August 26, 2019

Agenda

Lord's Prayer

Pledge of Allegiance

Approve Minutes

Supplemental Appropriations (2)

Transfer of Funds (1)

Out of County Travel – EMA

Declare Items Obsolete – Commissioners

Declare Items Obsolete – Prosecutor

Create 2020 Census Committee

Authorize Monetary Participation for Newcomerstown Industrial Park's Rail-Spur Extension – OCED

Engineering Services Agreement –Wilkshire Hills Community Water System Improvements – TCMSD and Thrasher

Release Senior Levy Funds

Tuscarawas County Fixed Asset Policy

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION, MONDAY, THE 26TH DAY OF AUGUST, 2019 WITH THE FOLLOWING MEMBERS PRESENT:

Joe Sciarretti
Chris Abbuhl
Al Landis

Commissioner Sciarretti presiding

The Lord's Prayer was said.
The Pledge of Allegiance was said.

RESOLUTION (672-2019) APPROVE MINUTES

It was moved by Commissioner Landis, seconded by Commissioner Abbuhl, to approve the minutes of the previous meeting as written.

VOTE: Joe Sciarretti, yes;
Chris Abbuhl, yes;
Al Landis, yes;

RESOLUTION (673-2019) SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Landis, seconded by Commissioner Abbuhl, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
OCED	U60-U20	U60-U26	$10,000.00	Appropriate money to issue purchase order(s) for current a future approval fee costs
Auditor's Office	E-0440-A018-A00	E-0180-A002-G20	$500.00	To pay for acting judge fees for Municipal Court including mileage reimbursement

Note: These items will be disposed of via garbage

VOTE: Joe Sciarretti, yes;
Chris Abbuhl, yes;
Al Landis, yes;

RESOLUTION (677-2019) CREATE 2020 CENSUS COMPLETE COUNT COMMITTEE

It was moved by Commissioner Abbuhl, seconded by Commissioner Landis, to approve the following:

A RESOLUTION SUPPORTING THE 2020 CENSUS AND CREATING A COMPLETE COUNT COMMITTEE.

WHEREAS, the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population and the census provides an historic opportunity to help shape the foundation of our society and play an active role in American democracy; and

WHEREAS, the Board of Commissioners of Tuscarawas County is committed to ensuring that every resident is counted; and

WHEREAS, federal and state funding is allocated to communities, and decisions are made on matters of local importance based in part on census data; and

WHEREAS, information from the 2020 Census is vital for economic development planning and increased employment; and

WHEREAS, a united voice from business, government, community-based and faith-based organizations, educators, media and others will enable the 2020 Census message to reach more of our citizens; now, therefore

BE IT RESOLVED by Board of Commissioners of Tuscarawas County:

Section 1: That the Board of Commissioners of Tuscarawas supports the goals of the 2020 Census and will disseminate 2020 Census information.

Section 2: That the Board of Commissioners of Tuscarawas County will encourage all of its residents to participate in events and initiatives that will raise the overall awareness of the 2020 Census and increase participation.

Section 3: That a 2020 Census Complete Count Committee ("Committee") is hereby established for the purpose of mobilizing and leveraging personnel and resources, both internal and external to County administration, to assure an accurate census count resulting in an equitable share of financial assistance and representation for the citizens of Tuscarawas County.

Section 4: That the Board of Commissioners of Tuscarawas County will appoint members of the Committee including elected officials, faith-based organizations, education, medical and mental health, media, labor, and various community representatives.

Section 5: That this resolution shall be in effect from and after its adoption through the end of the 2020 Census period.

VOTE: Joe Sciarretti, yes;
Chris Abbuhl, yes;
Al Landis, yes;

Discussion: Commissioner Abbuhl stated that although the Board has discussed the importance of the 2020 Census in prior meetings, because of how critical the Census is to the area it is important to repeat that message in order to increase awareness. Commissioner Abbuhl stated that the Census impacts Congressional representation and the County receives $1,800.00 per person counted, making a complete count critical to the County. According to Commissioner Landis, another important aspect of the census is finding out the demographics of people living Tuscarawas County. By finding out who are the residents of the County, Mr. Landis noted, that the Board can better learn the needs of the community and how to meet those needs, as well as how to plan for the future. Commissioner Sciarretti said that a prior estimate, showing that the County's population has declined by 500 people is hard to believe. With the overflow and need for extra space in county schools, the difficulty in finding homes, as well as the expansion of business, it is difficult to believe that Tuscarawas County's population has declined.

Commissioner Abbuhl stressed that undocumented immigrants in Tuscarawas County should also take the 2020 Census. Mr. Abbuhl emphasized that the census data collected cannot be used to deport individuals. Rather, the information can be used to receive increased funding for County programs that help individuals, such as undocumented immigrants in Tuscarawas County. Adding to Commissioner Abbuhl's statement, Scott Reynolds, OCED Director, stated that it is illegal for census data to be used for immigration/naturalization purposes. Commissioner Landis stated that the 2020 Census is complex, but will aid in getting a benchmark in understanding who the residents in the County are, and what are their need. Commissioner Landis said that this can be coupled with if the population has declined, the County can work to find out where they went and why the left.

Discussion: Scott Reynolds, OCED Director, stated that the OCED supplemental appropriation request is concerning a program created by the Commissioners in 2004 to assist small businesses that are expanding pay building permit fees.

VOTE: Joe Sciarretti, yes;
Chris Abbuhl, yes;
Al Landis, yes;

RESOLUTION (674-2019) TRANSFER OF FUNDS

It was moved by Commissioner Abbuhl, seconded by Commissioner Landis, to approve the following transfer of funds:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Common Pleas	E-0120-A002-B07	E-0120-A002-B09	$3,000.00	Additional funds needed, per Auditor's Office, to supplement this line for payment of court ordered transcripts

VOTE: Joe Sciarretti, yes;
Chris Abbuhl, yes;
Al Landis, yes;

RESOLUTION (675-2019) OUT OF COUNTY TRAVEL – EMA

It was moved by Commissioner Landis, seconded by Commissioner Abbuhl, to approve the following travel request as submitted by Alex McCarthy, EMA Director:

DATE: 08-30-2019
LOCATION: Delaware County EMA
ATTEND: Alex McCarthy
USING COUNTY VEHICLE:
EXPENSE: None anticipated
REASON: Former coworker from Delaware County EMA (previous employer) is retiring. The retirement gathering is to be held on the afternoon of Friday, August 30th.

VOTE: Joe Sciarretti, yes;
Chris Abbuhl, yes;
Al Landis, yes;

RESOLUTION (676A-2019) DECLARE ITEMS OBSOLETE FOR DISPOSAL – COMMISSIONERS

It was moved by Commissioner Abbuhl, seconded by Commissioner Landis, to declare the following items obsolete and be disposed of in accordance with O.R.C. 307.12 (B) as requested by the Commissioners' Office:

- 5 10' folding tables (damaged)
- 1 small computer stand (obsolete)
- 1 TV, cart and miscellaneous

Note: If possible these items will be recycled

VOTE: Joe Sciarretti, yes;
Chris Abbuhl, yes;
Al Landis, yes;

RESOLUTION (676B-2019) DECLARE ITEMS OBSOLETE FOR DISPOSAL – PROSECUTOR

It was moved by Commissioner Abbuhl, seconded by Commissioner Landis, to declare the following items obsolete and be disposed of in accordance with O.R.C. 307.12 (B) as requested by the Prosecutor's Office:

- 1 round table with wood top and black legs
- 2 black/chrome stackable chairs
- 2 blue stackable chairs
- 1 burgundy desk chair

RESOLUTION (679-2019) ENGINEERING SERVICES AGREEMENT –WILKSHIRE HILLS COMMUNITY WATER SYSTEM IMPROVEMENTS – TCMSD AND THRASHER

It was moved by Commissioner Abbuhl, seconded by Commissioner Landis, to approve the following as recommended by Michael Jones, Sanitary Engineer:

A RESOLUTION AUTHORIZING AN AGREEMENT FOR ENGINEERING SERVICES FOR THE DESIGN AND CONSTRUCTION OF THE WILKSHIRE HILLS COMMUNITY WATER SYSTEM IMPROVEMENTS

Resolution Number 679-2019

WHEREAS, the Board of Commissioners, Tuscarawas County, Ohio ("Board") owns the Wilkshire Hills Community Water System, which supplies drinking water to the following districts: Wilkshire Hills, Zoar, Mineral City, Lawrence Township Industrial Park, Hunters Green Subdivision, Sandyville, UMH/Sandy Valley Estates, SR 183/Jennie Brick Road, and Sandy Township, and

WHEREAS, pursuant to Ohio Revised Code ("ORC") 6103.05(A), the Board has determined that improvements to the Wilkshire Hills Community Water System are necessary for the preservation and promotion of the public health and welfare, and

WHEREAS, pursuant to a qualifications based selection process performed in accordance with Ohio Revised Code Sections 153.65 through 153.73, and

WHEREAS, Thrasher Engineering Group, Inc. was selected to perform the required engineering services, and

WHEREAS, the Tuscarawas County Sanitary Engineer, Michael Jones, recommends the approval of an agreement for Preliminary and Final Design with Thrasher Engineering Group, Inc.

NOW THEREFORE, BE IT RESOLVED by the Board:

Section 1: The Board hereby agrees to enter into and execute the agreement for the project known as the "Wilkshire Hills Water System Improvements" with the Thrasher Group, Inc., a copy of which is attached hereto and made a part hereof; the same as though rewritten herein in full.

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Approved as to Form:

D. Brad Zimmerman
Special Counsel to the

VOTE: Joe Sciarretti, yes;
Chris Abbuhl, yes;
Al Landis, yes;

RESOLUTION (680-2019) RELEASE SENIOR LEVY FUNDS

It was moved by Commissioner Landis, seconded by Commissioner Abbuhl, to release all senior levy funds available to the Tuscarawas County Senior Center, as requested by Pam Ferrell, Executive Director of the Tuscarawas County Committee on Aging, Inc.

VOTE: Joe Sciarretti, yes;
Chris Abbuhl, yes;
Al Landis, yes;

Discussion: Scott Reynolds, OCED Director, attended the meeting to present a resolution authorizing the Board to contribute funds to the Newcomerstown Rail-Spur Extension Project. While initially the extension is designed to serve a new facility to be constructed by Reagent Chemical Company, the project will extend into the rest of the Industrial park on the south side of East State Road, formerly County Road #15. Increasing rail access in the Newcomerstown Industrial Park should make the area more attractive to business. Mr. Reynolds noted that that there are many partners in this project, including Reagent Chemical Company, Newcomerstown CIC, Village of Newcomerstown, the Ohio Rail Development Commission, and Tuscarawas County.

Commissioner Abbuhl stated that it is important to note the partnership the Commissioners' are a part of in this case. Previous Boards have partnered with organizations in getting these types of things done, and this is another example of these partnerships. Commissioner Abbuhl was pleased to state that whether it is something such as advanced manufacturing, or grants for local businesses, this Board has been very active in partnering with other organizations to help spur economic development. Commissioner Abbuhl also thanked Scott Reynolds and his office for their work, adding that OCED does a great job putting all these pieces in these partnerships together. Commissioner Sciarretti concurred with Commissioner Abbuhl, saying that the Commissioners cannot thank Mr. Reynolds and his office enough for all their work.

RESOLUTION (678-2019) AUTHORIZE MONETARILY PARTICIPATING IN THE CONSTRUCTION OF THE NEWCOMERSTOWN INDUSTRIAL PARK'S RAIL-SPUR EXTENSION.

It was moved by Commissioner Landis, seconded by Commissioner Abbuhl, to authorize the Tuscarawas County Commissioners to provide $200,000.00 from the County's Economic Development Growth Fund (U060) to assist in funding the Newcomerstown Industrial Park Rail-spur Extension, (Initially the extension is to serve a facility to be constructed by Reagent Chemical Company, but with the ability to extend into the rest of the Industrial Park on the south side of E. State Road, formerly County Road #15). The funds are to be paid into an Escrow Account with Connolly, Hillyer & Welch Title Services, Inc. and are to be used exclusively for the construction of the Rail-spur extension/siding. This motion was based upon the recommendation of Scott S. Reynolds, Director of the Tuscarawas County Office of Community & Economic Development.

This action has been approved by Robert Stephenson, Assistant County Prosecutor.

VOTE: Joe Sciarretti, yes;
Chris Abbuhl, yes;
Al Landis, yes;

Discussion: Michael Jones, Sanitary Engineer, stated that the Engineering Services Agreement Resolution with Thrasher is in concert with the Ohio Water Development Agency resolution approved at last Wednesday's Commissioners Meeting. This resolution and agreement with Thrasher is for the design phase through project completion. Funding through the OWDA is an interim financing mechanism, and the total USDA grant being applied for is $255,000.00. Once the USDA releases those funds, it will pay off the OWDA interim financing loan.

Commissioner Abbuhl thanked Mike Jones, adding that Tuscarawas County has an excellent Water/Sewer Director. Commissioner Abbuhl also pointed out that Mr. Jones does a great job partnering with other agencies and finding different funding sources for projects. Commissioner Landis stated that it is not feasible for the Commissioners to know all the intricacies of all the different County departments, but Mike does a great job at keeping the Board informed to help the Commissioners make decisions.

Staley Technologies	License Fees	$850.00	
			$1,096.47
Clerk of Courts			
Jodi Fouts	Travel	$108.00	
Jeanne Stephen	Travel	$98.50	
			$206.50
Commissioners			
Kayline	Supplies	$403.86	
Hanhart Agency	Bond	$100.00	
American Electric Power	Service	$2,501.77	
American Electric Power	Service	$75.32	
Tusc Co Chamber of Commerce	Chamber Chats/Sciarretti	$25.00	
Hajoca Corp	Supplies	$37.19	
US Bank Equipment Finance	Copier Lease	$123.07	
American Electric Power	Service	$191.84	
			$3,458.05
Common Pleas			
Judge John Haas	Visiting Judge Expenses	$150.00	
Buehler's Fresh Foods	Jury Supplies	$73.83	
Forensic Diagnostic Center	Evaluator's Travel	$125.00	
			$348.83
Emergency Management			
Hasseman Marketing	Evacuation Magnets	$96.47	
			$96.47
Growth Fund			
East Central Ohio Building Authority	Assistance Permit Fee Program	$984.00	
			$984.00
Information Technology			
Staples	Printer Supplies	$101.48	
Staples	Office Supplies	$43.05	
Provantage	Printer Supplies	$75.99	
			$220.52
Job & Family Services			
The Bair Foundation, et al	Boarding Home Payroll	$21,780.36	
Elizabeth Benedetto	Meal for Foster Child	$8.79	
Ohio CSPC	Recoupment	$421.71	
Forensic Fluids Laboratory	Drug Screens	$2,600.00	
Cody & Catherine Bowling	Foster Parent Training Stipends	$720.00	
New Dawn Child Care Center	IV-E Day Care	$1,195.00	
Brandy Freed	IV-E Day Care	$1,483.44	
Shelly Corete-Real	IV-E Day Care	$1,767.60	
The Village Network	Psyph Ananlysis	$1,500.00	
Adoption & Attachment Therapy Ptnrs.	PASS	$408.50	
Alco Service LLC	PASSS	$1,358.00	
Jacob & Marilyn Miller	Transportation	$30.00	
Jeremy & Kari Klaserner	Transportation	$21.00	
Raymond & Laura Miller	Transportation	$31.00	
Mark & Danielle Dickey	Transportation	$119.00	
Steve & Christina Weese	Transportation	$264.00	
Charles & Karla Neal	Transportation	$514.40	
Tusc. Co. Health Dept.	Birth Certificate	$25.00	
SYNCB/Amazon	Supplies	$100.36	
Sherwin Williams	Paint	$294.30	
SYNCB/Amazon	New Chair & Wireless Headset	$398.49	
Business Card	Airfare & Hotel Stay	$732.98	
Cody & Catherine Bowling	Transportation	$3.80	
Charles & Karla Neal	Transportation	$36.00	
Tusc. Co. Treasurer	PCSA Expenses	$100,000.00	
SYNCB/Amazon	Independent Living	$89.17	

RESOLUTION (681-2019) TUSCARAWAS COUNTY FIXED ASSET POLICY

It was moved by Commissioner Abbuhl, seconded by Commissioner Landis, to approve the following updates to the Tuscarawas County Fixed Asset Policy:

- Roadway lines and striping should be removed from the depreciation schedule because it is viewed as a repair/maintenance thus it should not be capitalized.
- A typo was corrected, and a sentence was removed from item six because it is not needed
- Item 8 was rewritten, which addresses acquired groups of smaller items that fall under the threshold individually but not exceed it in the aggregate to consider the materiality and whether all of the smaller items are required to make the asset function.

Tuscarawas County
Fixed Asset Policy

The Tuscarawas County Auditor's Office has the following policies for the purpose of preparing year end financial statements in accordance with generally accepted accounting principles.

1. Fixed assets are capitalized in the fund used to acquire or construct the asset.
2. Improvements to fixed assets are capitalized only if the add value equal to the $5,000 threshold.
3. Depreciation is calculated on all fixed assets except for land. Depreciation is charged to the fund that the asset was capitalized to.
4. Fixed assets were reviewed and evaluated by Maximus in 2007. Assets were capitalized based on their current market value. Assets purchased subsequent to Maximus review will be capitalized at the purchase price of the asset.
5. Donated fixed assets will be capitalized at fair market value.
6. The capitalization threshold for fixed assets is $5,000.
7. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.
8. Acquired groups of smaller items that fall under the capitalization threshold individually but exceed it in the aggregate shall be capitalized based on its materiality and whether all of the smaller items are required to make the asset function.
9. Offices/Departments are to notify the Auditor's Office of disposal of fixed assets on the "Annual Verification List" provided to all offices/departments at year end. Information provided by the office/department should include the date and method of disposal.
10. Depreciation is computed using the straight-line basis over the following estimated useful lives:

Description	Life	Description	Life
LAND EASEMENTS & RIGHT OF WAYS	0	HVAC SYSTEMS	20
OUTDOOR EQUIPMENT	20	ROOFING	20
POLICE & FIRE EQUIPMENT	10	INTERIOR CONSTRUCTION	25
MACHINERY & TOOLS	15	CARPET REPLACEMENTS	7
KITCHEN APPLIANCE/CUSTODIAL EQUIP	15	ELECTRICAL/PLUMBING	30
SCIENCE & ENGINEERING EQUIPMENT	10	SPRINKLER/FIRE SYSTEMS	25
FURNITURE & ACCESSORIES	20	UTILITIES/WATER/SEWER/ELEC EQUIP	50
BUSINESS MACHINES	10	INFRASTRUCTURE	65
COPY MACHINES	5	BRIDGES	50
COMMUNICATIONS EQUIPMENT	10	TUNNELS	60
COMPUTER EQUIPMENT	5	STREETS/ALLEYS - SUBSURFACE	0
COMPUTER SOFTWARE	5	STREETS/ALLEYS - CONCRETE	30
AUDIO/VISUAL EQUIPMENT	10	STREETS/ALLEYS - ASPHALT	20
BOOKS & MULTIMEDIA MATERIALS	5	TRAFFIC SIGNALS	10
ATHLETIC EQUIPMENT	10	SIDEWALKS & CURBS	20
UNIFORMS	5	SEAWALLS	30
MUSICAL INSTRUMENTS	10	DAMS, BASINS & LEVEES	60
LICENSED VEHICLES	8	MARINAS/SLIPS/DOCKS/PIERS/BOARDWALK	10
CONTRACTORS EQUIPMENT	10	RAIL SYSTEMS/MONORAILS/SUBWAYS	10
GROUNDS & MAINTENANCE EQUIPMENT	15	STREET LIGHTING	15
LAND IMPROVEMENTS	20	COLLECT & DISTRIBUTE (WATER/SEWER)	65
CONSTRUCTION	50	DISTRIBUTION LINES (GAS/ELECTRIC)	25
CONSTRUCTION IN PROGRESS	0	ART & HISTORICAL COLLECTIONS	0
PORTABLE STRUCTURES	25	UNKNOWN	5
SWIMMING POOLS	50	LAW ENFORCEMENT VEHICLES	5

VOTE: Joe Sciarretti, yes;
Chris Abbuhl, yes;
Al Landis, yes;

RESOLUTION (682-2019) PAY BILLS

It was moved by Commissioner Abbuhl, seconded by Commissioner Landis, to approve payment for the following bills:

911

American Electric Power	Tower Electric	$246.47

			$135,902.90
Juvenile/Probate			
Walmart	Oil for Vehicles	$19.32	
Walmart	Fringe Supplies	$5.48	
			$24.80
Public Defender			
TIAA Commercial Finance	Copy Machine	$210.69	
Poly-Tech Associates	Polygraph	$850.00	
Frank Bair	Utilities	$364.37	
Copeco	Toner	$14.19	
			$1,439.25
Sheriff			
Staples	Supplies	$219.59	
Arney Automotive	Cruiser Repairs	$4,024.19	
Arney Automotive	Cruiser Repairs	$1,865.87	
US Bank Equipment Finance	Copier Lease	$589.96	
Fedex	Shipping	$76.30	
Morrow & Meyer	Legal Services	$94.00	
Stark County Sheriff's Office	Pre-Employment Polygraph	$185.00	
Model Uniforms	Uniform Cleaning	$102.04	
First Communications	Long Distance	$14.61	
Tusc Co Health Dept	Inmate Medical Treatment	$59.85	
Diamond Drugs	Inmate Medical Treatment	$6,003.70	
MNJ Technologies	Laptop	$1,330.00	
Tusc Co Sheriff	Confidential Funds/LEAD Drug Task Force	$5,000.00	
Graphic Enterprises	Copy Charges & Supplies	$838.11	
Ohio Peace Officer Training Academy	Training	$675.00	
New Philadelphia Ace Hardware	Supplies	$12.80	
			$21,091.02
Southern Court			
Twin City Water & Sewer	Service	$62.00	
			$62.00
Veterans			
Crystal Springs	Water	$23.60	
CenTec Cast Metal Products	Markers & Stakes/Veteran Graves	$7,268.49	
			$7,292.09
Water & Sewer			
CT Consultants	SVE Water Storage Tank Decommission	$544.00	
Frontier	Service	$43.61	
Cintas	Uniform Rental	$471.84	
Fastenal	Materials	$88.89	
US Post Office	Stamps	$165.00	
First Communications	Service	$144.16	
Frontier	Service	$50.23	
John Alberty 212 Auto Service	Repairs	$558.67	
Fastenal	Materials	$62.16	
Tusc Co Commissioners	Crane Truck Payment/July & Aug	$2,439.00	
Engineering Associates	Wilkshire WWTP	$650.00	
Dover Municipal Utilities	Utilities	$33.82	
Ream & Haager	Lab Services	$1,370.00	
Core & Main	Materials	$648.08	
Dover Municipal Utilities	Utility	$333.36	
Twin City Water & Sewer District	Sewage Disposal	$5,007.41	
Ream & Haager	Lab Services	$583.00	
Stanley Miller Construction	Sandyville WWTP	$9,567.08	
			$22,760.31

GRAND TOTAL $194,983.21

VOTE: Joe Sciarretti, yes;
Chris Abbuhl, yes;
Al Landis, yes;

OTHER BUSINESS

Commissioner Landis stated that with the school starting backup, he felt it was important to recognize the County and Township, as well as other road and bridge crews throughout the County, who keep the roads safe and well maintained for children going to school.

Commissioner Sciarretti stated that a couple of weeks ago he attended a County CPR training. Commissioner Sciarretti encouraged everyone to receive this type of training so that of situations arise where it is necessary, individuals are prepared to take action.

NO OTHER BUSINESS COMING BEFORE THE BOARD.

RESOLUTION (683-2019) ADJOURN

It was moved by Commissioner Landis, seconded by Commissioner Abbuhl, to adjourn at 9:47 a.m. to meet in Regular Session, Wednesday, the 28th day of August, 2019.

VOTE: Joe Sciarretti, yes;
Chris Abbuhl, yes;
Al Landis, yes;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.

Joe Sciarretti

Chris Abbuhl

Al Landis

Attest: _____
Adam Stilgenbauer, Clerk