June 21, 2017

Agenda

Pledge of Allegiance

3:15 p.m. Engineer Project #3-2017 Roadway Resurfacing Project Bid Opening
3:30 p.m. Small Business Development Center Request for Support– Steve Schillig and Bill Beisel

Approve Minutes

Before/After Expenditures

Supplemental Appropriations (3)

Tuscarawas County Engineer Project #1-2017 Roadway Resurfacing Contract Signing

Resolution of Support – Canal Dover Park Project

Filing Authorization – Community Development Critical Infrastructure Grant Application

Filing Authorization – Office of Community and Economic Development Community Development Allocation Grant

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION WEDNESDAY, THE 21ST DAY OF JUNE, 2017, WITH THE FOLLOWING MEMBERS PRESENT:

Chris Abbuhl
Kerry Metzger

Note: Joe Sciarretti was absent due to family vacation.

Commissioner Abbuhl presiding

The Lord's Prayer was said.
The Pledge of Allegiance was said.

RESOLUTION (545-2017) APPROVE MINUTES

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the minutes of the previous meeting as written.

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, absent;

RESOLUTION (546-2017) BEFORE/AFTER EXPENDITURES

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the following before/after expenditures:

Interpreter Services (Community Corrections)	$394.44

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, absent;

RESOLUTION (547-2017) SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Juvenile Court	M51-M11	M51-M01	$1,000.00	Guardianship investigations
Water/Sewer	E-1318-P020-P99	E-1318-P020-P36	$2,500.00	Server upgrade/replacement
Water/Sewer	E-1319-P020-P99	E-1319-P020-P46	$2,500.00	Server upgrade/replacement

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, absent;

RESOLUTION (548-2017) ENGINEER PROJECT #1-2017 ROADWAY RESURFACING CONTRACT SIGNING WITH BARBICAS CONSTRUCTION

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to authorize the President of the Board to sign the contract for Tuscarawas County Engineer Project #1-2017 Part Seven Roadway Resurfacing on behalf of Tuscarawas County, with Barbicas Construction Co. Inc., and appoint Chris Arthurs as Prevailing Wage Coordinator.

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, absent;

RESOLUTION (549-2017) CANAL DOVER PARK PROJECT SUPPORT

BOARD OF COMMISSIONERS
TUSCARAWAS COUNTY, OHIO

Resolution of Support

WHEREAS, the Clean Ohio Open Space Fund provides grant assistance to the State of Ohio for conservation purposes, and

WHEREAS, The City of Dover desires grant assistance from the Clean Ohio Conservation Fund for the Canal Dover Park, and

WHEREAS, the Clean Ohio Open Space Fund application process requires support from the county in which the subject property is located, and

WHEREAS, a portion of the Canal Dover Park project is located in Tuscarawas County, and

WHEREAS, the City of Dover has provided the Tuscarawas County Commissioners with a description of the Canal Dover Park project

NOW, THEREFORE, BE IT RESOLVED by the Tuscarawas County Commissioners to support the Canal Dover Park project.

TUSCARAWAS COUNTY COMMISSIONERS

Chris Abbuhl — Date: 6/21/17

Kerry Metzger — Date: 6/21/17

Joe Sciarretti — Date: 6/26/17

ATTEST:

Adam Stilgenbauer, Clerk — Date: 06-21-2017

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl to approve the Resolution of Support for the Canal Dover Park Project.

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, absent;

RESOLUTION (550A-2017) FILING AUTHORIZATION – COMMUNITY DEVELOPMENT ALLOCATION GRANT PROGRAM YEAR (PY) -2017.

It was moved by Commissioner Metzger, and seconded by Commissioner Abbuhl, to authorize Tuscarawas County Office of Community & Economic Development (OCED) to file the PY-2017 Community Development Allocation Grant Application. This includes all understandings and assurances contained therein, it also directs and authorizes the County's Chief Executive Officer (President of the Board, Tuscarawas County Board of Commissioners and/or the Vice-president of the Board) to act in connection with the application and to provide such additional information and signatures as may be required.

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, absent;

RESOLUTION (550B-2017) FILING AUTHORIZATION – COMMUNITY DEVELOPMENT CRITICAL INFRASTRUCTURE GRANT PY-2017.

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to authorize the filing of the PY-2017 Community Development Critical Infrastructure Grant Application. This includes all understandings and assurances contained therein, it also directs and authorizes the County's Chief Executive Officer (President of the Board, Tuscarawas County Board of Commissioners and/or the Vice-president of the Board) to act in connection with the application and to provide such additional information and signatures as may be required.

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, absent

RESOLUTION (551-2017) PAY BILLS

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve payment for the following bills:

911		
American Electric Power	Tower Electric	97.27
Auditor		
Harris Computer Systems	Service	1,900.34
Child Support		
Times Reporter	Subscription	253.76
Verizon Wireless	Broadband Wireless Service	80.34
Pitney Bowes Global Finance	Postage Machine Lease	423.24
American Electric Power	Electric	1,117.29
Jeffrey Mamarella	IV-D Contract/Common Pleas Magistrate	1,991.90
Frontier	Service	1,016.56
Commissioners		
Graphic Enterprises	Copy Charges	142.27
First Communications	Long Distance/Veterans	29.12
First Communications	Long Distance/Switchboard	130.02
Kerry Metzger	Reimb/Fuel for County Car	15.00
Clinicians in Infectious Diseases	TB Treatment	370.00
Frontier	Service	598.00
Office Depot	Supplies	357.90

American Electric Power	Electric/JFS Light	46.63
American Electric Power	Electric/JFS	2,423.62
Hampton Inn & Suites Columbus	Lodging/NACO Conference	338.00
Hampton Inn & Suites Columbus	Lodging/NACO Conference	338.00
Carpenter Heating & Cooling	Repairs	1,967.80
American Electric Power	Electric/Veterans	220.55
Simplex Grinnell	Annual Testing	1,350.82
Times Reporter	Legal Ad	103.85
Community Corrections		
Cristal Studer	Travel	283.32
Discount Drug Mart	Supplies	92.98
Robert Fair	Travel	298.89
Tiffany Barnhart	Travel	273.69
Tusc Co Sheriff Reserves	Security	425.50
Julie Laughlin	Travel	284.11
Stacy Martin	Travel	281.78
Cristal Studer	Reimb/Business Cards	145.00
Steven Pompey	Travel	280.85
Dog Pound		
First Communications	Long Distance	13.54
Emergency Management		
Bloom's Printing	Letterhead/Business Cards	344.00
Xerox Financial	Copier Lease	100.00
Employee Dress Down Day Fund		
Baxter Gardner Funeral Home	Dress Down Day Proceeds	75.00
Human Resources		
Harris Computer Systems	Services	41.34
Information Technology		
Provantage	Supplies	248.17
Job & Family Services		
Community Mental Healthcare	FACES/Evaluation	264.00
Tusc Co Clerk of Courts	Filing Fee	193.00
David & Marybeth Miller	FP Training Stipend	720.00
Amazon	Independent Living/IPads & Cases	842.97
Patricia Carroll	FC Yearbook & Graduation Party	140.00
Simmons Bed Center	FACES/Beds	1,002.00
Forefront Properties	Prevention/Rent & Deposit	996.30
Raymond & Kelsie Shanefelt	Transportation	13.62
Amazon	Power Cord	18.99
Amazon	Sweeper	394.66
Mandy Prosser	Travel	37.72
Juvenile/Probate		
Donna Miller	Travel	6.14
Donna Miller	Guardianship Investigation Fees	125.00
Donna Miller	Guardianship Investigation fees	125.00
Law Library		
Tusc Co Clerk of Courts	Notary Fees	168.00
Prosecutor		
US Bank Equipment Finance	Copier Contract	269.68
Public Defender		
First Communications	Long Distance	24.46
Sheriff		

Public Agency Training Council	Deputy Training	295.00
Refrigeration Sales Corp	Repairs	158.86
American Electric Power	Electric Service	6,938.46

Southern Court

Thomas Reuters	Legal Books	285.00
Maurer Brothers	Repairs	60.00
Atty Doug Jackson	Legal Services	330.00
American Electric Power	Electric	658.70

Veterans

Advance Auto Parts	Supplies	47.39
Office Experts	Base Charge for Copier	221.22
Society for Equal Access	Transportation	180.00
Embassy Suites Hotel	Lodging	600.00
American Legion Post #491	Memorial Day Expenses	500.00
Pearl Coffee Co	Coffee	53.15

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, absent

RESOLUTION (552-2017) FAMILY FISHING DAY EXCESS ITEMS TRANSFER

TUSCPARKS
TUSCARAWAS COUNTY PARK DEPARTMENT

June 21, 2017

Tuscarawas County Commissioners
125 E. High Avenue
New Philadelphia OH 44663

Dear Commissioners:

The following is a list of items that were purchased/acquired through ODNR Rods & Reels, Step Outside, and Aquatic Education Class Materials grants. These items were for use at the Family Fishing Day held at Trenton Heritage Park.

We are very happy to report that we had 18 participants, plus numerous enthusiastic volunteers. We had supplies for 25 participants. Thus, we would like to transfer the excess items to the Norma Johnson Center for their use during the upcoming Family Fishing Day on Saturday, June 24th. Lana Milburn (former AmeriCorps Member) and Marsha Zoller (Director, NJC) confirmed through the Ohio Department of Natural Resources last year that this is acceptable under ODNR requirements.

Please transfer the following items to the Norma Johnson Center for use at their upcoming events:

Item	Quantity
Zebco Field of Honor Rod and Reel Combos, $43 value, Rods & Reels Grant # RR17-00051	7
Food Coloring (for use in Habitat education station), $2.50 value, Step Outside Grant # SO17-79104	1 package
DNR Bobbers, $0, Aquatic Education Grant Materials, no Grant #	1 package

Thank you for your time and consideration. I do appreciate it.

Sincerely,

Jane E. Clay
Executive Assistant/Park Coordinator

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to transfer the excess items, which were purchased through ODNR Rods & Reels, Step Outside, and Aquatic Education Class Materials grants and used at Family Fishing Day held at Trenton Heritage Park, to the Norma Johnson Center for use at Norma Johnson Center upcoming events.

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, absent

Discussion: Scott Reynolds, Director of Tuscarawas County Office of Community and Economic Development, stated that the bids for the Lawrence Township Detention Basin Project opened approximately three weeks ago. As Mr. Reynolds stated, initially the low bidder (Workman Industrial) did not acknowledge the addendum. The addendum for the project was in regards to Ohio Drug Free Workplace policies. However, Workman Industrial had received the packet later in the process, and because of that, did not receive the addendum. Once the addendum was received Workman Industrial signed off on the addendum. Mr. Reynolds stated that this issue would not occur in the future and that allowing Workman Industrial to sign off on the addendum at the later time was approved by Robert Stephenson, Assistant County Prosecutor.

RESOLUTION (553-2017) CONTRACT AUTHORIZATION – LAWRENCE TOWNSHIP – DETENTION BASIN PROJECT

Upon the recommendations of the Project's Engineer W. E. Quicksall & Associates Inc. and the County Development Director, Scott Reynolds it was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to wave any irregularities in their bid and to authorize a contract in the amount of $269,489.00 with Workman Industrial Services, Inc. for the above referenced Lawrence Township Detention Basin Project (ARC Grant # S-P-15-1CT-1 and ODOT Jobs & Commerce Grant Agreement #19651). The President and/or the Vice-president of the Board of Commissioners is also authorized to sign all documents relating to the awarding and execution of said contract with Workman Industrial Services, Inc.

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, absent

Bid Tabulation
Tuscarawas County
Project #3-2017 – Roadway Resurfacing
June 21, 2017 – 3:15 pm
Engineer's Estimate: $260,000

Bidder	Bid for: Part 1 – CR 77 & CR 78	Bond
Newton Asphalt Paving. Inc.	$ 251,241.40	✓
Barbicas Construction Co Inc.	$ 359,986.81	✓
Shelly and Sands Inc.	$ 313,136.05	✓

Commissioner Abbuhl opened the meeting for bids for Engineer Project #3-2017 Roadway Resurfacing at 3:15 p.m.

RESOLUTION (554-2017) BID ADVISEMENT – ENGINEER PROJECT #3-2017 ROADWAY RESURFACING

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl to take the bids for Engineer Project #3-2017 under advisement, per the recommendation of Joseph A. Bachman, Tuscarawas County Engineer.

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, absent

Commissioner Abbuhl closed the meeting for bids at 3:22 p.m.

SMALL BUSINESS DEVELOPMENT CENTER REQUEST FOR SUPPORT – STEVE SCHILLIG

Steve Schillig, of the Small Business Development Center (SBDC), spoke to the Commissioners in regards to a request of $3,000 for small business development in the region. The SBDC offers several courses for small business owners, involving a wide array of topics. Mr. Schillig did specifically acknowledge two new courses being offered, one involving social media, and another course on cyber security. In 2016 alone, approximately 1,200 individuals attended different workshops the SBDC offers. The Tuscarawas County Chamber of Commerce named the SBDC the organization of the year in 2016. Mr. Schillig spoke passionately about the organization and stated he is quite proud of all the work the SBDC has accomplished, not just in Tuscarawas County, but surrounding counties as well. One particular client has went from starting a business to becoming a tenant of the Tolotty Technology Incubator. Over the last year, the impact of the SDBC in Tuscarawas County has been widespread, reaching eight business starts, $320,000 in capital infusion, 13 jobs created and 44 retained. Commissioner Abbuhl acknowledged that particularly over the last five years the SDBC has been quite impactful in Tuscarawas County. Over the course of the previous five years there have been 45 business starts, $33,885,000 in capital infusion, 218 jobs created, and 402 retained.

Commissioner Metzger posed the question to Mr. Schillig regarding what Counties are aided by the SBDC. Mr. Schillig stated the counties are aided by the SBDC include Tuscarawas, Carroll, Columbiana, Holmes, Coshocton, and Jefferson Counties. The Commissioners then inquired on the funding sources for the SBDC. Mr. Schillig stated that the funding comes from a range of sources. The SBDC has currently requested $3,000 from Coshocton County as well, but as not discussed a specific amount with the other counties as of yet. $110,000 are received from the Federal Government through the Small Business Administration; $74,000 are received from the Ohio Development Services Agency; $24,000 comes from local support.

RESOLUTION (555-2017) SMALL BUSINESS DEVELOPMENT CENTER FUNDING REQUEST

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve a $3,000 contribution to the Small Business Development Center for FY from October 1st, 2017, to September 30th, 2018, and authorize the President of the Board to sign on the cash match.

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, absent

NO OTHER BUSINESS COMING BEFORE THE BOARD.

RESOLUTION (556-2017) ADJOURN

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to adjourn at 3:35 p.m. to meet in Regular Session, Monday, the 26th day of June, 2017.

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, absent;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.

Chris Abbuhl

Kerry Metzger

Joe Sciarretti; absent

Attest: _____
Clerk