

**Tuscarawas County Regional Planning Commission Board Minutes  
Tuesday, August 9, 2016**

**Tuscarawas County Commissioners' William E. Winters Board Room  
County Office Building (2<sup>nd</sup> Floor)  
125 East High Avenue, New Philadelphia, Ohio 44663**

The Tuscarawas County Regional Planning Commission meeting was held in the County Commissioners' William E. Winters Board Room on Tuesday, August 9, 2016 at 7:00 P.M. John Fondriest, Chairman, chaired the meeting. There were 18 members, 2 staff, and 1 guest present.

**Item 1            Approval of the April 12, 2016 Minutes**

Mike Jones made a motion to approve the minutes. Don Quicksall seconded the motion. Motion carried.

**Item 2            Revision of By-Laws**

Jill Lengler explained we went through them to be sure we are in compliance with new labor laws that pertain to hourly workers. Gloria Steiner then went over the changes in Article IV,V and VI as sent out in the August Board packet. John Fondriest asked if everyone was okay with the new wording as presented. No objections were noted. John asked for a motion to approve.

Shawn Handrich made the motion to approve the revisions to the By-Laws as presented. Bill Miller seconded the motion. Motion was approved. Following the approval Joe Bachman noted that Article IX – Amendment of the By-Laws states that we need to have a resolution approving the amendments to the By-Laws. It was decided that we will need to approve a resolution of the amendments at our next meeting.

**Item 3            Revision of Records Retention Schedule**

Gloria Steiner explained that in February we approved making changes to the Records Retention RC2 which was then approved by the Tuscarawas County Records Commission and then sent to the Ohio History Connection-State Archives and then to the Auditor of State for final approval. The items highlighted on page three (3) were excluded from their approval because Gloria had put NONE in column three (3) for Retention Period and the Auditor of State said that it needed to say No Longer Administratively Necessary. Gloria stated she made the corrections but will need to go through the approval process again to have these items listed on the RC2 Retention Schedule. We will not be able to dispose of any of these items until this revised schedule is approved.

Doug Frautschy made a motion to approve the changes to the Records Retention Schedule as presented. Jerry Lahmers seconded the motion. Motion carried.

**Item 4            Purchase of Furniture for Director**

Jill Lengler explained the need to replace the furniture in her office that is old and some is falling apart.

Kathy Burrier made a motion to approve the purchase of furniture as presented at a cost of \$1,784.93 from Independence Office Supply. Jerry Lahmers seconded the motion. Motion carried.

**Item 5      Director's Report**

Jill discussed the pros & cons of Regional Planning administering a Land Bank in Tuscarawas County. Jill felt that Regional Planning does not have the expertise or staff needed at this time to do this.

John Fondriest asked if there was anything else. Don Ackerman stated that there is a Township Trustees meeting on August 22<sup>nd</sup> hosted by Dover Township. Bob Stephenson will be discussing Medical Marijuana.

John Fondriest asked for a motion to adjourn. Bill Miller made the motion. Clayton Weller seconded the motion. Meeting adjourned.

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John Fondriest, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tedd Finlayson, Vice Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Gloria Steiner, Secretary

\_\_\_\_\_  
Date