

March 29, 2023

Agenda

Lord's Prayer
Pledge of Allegiance

9:15 p.m. Dan Rice, Ohio Erie Canal Coalition – Update on Projects
9:45 a.m. Regional Spelling Bee Winner, Bryce Beckley – Dover Middle School

Suspend Minutes 3-27-23

Approve Before/After Expenditures

Approve Supplemental Appropriation (2)

Approve Commercial Card Agreement – JFS

Update Prevention, Retention & Contingency Plan – JFS

Accept Consent to Easement Structure – Canal Lands Park Picnic Shelter

Approve Proposal – Dog Pound Roof – WM Commercial Roofing

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION
WEDNESDAY, THE 29th DAY OF MARCH, 2023 WITH THE FOLLOWING MEMBERS
PRESENT:

Chris Abbuhl
Kristin Zemis
Greg Ress

Commissioner Chris Abbuhl presiding.

*The Lord's Prayer was said.
The Pledge of Allegiance was said.*

RESOLUTION (280-2023) SUSPEND THE READING OF THE MINUTES

It was moved by Commissioner Zemis, seconded by Commissioner Ress, to suspend the reading of the minutes of the March 27, 2023 meeting.

VOTE: Chris Abbuhl, yes;
Kristin Zemis, yes;
Greg Ress, yes;

RESOLUTION (280-2023) BEFORE/AFTER EXPENDITURES

It was moved by Commissioner Zemis, seconded by Commissioner Ress to approve the following before/after expenditures:

VENDOR	OFFICE	AMOUNT
Union Hospital	Sheriff's Office	\$104.25
Union Hospital	Sheriff's Office	\$142.00

VOTE: Chris Abbuhl, yes;
Kristin Zemis, yes;
Greg Ress, yes;

RESOLUTION (282-2023) SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Park Department	E-1770-T030-T20	E-1770-T030-T04	\$2,500.00	Towards possible purchase (GovDeals Auction) of 1968 ford 3000 tractor, listed by Tuscarawas Valley Local Schools. Park Dept needs a tractor capable of using existing bush hog to maintain park properties. Recommended by Crag Howell, Building & Operations Manager
Park Department	E-1750-T027-T20	E-1750-T027-T03	\$2,500.00	Towards possible purchase (GovDeals Auction) of 1968 ford 3000 tractor, listed by Tuscarawas Valley Local Schools. Park Dept needs a tractor capable of using existing bush hog to maintain park properties. Recommended by Crag Howell, Building & Operations Manager

VOTE: Chris Abbuhl, yes;
 Kristin Zemis, yes;
 Greg Ress, yes;

Discussion: David Haverfield, JFS Director, was present to discuss getting a new credit card through a new vendor. JFs has an existing credit card that is used consistently with the existing statute and card policy. The card is used for travel, technology purchases and other things. The credit card is through Bank of America (BOA). There are times when we go through our process of paying bills and get a check mailed to BOA, the payment is late because BOA is in South Dakota. We reached out to Huntington Bank, which is a local bank, and they are willing to give us a fee free credit card and we can walk across the street and pay the bill and do not have to worry about interest or late fees.

Commissioner Zemis asked if the Huntington Bank card would replace the BOA card? Mr. Haverfield replied they would like to keep the BOA card just as a back up card. The cards have to be paid off in full every month anyway by law. We can evaluate as we go forward.

Commissioner Ress asked what the credit limits were on the cards. David answered the credit limit on the Huntington Bank card is \$10,000. There is usually only about \$4,000 - \$5,000 on the card a month. We had \$20,000 with the BOA card.

Commissioner Abbuhl stated if JFS only uses \$4,000 - \$5,000 is there a need to keep both cards? David stated they could get rid of the BOA card. Commissioner Abbuhl agreed with Commissioner Zemis' point that there is always the potential for misuse or loss with having several cards. I would agree that one card should suffice.

Commissioner Zemis stated she would be interested in getting rid of the second one. Let's see how this new card works out for you and your spending stays around the same. Commissioner Ress agreed. The Commissioners agreed that in 30 - 60 days, closing out the BOA card and only using and owning the Huntington Bank credit card.

RESOLUTION (283-2023) APPROVE COMMERCIAL CREDIT CARD AGREEMENT – JFS

It was moved by Commissioner Zemis, seconded by Commissioner Ress to approve the following request to obtain a commercial credit card with Huntington Bank for the Job & Family Services Office:



389 16th Street SW
New Philadelphia, Ohio 44663
Phone: 330-339-7791 or 800-431-2347
Fax: 330-339-6388 TTY/TTD: 1-800-750-0750
www.tcjfs.org

COMMERCIAL CARD AGREEMENT

Pursuant to OHIO State law and public policy, the following apply:

AUTHORIZATION

The governing board/legislative authority of **Tuscarawas County Job & Family Services** has 1) authorized Card use (provided by The Huntington National Bank) for specific purposes, and 2) have or will approve and adopt a policy governing usage of the credit card and appropriate oversight controls.

APPROPRIATION

We certify that the governing board/legislative authority approved card usage for those purposes involving the procurement of goods and/or services for which **Tuscarawas County Job & Family Services** has appropriated funds in its annual appropriations budget.

USAGE AND OVERSIGHT CONTROLS

The governing board/legislative authority of **Tuscarawas County Job & Family Services** has adopted formal policies and procedures concerning card usage and oversight, including but not limited to, the following considerations: 1) a list of authorized employees; 2) custody of the card(s); and 3) the pre-approval of card usage and reconciliation of usage against purchase orders.

AUTHORIZED PERSON TO EXECUTE AGREEMENT

The governing board/legislative authority certifies that the following individual(s) is/are fully authorized to execute/sign a Card Agreement with The Huntington National Bank **Tuscarawas County Job & Family Services**

PRINTED NAME: David Haverfield
TITLE: Treasurer/CFO

David Haverfield
Signature

THREE MEMBERS:

PRINTED NAME	PRINTED NAME	PRINTED NAME
Greg Ress	Kristin Zemis	Chris Abbuhl
<i>Greg Ress</i>	<i>Kristin Zemis</i>	<i>Chris Abbuhl</i>
TITLE	TITLE	TITLE
Commissioner	Commissioner	Commissioner
DATE	DATE	DATE
3/29/23	3/29/23	3/29/2023

TCJFS helps people achieve safety, security, and self-sufficiency.

VOTE: Chris Abbuhl, yes;
Kristin Zemis, yes;
Greg Ress, yes;

RESOLUTION (284-2023) UPDATE PREVENTION, RETENTION & CONTINGENCY PLAN

It was moved by Commissioner Zemis, seconded by Commissioner Ress, to accept updates to the Tuscarawas County Prevention, Retention and Contingency, (PRC) Plan.
Effective May 1, 2023:

PREVENTION, RETENTION, CONTINGENCY

***REMOVED FROM THE PLAN**

- ✓ **Guardian Ad Litem Services**
 - Federal funds for the TANF program may not be used to supplement spending in the areas of child support enforcement, foster care, or adoption assistance under Titles IV-D and IV-E of the social Security Act
 - PRC programs can fund foster care services, juvenile justice services, or medical services

- ✓ **Ohio Youth Works**
 - Ohio Youth works was meant to replace Summer Youth Employment Program with FAL#159 but FAL#2007 replaces Ohio Youth Works with Summer Youth Employment Program

***UPDATED LANGUAGE FOR THE SUMMER YOURTH EMPLOYMENT PROGRAM**

✓ Updated the plan to reflect the current Family Assistance Letter that governs this program as well as the updated hourly wage detail

- Family Assistance Letter #207
- Hourly wage maximum updated from \$10 to \$13

VOTE: Chris Abbuhl, yes;
Kristin Zemis, yes;
Greg Ress, yes;

Discussion: *Jesse Rothacher, Park Director, stated about a year ago, the Towpath Rotary Club approached the Park Department and wished to construct a picnic shelter at Canal Lands Park. They want to pay for the materials, they want to help build it as a Rotary Team Building Exercise to give back to the community. This project was discussed and decided it needed to be discussed with the United States Army Corps of Engineers (USACE) to see if they would grant consent to build a picnic shelter because the property is within their flowage easement. The Army Corps does give consent. USACE does want to put the shelter into the Commissioner's name since we will be the eventual owners of it and it is on County Commissioner's property. This gives us consent to have the picnic shelter build ton this location, but with some requirements as not adding any fill to maintain the flow easement. Jesse recommended accepting and approving this consent to easement from the Army Corps.*

Commissioner Abbuhl asked that Jesse oversee that everything is still done properly? Jesse acknowledged he would do this.

RESOLUTION (285-2023) CONSENT TO EASEMENT STRUCTURE

It was moved by Commissioner Ress, and seconded by Commissioner Zemis to accept the CONSENT TO EASEMENT STRUCTURE agreement provided by the United States of America, US Army Corps of Engineers (USACE), Huntington District. The Towpath Rotary Club (formerly Bolivar-Zoar Rotary Club) wishes to build a picnic shelter at Canal Lands Park and donate the structure to the Commissioners. The desired location at Canal Lands Park is within the flowage easement of the USACE.

Acceptance of this agreement is recommended by Jesse Rothacher, Park Director, and this agreement has been approved as to form by Kristine W. Beard, County Prosecutor.

No. _____

**CONSENT TO EASEMENT STRUCTURE
DOVER DAM, OHIO
TUSCARAWAS COUNTY OHIO
DOT-23**

WHEREAS, the United States of America acquired flowage easements over Tract No. DOT-23 by deed dated June 28, 1938 and filed for record May 15, 1939 as Deed Book 178, Page 430 in the Tuscarawas County Recorder's Office, hereinafter referred to as the premises, which conveyed to the United States the perpetual easement and right to flood said premises; and

WHEREAS, said easements grant to the United States the right of prior approval for any structure to be located within the easement area, and said area is under the administrative control of the Huntington District, Corps of Engineers; and

WHEREAS, Tuscarawas County Board of Commissioners - Tuscarawas County Parks Department, located at 125 E High Ave., New Philadelphia, OH 44663; hereinafter referred to as the grantee, plans to install a 16' x 24' open sided picnic shelter, hereinafter referred to as said structure, on the premises at the point shown on the plat(s) marked **DOVER DAM, OHIO Exhibit A**, attached hereto and made a part hereof; and

WHEREAS, the grantee has assured the District Engineer that the portions of said structure that cannot be located outside the reservoir will not be damaged by temporary flooding; and

WHEREAS, the grantee has acquired or is in the process of acquiring from the respective landowner(s) the appropriate interests in land for the location, construction, operation, maintenance, and removal of said structure at the location shown on said plat(s) marked **DOVER DAM, OHIO Exhibit A**, attached hereto and made a part hereof; and

Consent to Easement Structures
4 February 2008

WHEREAS, the grantee shall comply with all applicable Federal laws and regulations and with all applicable laws, ordinances and regulations of the state, county, and municipality wherein the premises are located; and

WHEREAS, the United States has no objection to the placing of said structure on the premises subject to the conditions herein described:

NOW THEREFORE, THIS CONSENT WITNESSETH: The United States of America, acting by and through the designated representative of the District Engineer, U. S. Army Engineer District, Huntington, West Virginia, subject to the conditions stated below, hereby consents to the construction of said structure at the locations shown on said Plat(s) marked **DOVER DAM, OHIO Exhibit A**, situated in Tuscarawas County, Ohio, designated as **TRACT NO. DOT-23**.

PROVIDED HOWEVER, that this consent is issued subject to the following conditions:

1. The contour of the land will not be changed except as a result of the authorized construction. All excess material shall be removed from the premises and placed above the Dover Dam Spillway Elevation of 916'.
2. The shelter remains an open sided, 16' x 24' picnic shelter and available for members of the public to use. Any further modification of the structure or site will require further approval of the District Engineer of his authorized representative.
3. The area disturbed during construction will be reclaimed to the satisfaction of the District Engineer or his authorized representative.
4. That, in the event ownership of the structure identified herein changes, the Structure Owner shall notify the District Engineer, U.S. Army Corps of Engineers, Real Estate Division, 502 Eighth Street, Huntington, West Virginia 25701-2070, in writing within 30 days of such change, supplying the District Engineer with the names and addresses of the new owners(s). No change in operational procedures

for flood control will be made due to the construction or maintenance of said structure.

5. All activities conducted on the premises shall comply with all applicable Federal, state, county and municipal laws, ordinances, and regulations wherein the premises are located.
6. The granting of this consent does not in any way subordinate the United States' prior easement rights.
7. The United States shall not be responsible for damages to the property or injuries to persons which may arise from or be incident to the exercise of the privileges herein granted, or for damages to the property of the grantee, or for damages to the property or injuries to the person of the grantee, or the persons of the grantee's officers, agents, servants, or employees or others who may be on said premises at their invitation or the invitation of any one of them arising from governmental activities on or in the vicinity of the said premises, and the grantee shall hold the United States harmless from any and all such claims.
8. The United States shall in no case be liable for any damage or injury to the structure herein authorized which may be caused by any action of the Government, under the rights obtained in its easements, either hidden or known, or that may result from future operations undertaken by the Government, and no claim or right to compensation shall accrue from such damage or injury.
9. It is understood that this Consent is effective only insofar as the property rights of the United States created by the flowage easement referenced herein are concerned. It does not relieve the grantee from the duty of obtaining the consent of the owner(s) of other interests in the premises; nor from obtaining any other permission required by Federal, state, or local laws, regulations, or ordinances, including, but not limited to, any Federal permits that may be required by Section 10 of the River and Harbors Act of 1899 or Section 404 of the Clean Water Act.

- 10. The grantee shall not disturb USACE flowage easement/boundary markers without prior coordination with the Huntington District, Corps of Engineers.
- 11. That the failure of the Structure Owner to comply with the conditions above, after notice and reasonable opportunity for the Structure Owners to comply, shall be sufficient basis for the United States, acting through said District Engineer, to revoke its consent and require removal of said structures from the flowage easement.

WITNESS the following signature this _____ day of _____.

UNITED STATES OF AMERICA

STEVEN C. RHODES JR.
 Real Estate Contracting Officer
 Chief, Real Estate Division
 U. S. Army Corps of Engineers
 Huntington District

Consent to Easement Structures
4 February 2008

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The above conditions are hereby accepted this _____ day of _____.

Tuscarawas County Commissioners

By: *Chris Alford*

Its: Commissioner

Kristina M. Beard
 County Prosecutor
Approved as to form

Consent to Easement Structures
4 February 2008

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ACKNOWLEDGMENT

STATE OF Ohio)
 : ss
COUNTY OF Tuscarawas)

On this 29 day of March, 2023, before me, the undersigned Notary Public, personally appeared Chris Abbuhl, known to me to be the person described in the foregoing instrument, who acknowledged that she executed the same in the capacity therein stated and for the purposes therein contained.



Rhonda Jordan
Notary Public

My Commission Expires: 5/15/2027

Consent to Easement Structures
4 February 2008

ACKNOWLEDGMENT

STATE OF WEST VIRGINIA)
 : ss
COUNTY OF CABELL)

On this _____ day of _____, _____, before me, the undersigned Notary public, personally appeared **STEVEN C. RHODES JR.**, Real Estate Contracting Officer, Chief, Real Estate Division, U.S. Army Engineer District, Huntington, West Virginia, known to be the person described in the foregoing instrument, and acknowledged that he executed the same in the capacity therein stated and for the purposes therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

(SEAL)

Notary Public

My Commission Expires:

THIS INSTRUMENT PREPARED BY:

Bryan Muroski
BRYAN MUROSKI, Realty Specialist
U.S. Army Corps of Engineers
5153 State Route 800
Dover, Ohio 44622
304-399-5708

REVIEWED FOR LEGAL SUFFICIENCY BY:

JACK MYERS, Attorney
304-399-5377

Consent to Easement Structures
4 February 2008

CERTIFICATE OF AUTHORITY

I, Rhonda Jordan, certify that I am the Clerk of Tuscarawas County Commissioners; that Chris Abbuhl who signed the foregoing instrument on behalf of the grantee was then Commissioner of the grantee. I further certify that the said official was acting within the scope of the powers delegated to this official by the governing body of the grantee in executing said instrument.

Date 3-29-2023

Rhonda Jordan
Clerk of the Public Entity or other appropriate official
(Excluding the official executing the instrument)

(Seal)



my commission expires: 5/15/2027

Consent to Easement Structures
4 February 2008

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Architectural drawing showing structural details, floor plan, and foundation plan for a structure. Includes notes on construction and materials.



VOTE: Chris Abbuhl, yes;
 Kristin Zemis, yes;
 Greg Ress, yes;

OHIO & ERIE CANALWAY COALITION: Dan Rice, President and CEO of the Ohio & Erie Canalway Coalition, Elizabeth Stephenson, Board Member and Jesse Rothacher, Park Director were present for updates on projects.

Mr. Rice started off by saying it makes him proud to see all of the great work Jesse is doing as the Park Director. It is very rewarding to see the progress we have made since 2000 when we did not have anything to having a Park Department, team members and professionals who are helping to build, maintain and activate trails today.

The Buckhorn Creek Trail is what got everything started. It started when a group of well-meaning volunteers who got permission from a non-profit in Columbus to build a trail at Buckhorn Creek. The problem was, they did not have a plan or survey and they were making enemies, frustration and causing irritation with the local farmers. Thank goodness for Jerry Lamars who took a risk and was willing to work with the volunteers. Our non-profit is very pro-private property rights. The Canal Land Development Committee was working in the northern part of Tuscarawas County doing great work, but we recognize the need to have a structure for trails and parks. The Ohio & Erie Canalway Coalition did not plan on owning the Buckhorn Creek land but took a risk and accepted the land. The goal is to donate the land to Tuscarawas County as part of the trail system. Commissioner Abbuhl stated the Buckhorn Creek Trail is a very nice functioning trail. Jesse stated just for clarification purposes the Ohio & Erie Canalway Coalition owns the property from Stonecreek down to College St in Newcomerstown. The remaining portions of the former rail road are owned by private property owners from Stonecreek to New Philadelphia.

Everyone agreed that something should be put into writing that the Buckhorn Creek Trail land is going to be donated to Tuscarawas County.

The McDonnell Trailhead up in the northern part of the County by Bolivar took a long time to develop this trailhead. It took about seven years to raise the money. The Perkowski Property is a large portion of property at the southern part of the Towpath Trail that is managed by the Park Department.

Commissioner Ress wanted to know how far away we are from completing the trail project? Mr. Rice stated there is a campaign called "Towpath 2025". The trails take so long to complete because of negotiating with property owners along the trails.

Mr. Rice thinks we are positioned uniquely because all of the planning for the trails has been done. Most of the funds have already been acquired. We can get this done by 2025. As of right now, there is nearly 6 miles of trail within Canal Lands Park. Once all trails are completed, there will 101 miles of Towpath Trails from Cleveland to Tuscarawas County and the County will be managing approximately 14 miles of those trails.

Commissioner Abbuhl stated Dan has always been a great partner. Between Dan, his Board, Jesse, Jane Clay (retired), Commissioners and everyone else who has been involved with the trails project, Dan has always credited everyone else, but has been the leader and has been fantastic to work with him. The challenge has always been private property owners and trying to get things coordinated and agreements signed. We are in a good position. There have been millions of hours in volunteering to get where we are today.

Jesse added what we have here in Tuscarawas County is very unique because we have the County Government, Local Government, non-profits, local businesses and local community members all working together towards this initiative. Other communities around the state do not have nearly as much unified support as we do. I think a lot of that is due to the level of communication, transparency, and respect we have for our community.

The Commissioners thanked Dan for coming in and updating us on the trails.

REGIONAL SPELLING BEE WINNER: *Bryce Beckley from Dover Middle School and his mother Lyndy Beckley were present for a recognition from the Commissioners. Bryce Beckley won the Canton Repository's 77th Regional Final Spelling Bee and will be heading to the Scripps National spelling Bee at the Gaylord National Resort & Convention Center in National, Maryland from May 28th to June 2nd. The Spelling Bee will be nationally televised on ESPN 3.*

Commissioner Abbuhl congratulated Bryce on winning the spelling bee. Public Schools, Private Schools, and Parochial Schools all competed and our own Bryce from Dover middle School came out on top! Commissioner Zemis beat Commissioner Abbuhl in a spelling bee many years ago. Mr. Abbuhl misspelled the word "GEKELMUKPECHUNK", which is the original Lenape name of the town that became known as Newcomerstown.

Bryce stated he won the District Bee in Dover and went on to Regionals, but came in fourth. This year he decided to enter again and won again, went on to Regionals, won that and is now on his way to Nationals.

Commissioner Ress said it was wonderful that you got to that level. I was only an "ok" speller. For you to wind district back to back years and now regional, that is awesome. How do you prepare for that? Bryce stated he uses a roots and languages book to study.

Commissioner Zemis stated she took Latin in school and she has used those word roots. The word roots tell you so much and helped her in law school as well.

The clerk read the recognition onto the record.

RESOLUTION (286-2023) RECOGNITION – BRYCE BECKLEY – REGIONAL SPELLING BEE WINNER – DOVER MIDDLE SCHOOL

It was moved by Commissioner Zemis, seconded by Commissioner Ress to approve the following resolution of recognition for Bryce Beckley for taking first place in the Canton Repository's 77th Regional Final Spelling Bee for Dover Middle School.

CONGRATULATIONS

Bryce Beckley

On behalf of Tuscarawas County Commissioners, we would like to extend to you a very big CONGRATULATIONS ON WINNING FIRST PLACE IN REGIONAL SPELLING BEE!

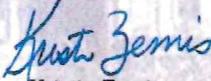
You are an inspiration to Tuscarawas County and Dover Middle School, and have made your community very *proud!* Not only did you represent your county and your community at the *Canton Repository's 77th Regional Final Spelling Bee*, but also the state of Ohio.

You have proven yourself to be a very strong individual and leader. Words cannot express how proud of you we are. We want to wish you all the best for your future.

"ANATHEMA"



The Tuscarawas County Board of Commissioners, on behalf of the entire Tuscarawas County community, we congratulate you!

 Chris Abbuhl	 Kristin Zemis	 Greg Ress
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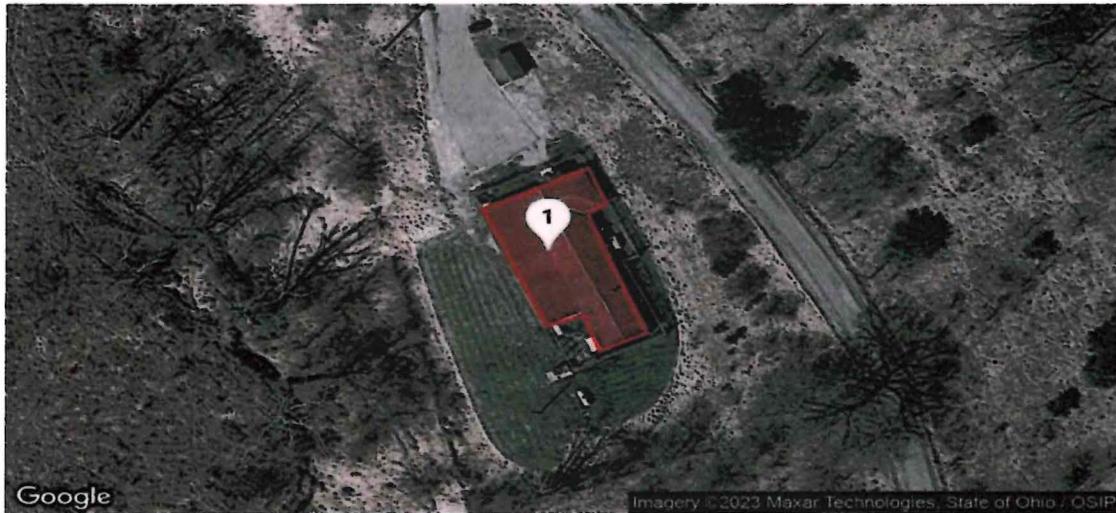
VOTE: Chris Abbuhl, yes;
Kristin Zemis, yes;
Greg Ress, yes;

RESOLUTION (287-2023) APPROVE PROPOSAL – DOG POUND ROOF – WM COMMERCIAL ROOFING

It was moved by Commissioner Zemis, seconded by Commissioner Ress, to approve the following proposal submitted by WM Commercial Roofing in the amount of \$14,588 to replace the roof on the Dog Pound Facility.



Roof Survey



Prepared For:

Tuscarawas County Commissioners
Tusc County Dog Warden
1751 Tech Park Dr NE
New Philadelphia, OH 44663

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Tuscarawas County Commissioners
Tusc County Dog Warden
1751 Tech Park Dr NE
New Philadelphia, OH 44663



Site Overview

Total Sections: 1
Total Sq/Ft: 3,890



Map	Section Name	Sq/Ft	Grade
1	Section 1	3,890	D

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Tuscarawas County Commissioners
Tusc County Dog Warden
1751 Tech Park Dr NE
New Philadelphia, OH 44663



Section Overview

Section: Section 1
Size: 3,890
Overall Grade: D

Inspection Date:
Inspected By:



Northwest Corner



Southeast Corner



Northeast Corner



North Corner

Tuscarawas County Commissioners
Tusc County Dog Warden
1751 Tech Park Dr NE
New Philadelphia, OH 44663



Observations

Section: Section 1
Size: 3,890
Overall Grade: D

Inspection Date:
Inspected By:



An overview of the existing three tab shingle roof system.



An overview of the existing three tab shingle roof system.



An overview of the existing three tab shingle roof system.



An overview of the existing three tab shingle roof system.

Tuscarawas County Commissioners
Tusc County Dog Warden
1751 Tech Park Dr NE
New Philadelphia, OH 44663



Observations

Section: Section 1
Size: 3,890
Overall Grade: D

Inspection Date:
Inspected By:



An overview of the existing three tab shingle roof system.



An overview of the existing gutter system.



An overview of the existing gutter system.

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Tuscarawas County Commissioners
Tusc County Dog Warden
1751 Tech Park Dr NE
New Philadelphia, OH 44663



Deficiencies

Section: Section 1
Size: 3,890
Overall Grade: D

Inspection Date:
Inspected By:



1

Drainage - Gutter - Not sufficiently Installed

Quantity: 1 LF

Deficiency:

Adjust the gutter to ensure proper flow and add one 10' downspout and 2 elbows.

Corrective Action:

Raise the gutter behind the drip edge metal, or install additional metal into the gutter to prevent water from running behind the gutter.

Estimated Repair Cost:

\$750

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Tuscarawas County Commissioners
 Tusc County Dog Warden
 1751 Tech Park Dr NE
 New Philadelphia, OH 44663



Summary

Section: Section 1
 Size: 3,890
 Overall Grade: D

Inspection Date:
 Inspected By:



Condition Summary

Membrane:
 Flashings:
 Sheet Metal:

Overall: D

Estimated Replace:

- A Roof is new or nearly new.
- B Roof is in "Good" condition. Roof may have need for minor preventative maintenance.
- C Roof condition is "Fair". Roof is either older with age related conditions developing or it is a younger roof that is not performing as well as would be expected for its age.
- D Roof condition is "Poor". Roof is either at or nearing the end of its service life or is a roof with significant deficiencies present. Carefully selected preventative maintenance may help cost effectively extend the life of this roof and reduce unnecessary leaking, or it may not.
- F Roof has failed. While it may be possible to repair all existing leaks, it should be assumed that new leaks will continue to develop and that preventative maintenance is unlikely to be successful at keeping the roof leak free for reasonable periods of time.

Recommendations:

WM Commercial Roofing shall remove and dispose of the existing shingle roof system. WM Commercial Roofing shall take all precautions to protect the roof from weather with tarp or felt paper until the installation of the new roofing. If, upon removal of the tiles, damaged sheathing is found this will be cut out and replaced prior to the installation of the new shingles. This shall be the same thickness as the existing sheathing. This shall be invoiced over and above the contract price. Install a synthetic underlayment over the entire roof. WM Commercial Roofing shall supply all materials for the roofing project. This shall include all shingles, flashing, roof boot flanges, coil nails, felt, and drip edges. All drip edge shall be wide flange aluminum. Underlayment felt shall be a synthetic felt and shall be installed to cover the entire roof prior to shingling. Ice guard shall be installed in all valleys and along all eave edges of the roof. All vent boots shall be replaced. Shingles shall be Certanceed Landmark Limited Lifetime warranty shingles and shall be customer's choice of granule surface color. Shingles shall be laid according to manufacturer's specifications with a 5" exposure and shall be laid with a 1-1/4" galvanized roofing nail. All flashings shall be pre-painted aluminum. Any caulking shall be a silicone rubber based sealant and shall carry a 20 year warranty. Ridge vent dot shall be cut into the peak of the roof and Shingle Vent II with color matched shingles shall be installed on the entire peak of the roof to provide proper venting. All colors shall be the customer's choice of colors from the standard color palette.

Estimated Repair Cost: \$750

Estimated Replacement Cost: \$14,588

Tuscarawas County Commissioners
 Tusc County Dog Warden
 1751 Tech Park Dr NE
 New Philadelphia, OH 44663



Budget Module

Section: Section 1
 Size: 3,890
 Overall Grade: D

Inspection Date:
 Inspected By:



1 - Section 1 (3,890 SF) Grade D

Deficiencies	Qty	Emergency	Proactive	Replacement
Drainage - Gutter - Not sufficiently installed	1 LF		\$750	
Full Replacement	3,890 SF			\$14,588
Total		0	\$750	\$14,588

Tuscarawas County Commissioners
 Tusc County Dog Warden
 1751 Tech Park Dr NE
 New Philadelphia, OH 44663



Site Overview

Total Sections: 1

Total Sq/Ft: 3,890

- A Roof is new or nearly new.**
- B Roof is in "Good" condition.** Roof may have need for minor preventative maintenance.
- C Roof condition is "Fair".** Roof is either older with age related conditions developing or it is a younger roof that is not performing as well as would be expected for its age.
- D Roof condition is "Poor".** Roof is either at or nearing the end of its service life or is a roof with significant deficiencies present. Carefully selected preventative maintenance may help cost effectively extend the life of this roof and reduce unnecessary leaking, or it may not.
- F Roof has failed.** While it may be possible to repair all existing leaks, it should be assumed that new leaks will continue to develop and that preventative maintenance is unlikely to be successful at keeping the roof leak free for reasonable periods of time.



1 - Section 1 (3,890 SF) Grade D

Deficiencies	Qty	Emergency	Proactive	Replacement
Drainage - Gutter - Not sufficiently Installed	1 LF		\$750	
Full Replacement	3,890 SF			\$14,588
Total		\$0	\$750	\$14,588

Budget Totals	Emergency	Proactive	Replacement
	\$0	\$750	\$14,588

Tuscarawas County Commissioners
 Tusc County Dog Warden
 1751 Tech Park Dr NE
 New Philadelphia, OH 44663



Description	Amount
_____ Replacement	\$14,588.
_____ Proactive	\$750.00

Terms and Conditions

Payment is due upon completion of work unless specified in another agreement. An invoice will be sent with documentation of work performed.

Work Authorization

I hereby authorize the work indicated in this document. I understand the minimum cost per service work order is \$500.

Signature: Chris Abbuhl Date: 3/29/2023

Printed Name: Chris Abbuhl PO#: _____

Tuscarawas County Commissioners
 Tusc County Dog Warden
 1751 Tech Park Dr NE
 New Philadelphia, OH 44663



Shingle Roof System

SCOPE OF WORK

- Tear off existing roof systems down to the deck. All debris will be properly disposed.
- If we find deteriorated wood deck it will be replaced at the rate of \$6.65 per square foot, respectively. If we find deteriorated wood nailers they will be replaced at a rate of \$5.40 per lineal foot.
- WM Commercial Roofing shall take all precautions to protect the roof from weather with tarps or felt paper until the installation of the new roofing. If, upon removal of the tiles, damaged sheathing is found this will be cut out and replaced prior to the installation of the new shingles. This shall be the same thickness as the existing sheathing. This shall be invoiced over and above the contract price.
- Install a synthetic underlayment over the entire roof.
- WM Commercial Roofing shall supply all materials for the roofing project. This shall include all shingles, flashing, roof boot flanges, coil nails, felt, and drip edges.
- Underlayment felt shall be a synthetic felt and shall be installed to cover the entire roof prior to shingling. Ice guard shall be installed in all valleys and along all eave edges of the roof.
- All vent boots shall be replaced.
- Shingles shall be Certaineed Landmark Limited Lifetime warranty shingles and shall be customer's choice of granule surface color. Shingles shall be laid according to manufacturer's specifications with a 5" exposure and shall be laid with a 1-1/4" galvanized roofing nail.
- All flashings shall be pre-painted aluminum. All drip edge shall be wide flange aluminum.
- Any caulking shall be a silicone rubber based sealant and shall carry a 20 year warranty.
- Ridge vent slot shall be cut into the peak of the roof and Shingle Vent II with color matched shingles shall be installed on the entire peak of the roof to provide proper venting.
- All colors shall be the customer's choice of colors from the standard color palette.
- Safety lines and all safety equipment will be used according to OSHA standard.
- WM Commercial Roofing will provide liability insurance and workman's compensation insurance in full until completion of the building. Fire and windstorm insurance during construction to be provided by owner.
- All work will be done in a professional manner including clean up.
- All water & electric will be provided by the customer.
- Project bid as a Tax Exempt project.
- Final price includes all material, labor, tools, equipment, dumpsters etc.

** Note: A 25% deposit is required on signing contract, 25% upon delivery of materials and monthly progress payments there after based upon work completed to date.

** Note: Due to Volatility / Instability in the raw materials marketplace this proposal is only valid for 7 days. WM Commercial Roofing LLC reserves the right to adjust the estimated price on the proposal due to possible time of shipment pricing from manufacturers.

** Note: Due to the wide variety of local permitting requirements across the large geographical areas that we serve, the cost and procurement of local permits is not included in this proposal and cost may vary. Any fees will be passed to the customer at cost. WM Commercial Roofing will secure the required permits, if applicable to your location. The additional charge will include permits and stamped certified drawings by a registered architect or engineer if required.

Unless WM Commercial Roofing LLC receives a written notice of denial from you, the customer, we will hereby, be granted permission to use photograph(s) and/or video(s) taken of your facility or building in any publications or publicity materials (including but not limited to books, newsletters, videos and Web use), in perpetuity. The customer will make no monetary or other claim against WM Commercial Roofing LLC for the use of the photograph(s) and/or video(s).

Tuscarawas County Commissioners
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Umbrella Care Program - 1st Two Years

SCOPE OF WORK

- We will inspect your low slope roof system(s) twice a year, each Spring and late Fall.
- We will remove any debris that has been collected on the roof system(s) including roof drain baskets and any apron gutter systems.
- Survey roof system(s) for failure(s) or deficiencies due to faulty materials or workmanship.
- Inspect for physical damage or potential problem areas associated with rooftop equipment or other adjacent building parts not covered under the roof system warranty if applicable (minor repairs requiring no more than gun grade polyurethane sealant and/or asphalt roof cement will be provided at the time of roof survey at no additional charge).
- Provide a written report of our findings detailing repairs that may have been performed and a proposal for any major repair work that may be recommended.
- **All active Umbrella Care Program members receive a 10% discount on the total invoice of all emergency leak repairs.**
- **All active Umbrella Care Program members will receive priority leak repair service.**
- We hope to assist in maintaining your roof system(s) to extend and maximize their Life Cycle.
- Safety lines and all safety equipment will be used according to OSHA standards.
- These repairs do not come with any warranty.
- WM Commercial Roofing will provide liability insurance and workman's compensation insurance in full until completion of the building. Fire and windstorm insurance during construction to be provided by the owner.
- All work will be done in a professional manner including clean up.
- All water & electricity will be provided by the customer.
- Project bid as a Non-Tax Exempt project.

** Note: Due to Volatility / Instability in the raw materials marketplace this proposal is only valid for 7 days. WM Commercial Roofing LLC reserves the right to adjust the estimated price on the proposal due to possible time of shipment pricing from manufacturers.

** Note: Due to the wide variety of local permitting requirements across the large geographical areas that we serve, the cost and procurement of local permits is not included in this proposal and cost may vary. Any fees will be passed to the customer at cost. WM Commercial Roofing will secure the required permits, if applicable to your location. The additional charge will include permits and stamped certified drawings by a registered architect or engineer if required.

Unless WM Commercial Roofing LLC receives a written notice of denial from you, the customer, we will hereby, be granted permission to use photograph(s) and/or video(s) taken of your facility or building in any publications or publicity materials (including but not limited to books, newsletters, videos and Web use), in perpetuity. The customer will make no monetary or other claim against WM Commercial Roofing LLC for the use of the photograph(s) and/or video(s).

VOTE: Chris Abbuhl, yes;
 Kristin Zemis, yes;
 Greg Ress, yes;

RESOLUTION (288-2023) PAY BILLS

It was moved by Commissioner Ress, seconded by Commissioner Zemis, to approve payment for the following bills:

Meeting Date - March 29, 2023

Child Support

First Communications LLC	Service	\$12.84	
First-Citizens Bank & Trust Co	Copier Lease	\$359.88	
G&L Supply Inc	Supplies	\$172.82	
OH CSEA Director's Assoc	Fee	\$133.52	
Quadient Leasing USA Inc	Postage Machine Lease	\$457.39	
Verizon Wireless	Service	\$80.22	
			\$1,216.67

Clerk of Courts

Frontier	Service	\$54.88	
VEIT	Service	\$609.56	
			\$664.44

Commissioners

Chris Abbuhl	Travel Reimbursement	\$229.15	
DISCO 32	Equipment	\$10,141.92	
Fenton Brothers Electric Inc	Supplies	\$232.11	
Frontier	Service	\$226.52	
Frontier	Service	\$226.52	
Frontier	Service	\$1,130.93	
Frontier	Service	\$61.88	
G & L Supply	Supplies	\$79.54	
G & L Supply	Supplies	\$56.27	
G & L Supply	Supplies	\$113.36	
G & L Supply	Supplies	\$475.76	
Koorsen	Repair	\$270.00	
Staples	Supplies	\$47.22	
US Post Office	BRM Permit	\$290.00	
VEIT	Copier Contract	\$9.56	
Zashin & Rich Co LPA	Services	\$4,485.70	
			\$18,076.44

Common Pleas

Anreas Furniture	Courtroom Chairs	\$6,760.80	
Staples Credit	Supplies	\$54.96	
			\$6,815.76

Community & Economic Development

Nicholas Construction & Remodeling	Act#1, Proj #10 CHIP Home	\$17,550.00	
Tusc Co Recorder	Recording Fee	\$58.00	
			\$17,608.00

Dog & Kennel

Blasenhauer Plumbing	Repair	\$1,660.00	
Humble Creatures Vet Clinic	Services	\$120.00	
Humble Creatures Vet Clinic	Services	\$384.00	
			\$2,164.00

EMA

	Registration		
Jenn James	Reimbursement	\$15.70	
Jenn James	Travel Reimbursement	\$37.26	

			\$52.96
Engineer			
Dominion Energy Ohio	Gas Utility	\$1,561.99	
ODOT District 11	Equipment Purchased	\$4,834.00	
Trackside Overhead Doors Inc	Repairs	\$1,360.00	
Uebels Welding LLC	Services	\$6,303.58	
			\$14,059.57
Information Technology			
Staples	Supplies	\$233.78	
Staples	Supplies	\$1.94	
Staples	Supplies	\$83.97	
			\$319.69
JFS			
AEP	Electric Utility	\$441.85	
Amazon Capital Services	Relaxation Room	\$10.98	
	Adobe & Microsoft		
Business Card	Subscript	\$187.48	
David & Erma Miller	F/C Reimbursement	\$70.00	
Derek & Savannah McCune	FC Training	\$60.00	
Kidslink Neurobehavioural Center	Consult	\$910.00	
Lighthouse Family Center LTD	FACES/Eval	\$600.00	
Menard's	Relaxation Room	\$68.87	
M-n-M Visitation Services LLC	Visitation	\$275.00	
Plus Ltd, Inc	FACES/FC Daycare	\$575.00	
Timothy & Jacquelyn McDonnel	FC Training	\$13.75	
Wayne & Shanon Matsel	FC Training	\$160.00	
			\$3,372.93
Juvenile/Probate			
Government Forms & Supplies	Supplies	\$617.59	
Independence Business Supply	Supplies	\$79.00	
Independence Business Supply	Supplies	\$71.59	
			\$768.18
Prosecutor			
Treasurer of State	TDIM Registration	\$375.00	
			\$375.00
Sheriff			
HC Lobalzo & Sons Inc	Repairs	\$2,901.75	
UNT Center for Human Identification	Testing	\$250.00	
			\$3,151.75
Water & Sewer			
AEP	Electric Utility	\$250.40	
AEP	Electric Utility	\$140.13	
Harris Battery	Supplies	\$133.36	
Hawkins Water Treatment Group	Supplies	\$20.00	
Hawkins Water Treatment Group	Supplies	\$70.00	
Occupational Medical Center	Services	\$55.00	
Ohio Light Truck Parts	Equipment	\$464.00	
			\$1,132.89
			GRAND
			TOTAL \$69,778.28

VOTE: Chris Abbuhl, yes;
 Kristin Zemis, yes;

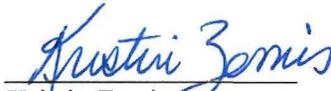
RESOLUTION (289-2023) ADJOURN

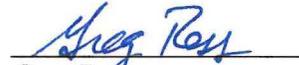
It was moved by Commissioner Ress, seconded by Commissioner Zemis, to adjourn at 10:01 a.m. to meet in Regular session Monday, the 3rd day of April, 2023.

VOTE: Chris Abbuhl, yes;
Kristin Zemis, yes;
Greg Ress, yes;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.


Chris Abbuhl


Kristin Zemis


Greg Ress


Attest: Rhonda Jordan, Clerk