August 1, 2018

Agenda

Lord's Prayer

Pledge of Allegiance

Approve Minutes

Before/After Expenditures

Supplemental Appropriations (2)

Transfer of Funds (2)

Obsolete Items Disposal – TCMSD

Obsolete Items Disposal – Law Library

Wilkshire Hills Water Systems Environmental Report Authorization – TCMSD/WSOS

Sandyville/East Sparta WWTP Upgrades Project Change Order No. 2 – TCMSD

Request for Disbursement/Advance #2 – Courthouse Dome Improvement Bond Series

Proclamation – Child Support Awareness Month

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION, WEDNESDAY, THE 1ST DAY OF AUGUST, 2018, WITH THE FOLLOWING MEMBERS PRESENT:

Joe Sciarretti
Chris Abbuhl

NOTE: Kerry Metzger was absent due to illness.

Commissioner Sciarretti presiding

The Lord's Prayer was said.
The Pledge of Allegiance was said.

RESOLUTION (614-2018) APPROVE MINUTES

It was moved by Commissioner Abbuhl, seconded by Commissioner Sciarretti to approve the minutes of the previous meeting as written.

VOTE: Kerry Metzger, absent;
Joe Sciarretti, yes;
Chris Abbuhl, yes;

RESOLUTION (615-2015) BEFORE/AFTER EXPENDITURES

It was moved by Commissioner Abbuhl, seconded by Commissioner Sciarretti, to approve the following before/after expenditures:

New Philadelphia Fire Dept (Sheriff)	$3,467.52
Zashin & Rich Co., L.P.A. (Sheriff)	$1,595.00
Go Shred Secure Documents Destruction, LLC. (Public Defender)	$213.00

VOTE: Kerry Metzger, absent;
Joe Sciarretti, yes;
Chris Abbuhl, yes;

RESOLUTION (616-2018) SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Abbuhl, seconded by Commissioner Sciarretti, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Auditor's Office	E-0440-A018-A00	E-0180-A002-G19	$7,000.00	To pay for attorney fees, which received partial reimbursement through the Office of the Ohio Public Defender.
Commissioners	A018-A00	A015-A15	$94.35	To pay housing revolving loan bank interest – first half 2018

VOTE: Kerry Metzger, absent;
Joe Sciarretti, yes;
Chris Abbuhl, yes;

RESOLUTION (617-2018) TRANSFER OF FUNDS

It was moved by Commissioner Abbuhl, seconded by Commissioner Sciarretti, to approve the following transfer of funds:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Prosecutor's Office	A01-E09	A01-E07	$1,000.00	Helping CSEA send employees to the National CSEA Conference
Board of Elections	A03-A02	A03-A06	$10,000.00	Accessible Ballot Marking Tool – ADA marking for absentee voting

VOTE: Kerry Metzger, absent;
Joe Sciarretti, yes;
Chris Abbuhl, yes;

RESOLUTION (618-2018) OBSOLETE ITEMS DISPOSAL – TCMSD

It was moved by Commissioner Abbuhl, seconded by Commissioner Sciarretti, to declare the following items obsolete and be disposed of in accordance with O.R.C. 307.12 (B) as requested by the TCMSD

1 NAPPA Floor Jack Model #91-657
1 Bid Red Floor Jack 8,000 lbs.
1 Poulan Chain Saw Model #PP4018
1 Poulan Weed Eater

VOTE: Kerry Metzger, absent;
Joe Sciarretti, yes;
Chris Abbuhl, yes;

RESOLUTION (619-2018) OBSOLETE ITEMS DISPOSAL – LAW LIBRARY

It was moved by Commissioner Abbuhl, seconded by Commissioner Sciarretti, to declare the following items obsolete and be disposed of in accordance with O.R.C. 307.12 (B) as requested by the Law Library

1 Sony Television
1 VHS Component
1 Large cabinet
These items are no longer needed due to being outdated.

NOTE: The preferred method of disposal is recycling.

VOTE: Kerry Metzger, absent;
Joe Sciarretti, yes;
Chris Abbuhl, yes;

Discussion: Michael Jones, Sanitary Engineer, stated that this resolution was in regards to the presentation on the Wilkshire Hills WWTP he had made several weeks prior. The next phase of the project is to determine the amount of USDA funding available, and in order to receive funding a study must be performed to determine the impact on historical sites, wildlife, and the environment. This resolution would authorize that study.

RESOLUTION (620-2018) AUTHORIZE ENVIRONMENTAL REPORT WILKSHIRE HILLS WWTP

It was moved by Commissioner Abbuhl, seconded by Commissioner Sciarretti, to approve the following as requested by Michael Jones, Sanitary Engineer:

A RESOLUTION AUTHORIZING AN ENVIRONMENTAL REPORT FOR IMPROVEMENTS TO THE WILKSHIRE HILLS COMMUNITY WATER SYSTEM

Resolution Number 620-2018

WHEREAS, the Board of Commissioners, Tuscarawas County, Ohio ("Board") owns the Wilkshire Hills Community Water System, which supplies drinking water to the following districts: Wilkshire Hills, Zoar, Mineral City, Lawrence Township Industrial Park, Hunters Green Subdivision, Sandyville, UMH/Sandy Valley Estates, SR 183/Jennie Brick Road, and Sandy Township, and

WHEREAS, pursuant to Ohio Revised Code ("ORC") 6103.05(A), the Board has determined that improvements are needed for the Wilkshire Hills Community Water System related to source water redundancy and manganese removal within the water distribution system, which is necessary for the preservation and promotion of the public health and welfare, and

WHEREAS, an Environmental Report is required as part of an application for funding through the United States Department of Agriculture, Rural Development ("USDA-RD"), and

WHEREAS, the Board has determined that no special assessments are to be levied and collected to pay any part of the Environmental Report, and

WHEREAS, Michael Jones ("Sanitary Engineer"), recommends that the Board engage the services of the WSOS Community Action Commission, Inc. (AKA Ohio RCAP) for the preparation of the Environmental Report.

NOW THEREFORE, BE IT RESOLVED by the Board:

Section 1: The Board hereby authorizes itself to enter into and execute the agreement for preparation of the Environmental Report with WSOS Community Action Commission, Inc., a copy of which is attached hereto and made a part hereof; the same as though rewritten herein in full.

Section 2: In accordance with ORC 6103.05(B), the Board hereby authorizes the expenditure of funds in the amount of $8,500.00 from the Water Capital Improvement Fund (Fund Number Q75) required for the preparation of the Environmental Report pursuant to the requirements of the most current version of the Tuscarawas County Procurement Policy, as adopted by the Board.

Section 3: It is found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Approved as to Form:

D. Brad Zimmerman
Special Counsel to the
Tuscarawas County Metropolitan Sewer District

Adopted by the Board of Commissioners of Tuscarawas County, Ohio, this 1st day of August, 2018.

Chris Abbuhl — Yea/Nay

absent — Yea/Nay
Kerry Metzger

Joe Sciarretti — Yea/Nay

I hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before the Board on the day and year first written above.

Adam Stilgenbauer, Clerk

Discussion: Michael Jones, Sanitary Engineer, stated that the Sandyville/East Sparta WWTP Upgrades Project is going very well, especially for its large size and scope. Because of this, Mike Jones was requesting a change order to authorize some improvements to parts of the project that had been previously removed. Mr. Jones added that a third change order for this project may be requested in the future.

RESOLUTION (621-2018) SANDYVILLE/EAST SPARTA WWTP UPGRADES PROJECT CHANGE ORDER – TCMSD

It was moved by Commissioner Abbuhl, seconded by Commissioner Sciarretti, to authorize Change Order Number Two for the Sandyville/East Sparta WWTP Upgrades Project in the amount of $24,589.00, as requested by Michael Jones, Sanitary Engineer for the TCMSD. This resolution also authorizes the President or Vice President of the Board of Tuscarawas County Commissioners to sign any necessary documentation relating to Change Order Number Two.

VOTE: Kerry Metzger, absent;
Joe Sciarretti, yes;
Chris Abbuhl, yes;

Discussion: Scott Reynolds, OCED Director, noted that this request for disbursement was in order to pay Coon Restorations for the work being done to the dome. A previous payment to Coon had taken a particular line item down a significant amount and because of that, this disbursement is necessary. A small portion of this payment will be paid to Schooley Caldwell, however, Director Reynolds iterated that the vast majority of this amount will be paid to Coon Restorations.

RESOLUTION (622-2018) REQUEST FOR DISBURSEMENT/ADVANCE #2 – OCED – COURTHOUSE DOME IMPROVEMENT BOND SERIES

It was moved by Commissioner Abbuhl, seconded by Commissioner Sciarretti, to accept the following Request for Advance Number Two for the amount of $250,000.00 from the Courthouse Improvement Bond, Series 2017, and authorize the President or Vice President of the Board to sign the Request for Advance Number Two on behalf of the Board of Tuscarawas County Commissioners

REQUEST FOR ADVANCE

No. 2

The undersigned, the duly authorized Executive of the County of Tuscarawas, Ohio (the "Borrower"), submits this Request for Advance on behalf of the Borrower for $250,000.00 from the Courthouse Improvement Bond, Series 2017 between the Tuscarawas County Ohio Treasurer (the "Issuer") and the Borrower dated as of December 18, 2017, and relating to the Issuer's Courthouse Improvement Bond, Series 2017. The Treasurer shall disburse the amount requested herein to the Tuscarawas County Commissioners of the following amount:

Date Requested: July 30, 2018

Amount Requested: $250,000.00

Date funds are required: August 10, 2018

Maximum Bond amount: $1,400,000

Previous Advances: $250,000.00

The undersigned, on behalf of the Borrower, hereby certifies that:

1. The portion of the Project for which advancement of money is hereby requested either (i) has been acquired, constructed or installed by the Borrower and payment therefore is due and owing or (ii) is in the process of being acquired, constructed or installed by the Borrower and the advancement of the funds herein requested has been approved by the Borrower.

2. The representations and warranties of the Borrower are true and correct, and the Borrower is in compliance with all terms, covenants and conditions of the Courthouse Improvement Bond, Series 2017.

Dated: 08-01-2018

County of Tuscarawas, Ohio

By: Joe Sciarretti
County Commissioner

VOTE: Kerry Metzger, absent;
Joe Sciarretti, yes;
Chris Abbuhl, yes;

Discussion: Traci Berri, CSEA Director, was in attendance to not kick off Child Support Awareness Month, but also to share some CSEA statistics with the Board. Statistics show that nationwide one in five children are recipients of child support benefits, and in Ohio that one out of three children are recipients of benefits. Tuscarawas County matches up with Ohio statistics in that in the county one in three children receive some form of child support benefit, a total of 8,563 children.

In 2018 there were several CSEA highlights at the state level and here in Tuscarawas County.

- At the state level
  - Senate Bill 70 – will help streamline CSEA processes
  - Senate Bill 766 – amends child support guidelines that have not been changed since 1992
- Tuscarawas County
  - Staff assisted in the passage of Senate Bills 70 and 766
  - Hired three new employees to fill positions left by retired employees
  - With assistance from the Prosecutor's Office three CSEA employees will attend the national CSEA conference in Pittsburgh, which along with CSEA offices throughout the country, approximately 50 other countries will be represented as well.

RESOLUTION (623-2018) PROCLAMATION – CHILD SUPPORT AWARENESS MONTH

It was moved by Commissioner Abbuhl, seconded by Commissioner Sciarretti, to accept the proclamation

PROCLAMATION

"SUPPORT IS KEY"

WHEREAS: The Tuscarawas County Child Support Enforcement Agency provides services that help to ensure that children receive the financial and medical support they are legally entitled to and deserve; and

WHEREAS: Providing for our children is one of humanity's worthiest and most fundamental endeavors; and

WHEREAS: The well-being of Ohio's children and families relies on adequate financial support; and

WHEREAS: The Staff at Tuscarawas County CSEA has been working diligently to assist parents, relatives and custodians of children; and

WHEREAS: We commend the efforts of those parent who are committed to fulfilling their moral, financial and legal obligation to provide this support; and

WHEREAS: That Non-Custodial Parents sometimes face barriers to meeting their obligations and some require services and assistance to do so; and

WHEREAS: We acknowledge that providing an effective Child Support Enforcement System requires the commitment, leadership, and collaborative efforts of our courts, government agencies, parents and legislators; and

WHEREAS: It is important to promote awareness of Child Support and acknowledge the various activities implemented through the Tuscarawas County Child Support Enforcement Agency; and

WHEREAS: Flags and banners will be displayed in the New Philadelphia town square, and people are encouraged to wear green August 1st to join CSEA for Ohio Wears Green to Work Day in celebration for National Child Support Month; and

NOW THEREFORE, BE IT RESOLVED by the Tuscarawas County Board of Commissioners to acknowledge the excellent service and accomplishments of the Staff of CSEA and thereby, designating August as Child Support Awareness Month.

TUSCARAWAS COUNTY COMMISSIONERS

Kerry Metzger

Joe Sciarretti

Chris Abbuhl

VOTE: Kerry Metzger, absent;
Joe Sciarretti, yes;
Chris Abbuhl, yes;

RESOLUTION (624-2018) PAY BILLS

It was moved by Commissioner Abbuhl, seconded by Commissioner Sciarretti, to approve payment for the following bills:

911		
Ohio State Highway Patrol	LEADS	600.00
Child Support		
Action Now	Pest Control	45.00
Blasenhauer Plumbing	HVAC Maintenance	423.20
Clerk of Courts		
Bloom's	Supplies	275.00
Bloom's	Supplies	985.00
AT & T	Service	97.79
Commissioners		
Jimmy Hitchcock	Humane Agent Salary	500.00
American Electric Power	Service/NJNP	109.07
Dominion Energy	Service	128.13
Dominion Energy	Service	125.51
Frontier	Service	951.20
Wayne Door	Service	258.75
G & L Supply	Supplies	49.40
Independent Elevator	Service	224.00
Frontier	Service	213.48
Frontier	Service	57.87
Dominion East Ohio Gas	Service/JFS	138.10
Wood Electric	Electrical Work/Fairgrounds	11,900.00
MNJ Technologies	(2) Laptops/Maintenance	2,334.00
Brandywine Valley Development	Royalty Sharing	166.25
Go Shred	Shredding Services	275.00
Common Pleas		
GorCon Construction	Witness Box Renovation	1,440.00
Copeco	Toner	119.98
Community & Economic Development		
Times Reporter	Legal Ad	496.00
Quill Corp	Supplies	288.73
County Building Improvement Fund		
Coon Restoration	Courthouse Dome Restoration Project	152,420.00
Dog Pound		
Action Now Pest Control	Service	35.00
Frontier	Service	60.91
Verizon Wireless	Service	101.30
American Electric Power	Service	401.04
Scott's Lawn Care	Mowing Services	166.68
Emergency Management		
Hasseman Market	Promo Items	248.78
Information Technology		
OARnet	Internet Connection	282.00
Provantage	Supplies	75.99
Job & Family Services		
Tusc Co Sheriff	Gas	489.53
Melani Jones	Travel	18.86
Tusc Co Health Dept	Employee Hep B Shots	129.00
Tusc Co Commissioners	Cost Allocation	14,175.14
Lenore Candani	Travel	51.06
Susan Archer	Travel	25.76
Abbott Fire & Security	Troubleshoot Door Lock Reader	224.25
Zashin & Rich	Professional Services	3,553.20

Family & Children First Council	FY 2018 Additional Contributions	500.00
Lexis Nexis Risk Solutions	User Fee	226.00
Walmart Community	PRC	99.19
Grainger	Sink Drain	33.84
US Postal Service	Postage by Phone	2,500.00
Tusc Co Health Dept	Birth Certificates	75.00
FM Human Services	Shelter Care	109.89
Nicholas & Clorissa Garlando	Transportation	172.04
Christian Children's Home of OH	Non-Recurring Adoption Expenses	273.00
Kyler Pringle Lundholm Durman	Non-Recurring Adoption Expenses	727.00
Dr Nicholas Varrati MD	Drug Screens	98.00
Lon & Wanda McEnroe	Water Sample Test	30.00
Northeast OH Behavioral	Report	400.00
Juvenile/Probate		
OH Association of Probate Judges	Registration	125.00
OH Association of Magistrates	Registration	350.00
Law Library		
Clerk of Courts	Notary Fees	189.00
HP Inc	Equipment	82.92
Park Department		
United Rentals	Portable Toilet Rental	85.00
Public Defender		
Frontier Communications	Service	320.82
Treasurer Tusc Co	Cost Allocation	694.84
Recorder		
Conduent Business Solutions	June Indexing Web Service	4,624.00
Sheriff		
Staples	Supplies	175.90
Lowe's	Supplies	313.60
Dominion Energy	Natural Gas	2,183.95
Dutch Creek Foods	Inmate Food	5,856.29
Sysco Food Service	Inmate Food	3,257.03
Nickles Bakery	Bread	501.85
Treasurer		
Tusc Co Recorder	Tax Lien Releases	160.00
Veterans		
Walmart Community	Supplies	10.84
The Novelty Advertising Co	Calendars	544.89
Finishing Touch Carpet Cleaning	Office Cleaning	468.00
Roger Schwartz	Travel	53.96
Pat Walker	Travel	47.53
David Fockler	Travel	54.83
Jeffrey Schrock	Travel	51.83
Water & Sewer		
Civil Design	Engineering	835.00
American Electric Power	Electric	237.29
Cintas	Contract Services	407.32
Frontier	Service	64.49
Frontier	Service	51.50
Frontier	Service	47.72
Frontier	Service	51.55
Frontier	Service	42.28
Frontier	Service	52.78
Hollinger Tree Service	Small Project	3,000.00
American Electric Power	Service	1,219.31
Civil Design	Professional Services	5,575.00

VOTE: Kerry Metzger, absent;
Joe Sciarretti, yes;
Chris Abbuhl, yes;

Discussion: Scott Reynolds, OCED Director, presented a legal advertisement to the Board for the Critical Infrastructure Eastport Phase 2 Project. Although the advertisement was not received by the noon deadline on Tuesday, because the project is time sensitive, Director Reynolds asked the Board if it could be considered under other business.

RESOLUTION (625-2018) AUTHORIZE THE ADVERTISEMENT FOR BIDS/LEGAL NOTICE TO CONTRACTORS IN RELATION TO THE PY-2017 CDBF CRITICAL INFRASTRUCTURE GRANT# B-X-17-1CT-1, EASTPORT AVE. - PHASE 2

It was moved by Commissioner Abbuhl, seconded by Commissioner Sciarretti, to authorize the Advertisement for Bids/Legal Notice to Contractors for the PY-2017 CDBG Critical Infrastructure Grant #B-X-17-1CT-1, Eastport Ave. - Phase 2 - Water and sanitary sewer line replacement for bids to be opened Wednesday, August 22, 2018.

VOTE: Kerry Metzger, absent;
Joe Sciarretti, yes;
Chris Abbuhl, yes;

NO OTHER BUSINESS COMING BEFORE THE BOARD.

RESOLUTION (626-2018) ADJOURN

It was moved by Commissioner Abbuhl, seconded by Commissioner Sciarretti, to adjourn at 3:33 p.m. to meet in Regular Session, Monday, the 6th day of August, 2018.

VOTE: Kerry Metzger, absent;
Joe Sciarretti, yes;
Chris Abbuhl, yes;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.

Kerry Metzger, absent

Joe Sciarretti

Chris Abbuhl

Attest:
Adam Stilgenbauer, Clerk