

August 28, 2023

Agenda

Lord's Prayer

Pledge of Allegiance

2:15 p.m. Bid Opening – Security Office for County Office Lobby – Scott Reynolds, Director, OCED

2:30 p.m. David Haverfield, JFS Director – Levy Discussion

Approve Minutes

Approve Before/After Expenditures

Approve Supplemental Appropriation (1)

Approve Transfer of Funds (3)

Approve Inter-Fund Transfer/Advance

Approve New Hire – Pound Keeper – Dog Pound

Authorize ORDC to Apply for Lead Safe Ohio Allocation Grant - OCED

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION MONDAY, THE 28TH DAY OF AUGUST, 2023 WITH THE FOLLOWING MEMBERS PRESENT:

Chris Abbuhl
Kristin Zemis
Greg Ress

Commissioner Chris Abbuhl presiding.

The Lord's Prayer was said.

The Pledge of Allegiance was said.

RESOLUTION (736-2023) APPROVE MINUTES

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to approve the minutes of the August 23, 2023 meeting as written.

VOTE: Chris Abbuhl, yes;
Kristin Zemis, yes;
Greg Ress, yes;

RESOLUTION (737-2023) BEFORE/AFTER EXPENDITURES

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to approve the following before/after expenditures:

VENDOR	OFFICE	AMOUNT
Covius Document Services	Clerk of Courts	\$1,879.80

VOTE: Chris Abbuhl, yes;
Kristin Zemis, yes;
Greg Ress, yes;

RESOLUTION (738-2023) SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Zemis, seconded by Commissioner Ress, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Commissioners	E-0440-A018-A00	E-0010-A001-A11	\$800.00	Payment Correction

VOTE: Chris Abbuhl, yes;
 Kristin Zemis, yes;
 Greg Ress, yes;

RESOLUTION (739-2023) TRANSFER OF FUNDS

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to approve the following transfer of funds:

DEPARTMENT	FROM	TO	AMOUNTY	REASON
Park Department	E-1630-S095-S05	E-1630-S095-S02	\$500.00	Supplies
Park Department	E-1630-S095-S15	E-1630-S095-S02	\$800.00	Supplies
Park Department	E-1770-T030-T08	E-1770-T030-T06	\$500.00	Contract Services
Election Board	E-0200-A003-A10	E-0200-A003-A13	\$2773.00	Workers Comp

VOTE: Chris Abbuhl, yes;
 Kristin Zemis, yes;
 Greg Ress, yes;

RESOLUTION (740-2023) INTER-FUND TRANSFER/ADVANCE

It was moved by Commissioner Zemis, seconded by Commissioner Ress, to approve the following inter-fund transfer/advance as per State Auditor’s recommendation:

From: Sewer USDA Debt Fund to Sewer District Fund	\$ 57,842.49
Sewer Debt Reserve Fund to Sewer District Fund	\$ 65,072.28
Sewer Capital Improvements to Sewer District Fund	\$ 7,002.07
Sewer Short Lived Asset Fund to Sewer District Fund	\$149,658.59

VOTE: Chris Abbuhl, yes;
 Kristin Zemis, yes;
 Greg Ress, yes;

RESOLUTION (741-2023) APPROVE HIRE – Part time Pound Keeper

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to approve the following:

WHEREAS, Emily Peters has been determined by the Board of Commissioners to meet the minimum qualifications established for the classification of part time Pound Keeper.

WHEREAS, the classification of part time pound keeper is considered to be in the unclassified service, pursuant to Ohio Revised Code.

THEREFORE, be it resolved that **Emily Peters shall begin her employment as a part time pound keeper effective September 5, 2023, in the unclassified service at a rate of \$13.91 per hour.**

VOTE: Chris Abbuhl, yes;
 Kristin Zemis, yes;
 Greg Ress, yes;

RESOLUTION (742-2023) AUTHORIZING ORDC TO APPLY FOR THE PY 2023 LEAD SAFE OHIO ALLOCATION GRANT PROGRAM ON BEHALF OF TUSCARAWAS COUNTY AND ADMINISTER THE PROGRAM

Commissioner Zemis made the motion to adopt the following:

WHEREAS, Tuscarawas County, hereinafter the “Grantee”, desires to take part in the PY 2023 Lead Safe Ohio Allocation Program offered by the State of Ohio, Department of Development, Office of Community Development (OCD) in the amount of \$788,000 for the purpose of addressing lead poisoning prevention and mitigation; and

WHEREAS, the State of Ohio, Department of Development, Office of Community Development, has offered 3 options for applying for the program, with Option No. 3 being that the County may appoint an agency to apply on the jurisdiction's behalf; and

WHEREAS, Ohio Regional Development Corporation, hereinafter the "Agency", is an Ohio non-profit Corporation engaged in community and economic development, planning and housing, and located in the City of Coshocton, Ohio, and has agreed to apply for the program on behalf of Tuscarawas County and to administer the program within Tuscarawas County, whereby ORDC will be the "Responsible Party" and will execute a grant agreement directly with the State of Ohio, Department of Development, Office of Community Enhancement; and

WHEREAS, this agreement is in effect until the PY2023 Lead Safe Ohio Allocation Program funds are expended and the funded activities are complete and closed out.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, Tuscarawas County, Ohio:

Section 1: The Tuscarawas County Commissioners hereby designate Ohio Regional Development Corporation as the "Appointed Agency" to apply for the PY2023 Lead Safe Ohio Allocation Program on behalf of Tuscarawas County and to assume the role of "Responsible Party" for the \$788,000 in funds allocated to Tuscarawas County.

Commissioner Ress seconded the above motion and the vote resulted as follows:

VOTE: Chris Abbuhl, yes;
Kristin Zemis, yes;
Greg Ress, yes;

RESOLUTION (743-2023) PAY BILLS

It was moved by Commissioner Zemis, seconded by Commissioner Ress, to approve for payment the following bills:

American Rescue Plan Act

Table with 4 columns: Vendor, Description, Amount, Total. Rows include Koorsen Fire & Security, Noah's Hope-Child Advocacy Ctr, and a total of \$39,974.30.

Child Support

Table with 4 columns: Vendor, Description, Amount, Total. Rows include CBTS and First Communications LLC, with a total of \$685.85.

Commissioners

Table with 4 columns: Vendor, Description, Amount, Total. Rows include Beaver Creek Landscaping Inc, First Stop Signs & Apparel, Frontier, Gessner Sealrite & Paving, Tusc Co Treasurer, and Tuscora Electric, with a total of \$10,236.18.

Common Pleas

Table with 4 columns: Vendor, Description, Amount, Total. Row includes Elizabeth Stephenson Court Admin, with a total of \$37.09.

Dress Down

Table with 4 columns: Vendor, Description, Amount, Total. Row includes American Cancer Society/Relay 4 Life, with a total of \$309.00.

EMA

Table with 4 columns: Vendor, Description, Amount, Total. Rows include EMA Association of Ohio and Jennifer James, with a total of \$713.73.

Engineer

Table with 4 columns: Vendor, Description, Amount, Total. Rows include Asphalt Materials Inc, Dominion Energy Ohio, Kyle Weygandt, and Ziegler Bolt & Nut House.

\$42,698.33

Human Resources

Krugliak Wilkins Griffiths & Dougherty Legal Services \$133.00

\$133.00

Information Technology

Staples Supplies \$4.76

Staples Supplies \$633.13

\$637.89

JFS

Access Tusc Transit July 23 Child Serv Runs \$372.00

Action NOW Services Pest Control 5/30 \$55.00

Action NOW Services Pest Control 6/27 \$55.00

Action NOW Services Pest Control 7/25 \$55.00

Advance Auto Parts Lawn Mower Parts \$24.80

Allison Hatfield FP Reimbursement \$376.39

4 Wireless Mice/4 Wireless
Keyboards/Disinfectant

Amazon Capital Services Wipes \$319.52

Amazon Capital Services Computer Speakers \$55.98

Angela M Johns FACES/Rent \$750.00

Ashley & Robert Bunton Jr FP Transportation \$18.00

Blended Family Health Care Service Aug 2023 Boarding Home \$630.00

Blooms Printing Inc Business Cards \$715.00

Blooms Printing Inc Envelopes \$1,125.00

Capital One FACES \$69.98

Capital One PC \$355.97

Capital One PRC/Clothing \$729.79

USB Adapter/Disinfectant

Capital One Wipes \$96.32

CBTS Service 5/10-6/9/23 \$1,675.68

CBTS Service 6/10-7/9/23 \$1,619.24

Internet Service 7/1-

Charter Communications 7/31/23 \$109.99

Internet Service 8/1-

Charter Communications 8/31/23 \$109.99

Cheryl Hernandez FC Medical \$357.16

City of Dover PRC/Electric \$65.52

Fenton Brothers Electric Inc Supplies \$56.06

Frontier Fire Lines 6/1-6/30/23 \$115.88

Frontier Fire Lines 7/1-7/31/23 \$125.94

Frontier Fire Lines 8/1-8/31/23 \$125.94

G&L Supply Co Supplies \$209.61

G&L Supply Co Supplies \$731.73

Generator Systems Inc Major Preventative Maint \$714.85

Go Shred Services thru 5/31/23 \$138.75

Go Shred Services thru 6/28/23 \$138.75

Guidestone Ohio Start July 2023 \$3,182.46

Hicks Roofing Roof Repair \$193.00

Horizons of Tusc Co & Carr July 23 1st Half Child Serv \$52.16

Huntington National Bank Monthly Subscription Fees \$594.48

Interpreters XP LLP Services \$1,040.40

Interpreters XP LLP Services \$120.00

Joshua & Elizabeth Renner FC Eyeglasses \$46.50

Language Line Services Services July 2023 \$97.86

July 2023/3 User

Lexisnexis Risk Solutions Subscription \$339.00

Menard's NP Supplies 5/18/23 \$113.33

Menard's NP Supplies 5/31/23 \$117.87

Menard's NP Supplies 6/12/23 \$29.24

Menard's NP Supplies 6/26/23 \$56.20

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Menard's NP	Supplies 6/6 & 6/8/23	\$207.47
Menard's NP	Supplies 7/31/23	\$78.75
Michael & April McKelvey	FP Reimbursement	\$95.30
Nicole Kadri	Transportation	\$159.00
ODP Business Solutions LLC	Supplies	\$21.90
ODP Business Solutions LLC	Supplies	\$152.97
ODP Business Solutions LLC	Supplies	\$44.73
ODP Business Solutions LLC	Supplies	\$7.50
Ohio Job & Family Services Direct	Directors Conference	\$2,261.00
Ohio Job & Family Services Direct	New Dir Orientation	\$495.00
Ohio Turnpike	Tolls	\$7.75
Ohio Turnpike	Tolls	\$9.25
Ohio Turnpike	Tolls	\$17.00
Olivia Rimer	Ind Living Incentive	\$147.00
Parkway Auto Superstore	Service	\$124.39
Parkway Auto Superstore	Vehicle Maint	\$202.20
Peoples Lawncare	July Mowing	\$225.00
Pitts Fire Extinguisher Inc	Annual Inspection	\$152.00
Propio Language Services LLC	Services	\$108.99
Propio Language Services LLC	Services	\$140.49
Propio Language Services LLC	Services	\$165.69
Quadient Leasing USA Inc	Postage Machine 7/23-10/23	\$594.75
Quez Therapeutic Solutions	Services	\$120.00
Schlabach Printers	Client Envelopes	\$609.17
Society for Equal Access	June 2023 Transportation	\$1,299.22
Staples Business Credit	Supplies	\$284.95
Staples Business Credit	Supplies	\$232.13
Staples Business Credit	Supplies	\$593.74
Stutzman Lawn & Landscaping	Fertilizer Applied 5/23	\$140.00
Stutzman Lawn & Landscaping	Fertilizer Applied 6/28	\$140.00
Superfleet Mastercard Program	Fuel-Via PRC	\$33.20
Superfleet Mastercard Program	Gas	\$222.34
Superfleet Mastercard Program	Gas PRC	\$17.13
Superfleet Mastercard Program	Gas Voucher	\$33.14
Treasurer State of Ohio	Fingerprints	\$211.00
Treasurer State of Ohio	Fingerprints	\$378.00
Tusc Co Sheriff Office	July Fuel	\$271.39
Tusc Co Sheriff Office	June Fuel	\$348.63
Tusc Co Sheriff Office	May Fuel	\$319.94
Tusc Co Water & Sewer Dept	Pump Station Maint	\$150.00
Tuscora Electric Supply Co	Supplies	\$19.80
VEIT	Copier Contract 6/21-7/20/23	\$615.45
VEIT	Copier Contract 6/21-7/20/23	\$175.01
VEIT	Copier Contract 7/21-8/20/23	\$500.00
Verizon Wireless	One Talk Service	\$16.49
Verizon Wireless	Service	\$1,668.38
Wells Fargo Financial Leasing Inc	Copier Contracts 6/5-7/4/23	\$611.98
Wells Fargo Financial Leasing Inc	Copier Contracts 8/5-9/4/23	\$611.98
		\$33,122.54
Juvenile/Probate		
Asian Services in Action	Services	\$344.32
Business Information Systems Inc	Annual Fee	\$2,321.50
Business Information Systems Inc	Annual Fee	\$2,321.50
Copley Ohio Newspapers Inc	Legal Ad	\$457.58

Covius Document Services LLC	Supplies	\$788.34	
East Central OH Educational Serv Ctr	Services	\$817.47	
Independence Business Supply	Supplies	\$62.45	
Interpreters XP LLC	Services	\$300.00	
Interpreters XP LLC	Services	\$520.00	
Interpreters XP LLC	Services	\$260.00	
Interpreters XP LLC	Services	\$990.69	
Interpreters XP LLC	Services	\$384.31	
Johnson Printing	Supplies	\$580.00	
Johnson Printing	Equipment	\$485.00	
Staples	Supplies	\$95.27	
Staples	Supplies	\$44.81	
Staples	Supplies	\$39.00	
			\$10,812.24
Park			
Menard's - NP	Supplies	\$12.96	
Menard's - NP	Equipment	\$53.71	
Menard's - NP	Supplies	\$15.56	
Menard's - NP	Equipment	\$4.27	
Menard's - NP	Supplies	\$20.88	
Miller Engine Shop	Equipment	\$75.96	
United Rentals (North America) Inc	Services	\$90.00	
Ziegler Tire	Repair	\$35.00	
			\$308.34
Public Defender			
AEP	Electric Utility	\$661.38	
Charter Communications	August Service	\$824.51	
City of NP Water Dept	Services	\$55.45	
Clarktel Telecommunications	Phone Lines	\$510.00	
Clerk of Courts	Court Costs	\$142.07	
CSEA	CAC Utilities	\$101.65	
Nicole Stephen	Travel Reimbursement	\$72.00	
Nicole Stephen	Travel Reimbursement	\$17.18	
Office Furniture Warehouse	Bookcases	\$520.80	
Office Furniture Warehouse	Bookcases	\$236.20	
Staples Credit Plan	Supplies	\$303.99	
Staples Credit Plan	Supplies	\$190.57	
Wells Fargo Financial Leasing Inc	Copier Contract	\$228.73	
Wells Fargo Financial Leasing Inc	Copier Contract	\$135.00	
Zashin & Rich Co LPA	Legal Fees	\$2,160.50	
			\$6,160.03
Southern District			
AEP	Electric Service	\$746.91	
Best Copier	Service	\$30.94	
Johnson Printing	Supplies	\$923.00	
Navitas Credit Corp	Service	\$412.20	
Pitney Bowes Inc	Supplies	\$23.93	
Quill	Supplies	\$1,490.69	
Quill	Supplies	\$780.82	
Twin City Water	Service	\$65.00	
			\$4,473.49
Treasurer			
Copley Ohio Newspapers	Legal Ad	\$402.70	
			\$402.70
Water & Sewer			
AEP	Electric Utility	\$172.54	
AEP	Electric Utility	\$402.66	
AEP	Electric Utility	\$44.48	
Core & Main LP	Supplies	\$1,834.50	

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Hawkins Water Treatment Group	Supplies	\$20.00	
Hawkins Water Treatment Group	Supplies	\$40.00	
Hillyard Ohio	Supplies	\$914.18	
Holdsworth Welding Service(Ind Fab)	Equipment	\$165.00	
NE OH Natural Gas Corp	Gas Utility	\$115.54	
Operator Training Committee of Ohio	Training	\$300.00	
Smart Bill	Services	\$2,492.64	
USA BlueBook	Materials	\$1,060.39	
USA BlueBook	Materials	\$295.66	
VEIT	Supplies	\$65.94	
Verizon Wireless	Service	\$427.75	
			\$8,351.28
		GRAND	
		TOTAL	\$159,055.99

VOTE: Chris Abbuhl, yes;
Kristin Zemis, yes;
Greg Ress, yes;

RESOLUTION (744-2023) RECESS

It was moved by Commissioner Zemis, seconded by Commissioner Ress, to recess at 2:10p.m. for the purpose of the County Office Building Security Entrance bid opening at 2:15p.m.

VOTE: Chris Abbuhl, yes;
Kristin Zemis, yes;
Greg Ress, yes;

Commissioner Abbuhl called the meeting out of recess and back into Regular Session at 2:15p.m. for the purpose of a bid opening for the County Office Building-Security Entrance.

RESOLUTION (745-2023) ADVISEMENT-BIDS – COUNTY OFFICE BUILDING- SECURITY ENTRANCE

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to take under advisement the following bids:

<i>BID TABULATION FORM: B.A. WIDDER ARCHITECTURAL SERVICES, LLC</i>							
<i>Project: Tuscarawas County Sheriff's Office at Court House Annex</i>							
<i>Date: August 28, 2023 2:15 p.m.</i>							
NAME	Base Bid	Alternate	Alternate	Alternate	Alternate	Bid Bond	Performance Bond
		G-1	G-2				
GENERAL CONTRACTORS							
Benchmark Construction	\$96,500.00	\$21,000.00	\$17,000.00			X	
GOR-CON Construction, Inc.	\$111,465.00	\$19,750.00	\$26,450.00			X	

VOTE: Chris Abbuhl, yes;
Kristin Zemis, yes;
Greg Ress, yes;

RESOLUTION (746-2023) RECESS

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to recess at 2:19p.m. for the purpose of a 2:30p.m. appointment with Tuscarawas County Job & Family Services Director, David Haverfield.

VOTE: Chris Abbuhl, yes;
Kristin Zemis, yes;
Greg Ress, yes;

Commissioner Abbuhl called the meeting out of recess and back into Regular Session at 2:30p.m. for the purpose of an appointment with Tuscarawas County Job & Family Services Director, David Haverfield.

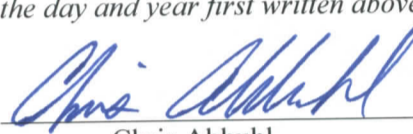
Discussion: David Haverfield, Director of Tuscarawas County Job & Family Services was present to formally request the Commissioners to consider putting a levy on the ballot in the near future to support the Child Welfare and Adult Protective Services Units. No action was taken.

RESOLUTION (747-2023) ADJOURN

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to adjourn at 2:59p.m. to meet in Regular Session Wednesday, the 30th day of August, 2023.

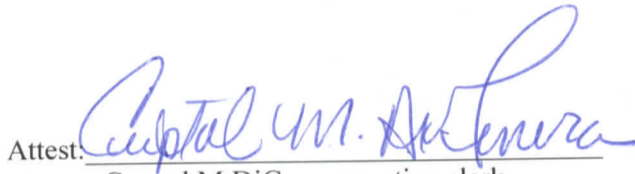
VOTE: Chris Abbuhl, yes;
Kristin Zemis, yes;
Greg Ress, yes;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.


Chris Abbuhl


Kristin Zemis


Greg Ress

Attest: 
Crystal M DiGenova, acting clerk