

October 26, 2022

Agenda

*Lord's Prayer
Pledge of Allegiance*

1:15 p.m. Mike Jones, Sanitary Engineer – Dundee Water System Update

Approve Minutes

Approve Supplemental Appropriation (8)

Approve Transfer of Funds (6)

Approve Out of County Travel EMA

Approve Out of County Travel – Commissioner’s Admin. Staff

Appoint Board Member – County Law Library Resources Board – Marinelli

Satisfaction & Release of Mortgage - Smitley

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION WEDNESDAY, THE 26TH DAY OF OCTOBER, 2022 WITH THE FOLLOWING MEMBERS PRESENT:

Chris Abbuhl
Kerry Metzger
Al Landis

Commissioner Chris Abbuhl presiding.

*The Lord's Prayer was said.
The Pledge of Allegiance was said.*

RESOLUTION (913-2022) APPROVE MINUTES

It was moved by Commissioner Metzger, seconded by Commissioner Landis, to approve the minutes from the October 24, 2022 meeting as written.

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Al Landis, yes;

RESOLUTION (914-2022) SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Landis, seconded by Commissioner Metzger, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Human Resources	E-1930-U035-U10	E-1930-U035-U03	\$50,000.00	Legal Matters- Engineers & Sheriff's Office
Contingencies	E-0440-A018-A00	E-0440-A017-A00	\$5,460.00	Needed for Bob Stephenson payout
Prosecutor Office	E-1580-S075-S25	E-1580-S075-S01	\$23,385.00	Needed for Bob Stephenson payout
Commissioners	E-0440-A018-A00	E-0260-A007-A04	\$24.40	Funding to finish the apiary inspections for the year
Recorder	E-0440-A018-A00	E-0230-A006-B02	\$1,843.00	Increase in Salaries to adopt new pay scale

Treasurer's Office	E-0440-A018-A00	E-0050-A001-C02	\$2,000.00	Cover payroll w/est start date of 12/1/22 of new employee that will replace Vicki McCreery. We will need to hire this employee to train in the position w/Vicki from 12/1/22 through her retirement date of 1/31/23 to ensure coverage to the office for upcoming collection of taxes in February 2023
Treasurer's Office	E-0440-A018-A00	E-0050-A001-C10	\$2,051.45	Cover insurance w/est start date of 12/1/22 of new employee that will replace Vicki McCreery. We will need to hire this employee to train in the position w/Vicki from 12/1/22 through her retirement date of 1/31/23 to ensure coverage to the office for upcoming collection of taxes in February 2023
Treasurer's Office	E-0440-A018-A00	E-0050-A001-C11	\$280.00	Cover PERS w/est start date of 12/1/22 of new employee that will replace Vicki McCreery. We will need to hire this employee to train in the position w/Vicki from 12/1/22 through her retirement date of 1/31/23 to ensure coverage to the office for upcoming collection of taxes in February 2023
Treasurer's Office	E-1595-S077-S25	E-1595-S077-S11	\$13.00	Cover payroll through December 31, 2022 for Commissioner approved rate adjustments effective September 1, 2022
Treasurer's Office	E-1595-S077-S25	E-1595-S077-S12	\$2.00	Cover PERS through December 31, 2022 for Commissioner approved rate adjustments effective September 1, 2022
Water & Sewer Department	E-1310-P000-P34	E-1310-P00-P18	\$2,100.00	Cover materials needed from Core & Main replenish stock items

VOTE: Chris Abbuhl, yes;
 Kerry Metzger, yes;
 Al Landis, yes;

Discussion: *Commissioner Landis asked Commissioner Abbuhl to address the wage analysis in the Supplemental Appropriations. Commissioner Abbuhl stated some salaries have been changed due to the HR Department looking at wages across all of the departments to try and keep everyone in line with their job descriptions. The County wanted to make sure the job descriptions were paying what they should for industry standards. Commissioner Landis stated this has been ongoing for months and the HR Department analyzed each department. This will be really good for the County when new employees come in. Commissioner Metzger added this was done to stay competitive with the outside market.*

RESOLUTION (915-2022) TRANSFER OF FUNDS

It was moved by Commissioner Metzger, seconded by Commissioner Landis, to approve the following transfer of funds:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Prosecutor's Office	E-0440-A017-A00	E-0060-A001-E02	\$6,986.00	Needed to cover bob Stephenson's payout
Recorder	E-230-A006-B13	E-0230-A006-B02	\$223.00	Increase in salaries to adopt new pay scale
Recorder	E-0230-A006-B11	E-0230-A006-B02	\$200.00	Increase in PERS due to salaries to adopt new pay scale

Recorder	E-0230-A006-B12	E-0230-A006-B02	\$50.00	Increase in salaries to adopt new pay scale
Sheriff's Office	E-0220-A006-A02	E-0220-A006-A06	\$10,000.00	Cover costs for unplanned contract services
Treasurer's Office	E-1590-S076-S15	E-1590-S076-S14	\$640.00	Cover payroll through December 31, 2022 for Commissioner approved rate adjustments effective September 1, 2022
Treasurer's Office	E-1590-S076-S15	E-1590-S076-S19	\$95.00	Cover PERS through December 31, 2022 for Commissioner approved rate adjustments effective September 1, 2022
Treasurer's Office	E-1590-S076-S15	E-1590-S076-S21	\$13.00	Cover Medicare through December 31, 2022 for Commissioner approved rate adjustments effective September 1, 2022
Treasurer's Office	E-0050-A001-C06	E-0050-A001-C02	\$1,950.00	Cover Payroll through December 31, 2022 for Commissioner approved rate adjustments effective September 1, 2022
Treasurer's Office	E-0050-A001-C06	E0050-A001-C11	\$300.00	Cover PERS through December 31, 2022 for Commissioner approved rate adjustments effective September 1, 2022
Treasurer's Office	E-0050-A001-C06	E-0050-A001-C12	\$37.00	Cover Medicare through December 31, 2022 for Commissioner approved rate adjustments effective September 1, 2022
EMA	E-0250-A006-F14	E-0250-A006-F03	\$94.99	Purchase new battery backup for Alex McCarthy's desktop computer as the old one went bad

VOTE: Chris Abbuhl, yes;
 Kerry Metzger, yes;
 Al Landis, yes;

Discussion: *Commissioner Landis stated the Commissioners met with both the Treasurer and the Recorder and determined this is money that was already available in the Department Funds so this is resolution is not going outside of the budget already approved.*

RESOLUTION (916-2022) OUT OF COUNTY TRAVEL – EMA

It was moved by Commissioner Landis, seconded by Commissioner Metzger, to approve the following travel request as submitted by Alex McCarthy, EMA Director:

DATE: November 4, 2022
LOCATION: Knox County Fairgrounds 4H Facility
ATTENDEES: Alex McCarthy
USING COUNTY VEHICLE: No (120-mile trip from Columbus to Knox County to Tusc EMA)
EXPENSE: \$35.00 Meal
 \$72.00 mileage

 TOTAL \$107.00

REASON: Knox County EMA will be hosting the November meeting for the Executive Committee of the Emergency Management Association of Ohio, for which I am the secretary

VOTE: Chris Abbuhl, yes;
 Kerry Metzger, yes;
 Al Landis, yes;

Discussion: *Commissioner Metzger asked about the mileage rate being adjusted, and when the rates would be going back to normal. The Clerk advised the last rate adjustment for mileage was extended until December 31, 2022.*

Discussion: *Commissioner Abbuhl stated at Winter Conference, there is specific sessions for Commissioners and Administrative Assistants and Support Staff.*

RESOLUTION (917-2022) OUT OF COUNTY TRAVEL – COMMISSIONER’S ADMINISTRATION STAFF

It was moved by Commissioner Landis, seconded by Commissioner Metzger, to approve the following travel request as submitted by the Tuscarawas County Board of Commissioners.

DATE: December 7-9, 2022

LOCATION: Columbus, OH

ATTENDEES: Crystal DiGenova, Stacey Spillman & Rhonda Jordan

USING COUNTY VEHICLE: yes

EXPENSE: Approximately \$1,200 (lodging, meals, parking & mileage if needed)

REASON: CCAO Winter Conference

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Al Landis, yes;

RESOLUTION (918-2022) APPOINT BOARD MEMBER – COUNTY LAW LIBRARY RESOURCES BOARD (CLLRB) – MARINELLI

It was moved by Commissioner Metzger, seconded by Commissioner Landis, to approve the appointment of Jackie Marinelli to the County Law Library Resources Board (CLLRB). The term began December 2019 and will end December 31, 2024. Jackie Marinelli will be replacing Tracey Judy.

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Al Landis, yes;

Discussion: *The Commissioners thanked Jackie Marinelli for taking on the role as Board Member and thanked Tracey Judy for her past work on the Board.*

RESOLUTION (919-2022) SATISFACTION & RELEASE OF MORTGAGE FOR CATHY SMITLEY

It was moved by Commissioner Metzger, seconded by Commissioner Landis, to authorize a member of the Board of Tuscarawas County Commissioners to sign the Satisfaction and Release of Mortgage for the Cathy Smitley Property in relation to the FY2012 CHIP Program. The current remaining Mortgage in the amount of **15% balance (\$4,701.45)** is to be released. This motion was based upon the recommendation of Scott S. Reynolds, Director of the Tuscarawas County Office of Community & Economic Development.

SATISFACTION AND RELEASE OF MORTGAGE

FOR One Dollar (\$1.00) and other valuable consideration, The Tuscarawas County Board of Commissioners hereby releases a certain Mortgage, executed by Cathy Smitley, single, the Mortgagor(s), in favor of the Tuscarawas County Commissioners, and recorded in Volume 1429, Page(s) 2565 - 2569, of the Tuscarawas County Mortgage/Official Records, being the Final Direct Loan portion of the Mortgage loan obligation as to the following real property:

(8100 Cutler Road NE, Sherrodsville, Ohio 44675)

Situated in the Township of Warren, County of Tuscarawas and State of Ohio;

Being a part of the Southwest Quarter of Section Twenty-Seven (27) of Township Fifteen (15), Range Seven (7) and also being part of a 26.758 acre tract conveyed to Domenick Chitti by deed in Volume 637, Page 51 of the Tuscarawas County Deed Records and being more fully described as follows:

Beginning at a point in the center of Cutler Road (Township Road 39) and being the northeast corner of said 26.758 acre tract and the northwest corner of a 2.364 acre tract conveyed to Ronald and Lois Quillen, Trustees by Deed recorded in Volume 749, Page 399 of the Tuscarawas County Deed Records, North 87° 43'48" West, 1525.55 feet, passing through iron pins found at 1326.91 feet and 1500.55 feet, from a stone found at the Northeast corner of the Southwest Quarter of Section Twenty-Seven (27);

Thence from this "TRUE PLACE OF BEGINNING" and with the center of said Cutler Road (Township Road 39), the east line of said 26.758 acre tract and the west line of said 2.364 acre tract, South 08°23'15" West, 139.26 feet to a point in the center of Cutler Road (Township Road 39);

Thence leaving the center of said Cutler Road (Township Road 39), North 87°43'48" West, 309.96 feet to an iron pin set, passing an iron pin set at 25.00 feet;

Thence North 02°16'12" East, 138.47 feet to an iron pin set on the north line of said 26.758 acre tract and the said section line;

Thence with the north line of said 26.758 acre tract and the section line, South 87°43'48" East, 324.80 feet to the "TRUE PLACE OF BEGINNING", containing 1.009 acres of land, more or less, passing an iron pin set at 299.80 feet, but subject to all legal highways, rights of way, easements and leases of record.

Survey and description by Ronald L. Smith, Registration No. 5324. All iron pins set were 5/8" by 30" with a cap stamped Ron Smith 5324. Bearings were oriented to the north line of the adjacent 2.364 acre tract (749-399).

Parcel No.: 62-01256-003

(Known as: 8100 Cutler Road NE, Sherrodsville, Ohio 44675)

Pursuant to the terms of the FY 2012 CHIP Mortgage and Promissory Note signed by the Mortgagor(s), the Direct Loan Obligation of \$4,701.45 (\$31,343.00 minus deferred portion of \$26,641.55) is hereby released. The deferred portion of the mortgage was previously released and recorded in Volume 1562, Page 1711 - 1712.

This instrument was prepared by: Brooke A. Yates, Administrative Coordinator, Tuscarawas County Office of Community & Economic Development and approved by the County Prosecutor's Office

Signed this 26 day of October 31, 2022.

IN PRESENCE OF:

ON BEHALF OF THE TUSCARAWAS COUNTY COMMISSIONERS BY: Chris Abbuhl, President of the Board Tuscarawas County Commissioners

STATE OF OHIO COUNTY OF TUSCARAWAS

BEFORE ME, a Notary Public in and for said County and State, personally appeared the above-named members of the Board of Tuscarawas County Commissioners who acknowledge of said board.

IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal at New Philadelphia, Ohio this 26 day of October 2022.

SEAL.



Notary Public Signature My Commission Expires

VOTE: Chris Abbuhl, yes;
 Kerry Metzger, yes;
 Al Landis, yes;

Discussion: *Commissioner Abbuhl noted in relation to the Office of Community and Economic Development (OCED), there was a question as to whether or not we were going to receive an allocation for the Community Development Block Grant (CDBG). It was discussed at the state level of potentially going to a more competitive program, however, Commissioner Abbuhl spoke with the Director of the Dept of Development, and was advised that there were discussions in the past of changing the program, but there were no changes and the County would be receiving allocations for the next two years for the CDBG Program.*

Commissioner Metzger stated the OCED should get the letters out ASAP to let people know the program is still going on.

RESOLUTION (920-2022)

PAY BILLS

It was moved by Commissioner Metzger, seconded by Commissioner Landis, to approve payment for the following bills:

Auditor – American Rescue Plan Act		
John Patrick Picard Architect	Services	\$23,076.47
		\$23,076.47
Auditor		
Staples	Supplies	\$24.58
Staples	Supplies	\$0.25
Staples	Supplies	\$1,683.12
Office Depot	Supplies	\$213.60
		\$1,921.55
Clerk of Courts		
AT&T	Service	\$88.23
		\$88.23
Commissioners		
AEP	Electric Service	\$228.67
Copley OH Newspapers	Advertisement	\$178.30
Blasenbauer Plmbing & Htg	Repair	\$226.29
Frontier	Service	\$224.22
Frontier	Service	\$319.52
Frontier	Service	\$200.81
G&L Supply	Supplies	\$591.36
Beavercreek Landscaping, Inc	Service	\$480.00
AEP	Electric Service	\$2,295.10
Go Shred	Service	\$150.00
CCAO	Registration	\$950.00
CCAO	Registration	\$1,425.00
Tusc Co Haz-Mat Team	Grant	\$18,000.00
Fayette Flag & Banner Supply	Supplies	\$224.85
Don Ackerman	Service	\$451.05
Krugliak, Wilkins, Griffiths & Dougherty	Service	\$8,740.75
		\$34,685.92
Community & Economic Dev		
ECOBA	Service	\$583.50
		\$583.50
Coroner		
Smith Livery Service	Service	\$5,100.00
Smith Ambulance Serv	Service	\$595.00
1 Step Detect	Service	\$87.52
		\$5,782.52

Engineer

Holmes Rental Station, Inc	Rental	\$647.63
Dura Mark, Inc	Service	\$26,758.56
Tom's Custom Painting	Service	\$8,500.00
Newton Asphalt Paving	Service	\$18,480.00
Lacal Equipment	Supplies	\$50,400.84
John Deere	Supplies	\$95.97

\$104,883.00

Dog Pound

AEP	Electric Service	\$280.39
Oak Pointe Veterinary Care	Supplies	\$441.43
Graphic Enterprises	Service	\$114.07

\$835.89

JFS

Tammy Adams	Supplies	\$71.90
Rosenberry Towing	Service	\$100.00
Brittany Renner	Travel	\$121.52
Brittany Renner	Travel	\$32.98
U.S. Post Office	Business Reply Fee	\$1,000.00
Jessica Cox	Reimbursement	\$467.70
The Village Network	Evaluation	\$500.00
Occupational Medicine Ctr	Services	\$175.00
Luke & Megan Kneuss	Reimbursement	\$416.00
Ashley & Robert Bunton, Jr	FP Reimbursement	\$365.07
Monique Bailey	FP Reimbursement	\$74.82

\$3,324.99

Sheriff

Blasenbauer Plmbing & Htg	Repairs	\$261.14
Miller & Company	Rental	\$121.99
World Fuel Services, Inc	Gasoline	\$2,461.99

\$2,845.12

Treasurer

Alban Title	Service	\$275.00
Alban Title	Service	\$275.00
Columbus Marriott NW	Travel	\$290.00
Columbus Marriott NW	Travel	\$290.00

\$1,130.00

Water & Sewer

Moody's of Dayton	Service	\$14,836.00
Southeastern Equipment Co	Supplies	\$130.00
Rex Pipe & Supply	Supplies	\$68.50
Twin City W & S Dist	Service	\$12,017.27
Tusc Co Treasurer	Moody's of Dayton-App #2	\$14,836.00
Graphic Enterprises	Supplies	\$87.94
Hawkins Water Trtmnt Group	Service	\$20.00
Hawkins Water Trtmnt Group	Service	\$60.00
GIS Cloud, Inc.	Renewal	\$525.00
GIS Cloud, Inc	Renewal	\$525.00
AEP	Electric Service	\$1,186.81
AEP	Electric Service	\$262.27
AEP	Electric Service	\$83.51
Verizon Wireless	Service	\$423.47

\$45,061.77

Grand Total

\$224,218.96

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Al Landis, yes;

Discussion: Sanitary Engineer, Michael Jones was present to talk about updates on the Dundee Water System Expansion Project. In 2020, the Tuscarawas County Metropolitan Sewer District (TCMSD) received a Petition from property owners in the area that were interested in receiving public water. A feasibility study was performed by TCMSD. Michael met with the Commissioners to request to be able to solicit qualifications of engineering firms to do the design. Engineering Associates out of Wooster, OH was chosen and a contract has been negotiated. We are to a point now that we need to decide which way we are going to go with this project. The County does have the capacity to serve this area. There are potentially 41 properties who would have access to water. There was a survey sent out by TCMSD in June, 2021, and 21 surveys were received back. There were 17 in favor and 4 opposed.

The original estimated project cost was \$679,500. Cost for engineering would be \$50,000. Commissioner Metzger asked if the engineering fee was included in the original cost? Mike stated that it was included. There are options for the Design Phase financing.


The Commissioners decided to leave any decisions to be made on this project until the new Board of Commissioners takes office in January 2023.

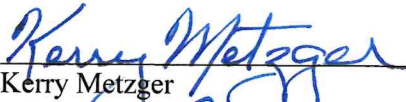
RESOLUTION (921-2022) ADJOURN


It was moved by Commissioner Metzger, seconded by Commissioner Landis, to adjourn at 1:43 p.m. to meet in Regular session Monday, the 31st day of October, 2022.

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Al Landis, yes;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.


Chris Abbuhl


Kerry Metzger


Al Landis

Attest: 
Clerk