deposit for Meter & Backflow Assy	\$250.00	\$250.00	
Meter Rental	\$250.00	\$250.00	per month (1 month min)
Consumption Charge	\$5.65	\$5.76	per 1,000 gallons

ANCILLARY CHARGES

	<u>As of</u> 1/1/2023	<u>As of</u> 1/1/24	
Permit Application Fee Charge is for each service being applied for. (Example: if applying for both water and sewer service, the total application fee is \$50.00)	\$25.00	\$25.00	
Disconnection/Reconnection Application Fee	\$25.00	\$25.00	
Disconnection/Reconnection Inspection Fee	\$50.00	\$50.00	
Processing fee when certifying delinquent accounts (charged is assessed when certified and included on any payments received after certification date)	\$30.00	\$30.00	
Processing Fee for Certified Delinquent/Turn-off Notices	\$9.00	\$9.00	
<u>Turn On/Turn Off</u>			
During Regular Hours	\$30.00	\$30.00	
After Regular Hours	\$80.00	\$80.00	
Turn off as a result of fraud or illegal diversion of water,	\$100.00	\$100.00	
Service call for District facilities damaged by negligence or abuse by property owner or occupant.	\$30.00	\$30.00	plus the District's cost of repair or replacement plus 10%
Meter re-read (no reading error)	\$15.00	\$15.00	
Deduct meter reading	\$20.00	\$20.00	
Meter test (up to and including 1" meter)	\$50.00	\$50.00	if meter is determined to be accurate
Meter test (larger than 1" meter)	Cost of test if meter is determined to be accurate		
Tenant Deposit (if required by Landlord)	\$150.00	\$150.00	

VOTE: Chris Abbuhl, yes;
Kristin Zemis, yes;
Greg Ress, yes;

RESOLUTION (999-2023) RECESS

It was moved by Commissioner Zemis, seconded by Commissioner Ress to recess at 9:11 a.m., for the purpose of the Lifetime Leadership Award Recognition.

VOTE: Chris Abbuhl, yes;
Kristin Zemis, yes;
Greg Ress, yes;

Commissioner Abbuhl called the meeting out of recess at 9:30 a.m. and back into Regular Session for the purpose of the Lifetime Leadership Award Recognition.

DISCUSSION: *Commissioner Abbuhl introduced the Executive Director of Horizons, Donna Merrill, who just received the Lifetime Leadership Award. Mrs. Merrill has been the executive Director of Horizons for 35 years. Horizons works with Developmentally Disabled persons. Mrs. Merrill stated Horizons has just opened up a respite home for Autistic children to give their parents some type of break and offer structured training so they may return to their homes. The need is on younger kids and there is a need for them to be in some type of program so their parents can have some relief and the children get training to one day become adults that can contribute to society. Commissioner Abbuhl congratulated Mrs. Merrill on the respite because these types of things are what the community needs, Thank you for your service over the last 35 years.*

Commissioner Zemis stated Mrs. Merrill's service has been invaluable to the community and such a help, especially with this new endeavor. Respite care for parents and/or care-givers is really important and people underestimate what it tolls it is on a parent or care-giver.

Commissioner Ress stated thirty-five is amazing in one place and job. There is a great need for people like Mrs. Merrill and the programs she helps to oversee.

The Clerk read the recognition onto the record.

RESOLUTION (1000-2023) RECOGNITION – LIFETIME LEADERSHIP AWARD – DONNA MERRILL

It was moved by Commissioner Zemis, seconded by Commissioner Ress to approve the following resolution of recognition for Donna Merrill, Lifetime Leadership Award.



VOTE: Chris Abbuhl, absent;
Kristin Zemis, absent;
Greg Ress, yes;

RESOLUTION (1001-2023) ADJOURN

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to adjourn at 9:38 a.m. to meet in Regular session Monday, the 220th day of November, 2023.

VOTE: Chris Abbuhl, yes;
Kristin Zemis, yes;
Greg Ress, yes;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.

Chris Abbuhl

Kristin Zemis

Greg Ress

Attest: Rhonda Jordan, Clerk