

# March 17, 2021

## Agenda

1:15 p.m. Scott Reynolds Enterprise Zone Franklin Township

*Lord's Prayer*

*Pledge of Allegiance*

Approve Minutes

Approve Before/After Expenditures

Approve Inter-fund Transfer/Advance

Approve Supplemental Appropriations (3)

Accept Resignation – Maintenance Supervisor

Accept Water/Sewer Improvements – Olde Hilltop Subdivision

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION, WEDNESDAY, THE 17<sup>TH</sup> DAY OF MARCH, 2021, WITH THE FOLLOWING MEMBERS PRESENT:

Al Landis  
Joe Sciarretti  
Chris Abbuhl

*The Lord's Prayer is said.  
The Pledge of Allegiance is said.*

*Commissioner Landis wished everyone a Happy St. Patrick's Day, welcomed Stacey Spillman (the newly appointed Clerk to the Board) and noted the flag was at half-staff to memorialize and honor former Commissioner John Zion.*

### RESOLUTION (210-2021) APPROVE MINUTES

It was moved by Commissioner Sciarretti, seconded by Commissioner Abbuhl, to approve the minutes of the previous meeting as written.

VOTE: Al Landis, yes;  
Joe Sciarretti, yes;  
Chris Abbuhl, yes;

### RESOLUTION (211-2021) BEFORE/AFTER EXPENDITURES

It was moved by Commissioner Abbuhl, seconded by Commissioner Sciarretti, to accept the following before/after expenditures:

Ohio Treasurer of State (Sheriff)	\$38,645.00
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VOTE: Al Landis, yes;  
Joe Sciarretti, yes;  
Chris Abbuhl, yes;

**RESOLUTION (212-2021) INTER-FUND TRANSFER/ADVANCE**

It was moved by Commissioner Sciarretti, seconded by Commissioner Abbuhl, to accept the following inter-fund transfer/advance as per State Auditor’s recommendation:

Treasurer, Tusc. Co. Co. General to Children Services \$196,308.91

VOTE: Al Landis, yes;  
Joe Sciarretti, yes;  
Chris Abbuhl, yes;

**RESOLUTION (213-2021) SUPPLEMENTAL APPROPRIATIONS**

It was moved by Commissioner Abbuhl, seconded by Commissioner Sciarretti, to accept the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Data Processing	E-0440-A018-A00	E-0100-A001-J12	\$471.24	Unemployment Compensation
Water/Sewer	E-1300-P300-P16	E-1300-P100-P15	\$558.00	Unemployment
Commissioners	E-0440-A018-A00	E-0410-A015-A15	\$183,413.00	Transfer to Budget Stabilization Fund

**Discussion:** Commissioner Sciarretti gave a shout out to Human Resource Manager, Kris Lowdermilk for his efforts to identify fraudulent unemployment claims (approximately 50) that have come to the county. Mr. Lowdermilk has been able to filter and catch these claims. Scammers have exploited the high amount of unemployment claims through identity fraud. Commissioner Landis stressed the importance of protecting your online identify information. It was clarified that 5% of the previous year’s total receipts can be put into the Budget Stabilization Fund.

VOTE: Al Landis, yes;  
Joe Sciarretti, yes;  
Chris Abbuhl, yes;

**RESOLUTION (214-2021) ACCEPT RESIGNATION – MAINTENANCE SUPERVISOR (Howell)**

It was moved by Commissioner Sciarretti, seconded by Commissioner Abbuhl, to accept the following resignation submitted by Craig Howell, Maintenance Supervisor:



March 8, 2021

Tuscarawas County Commissioners  
125 East High Avenue  
New Philadelphia, OH 44663

Dear Commissioners,

Please accept this as my formal resignation, effective May 2, 2021, from my position as Maintenance Supervisor of Tuscarawas County Courthouse & County Office Building.

Thank you for leadership, support, and the opportunity to serve Tuscarawas County over the last several years. I am truly grateful.

Sincerely,

*Craig Howell*  
Craig Howell

**Discussion:** Commissioner Abbuhl wanted to wish Mr. Howell well as he is transferring into another position and expressed his appreciation for the good work Craig has always done for the commissioners, he will be missed. Commissioner Landis expressed his appreciation for the contributions Craig has given to the office. Craig has done a wonderful job. Commissioner Sciarretti agreed with the other commissioners and added that Craig is an appealing gentleman and will be sorely missed.

VOTE: Al Landis, yes;  
Joe Sciarretti, yes;  
Chris Abbuhl, yes;

**RESOLUTION (215-2021) ACCEPTANCE OF WATER AND SEWER IMPROVEMENTS  
CONSTRUCTED FOR THE OLDE HILLTOP SUBDIVISION (PROJECT ID #WH-SUB-20-01)**

It was moved by Commissioner Abbuhl, and seconded by Commissioner Sciarretti, to accept the foregoing resolution.

WHEREAS, Mike Durbin (“Developer”) has completed satisfactory construction of water and sewer improvements constructed to serve the Olde Hilltop Subdivision (“Project”) in Lawrence Township in accordance with Private Agreement (“Agreement”) with the Board of Commissioners, Tuscarawas County, Ohio (“Board”) pursuant to Ohio Revised Code Section 307.73; and

WHEREAS, the cost of the Project was in accordance with the following:

Water Improvements: \$61,035.79

Sewer Improvements: \$68,128.79

WHEREAS, pursuant to the Agreement, upon satisfactory completion of the improvements, the Board shall pass a Resolution of Acceptance, and the improvements shall become the property of the Board, without cost, and will become a part of the Tuscarawas County Metropolitan Sewer District water and sewer system.

WHEREAS, the construction of the improvements has been determined to comply with the provisions of the Agreement, and acceptance of the improvements is recommended by the Sanitary Engineer, Michael Jones.

NOW, THEREFORE BE IT RESOLVED, by the Board:

Section 1: The Board hereby approves and accepts the water and sewer improvements constructed in connection with the Olde Hilltop Subdivision (Project ID #WH-SUB-20-01)

Section 2: That it is found and determined that all formal actions of the Board of Commissioners, Tuscarawas County, Ohio concerning and relating to the passage of this resolution were passed in an open meeting of the Board of Commissioners, and that all deliberations of the Board of Commissioners and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

This resolution has been approved as to form by Steven A. Anderson, Special Counsel to the Tuscarawas County Metropolitan Sewer District.

**Discussion:** Commissioner Abbuhl wanted to make sure this resolution was recommended by Michael Jones as it is not included in the proposed resolution. The Executive Assistant stated Mr. Jones sent an email with his recommendation. Commissioner Landis noted this project moved quickly to come to fruition without too much delay and interruption.

VOTE: Al Landis, yes;  
Joe Sciarretti, yes;  
Chris Abbuhl, yes;

**RESOLUTION (216-2021) PAY BILLS**

It was moved by Commissioner Sciarretti, seconded by Commissioner Abbuhl, to have the payment of the bills brought to the table for a vote:

<b>Child Support</b>		
OH CSEA Director's Association	CLEAR Fee/RTIA Access	\$223.48
Verizon Wireless	Broadband Wireless	\$80.22
Language Line Services	Interpreter	\$30.00
American Electric Power	Service	\$1,416.74
		\$1,750.44
<b>Clerk of Courts</b>		
Twin City Chamber	Lease	\$175.00
Xerox	Service	\$59.28
Independence Business Supply	Supplies	\$89.95
		\$324.23
<b>Commissioners</b>		
Tuscora Electric	Supplies	\$60.46
BA Widder Architectural Services	Architech Services/Generator Project	\$1,760.80
Staley Technologies	Single Secured Entry Equipment	\$22,221.85
Staley Technologies	Single Secured Entry Equipment	\$1,020.37
First Stop Signs	Single Secured Entrance Signage	\$2,832.00
MNJ Technologies	Computer Equip & Server Upgrades	\$44.00
Frontier	Service	\$598.00
American Electric Power	Service	\$25.22
American Electric Power	Service	\$1,715.51
Martin's Mobile Glass	Windshield Replacement/Sheriff	\$250.00
		\$30,528.21
<b>Community Corrections</b>		
Averhealth	Drug Tests	\$5,000.00
Averhealth	EM & Drug Testing	\$2,386.00
Averhealth	EM & Drug Testing	\$11,174.75
		\$18,560.75
<b>Coroner</b>		
Smith Ambulance	Body Removal	\$1,132.00
Staples	Supplies	\$77.27
Cuyahoga County Medical Examiner	Autopsy	\$1,475.00
Cuyahoga County Medical Examiner	Autopsy	\$1,475.00
Catherine Clarke	Mileage & Cell Phone Reimb	\$400.84
		\$4,560.11
<b>Dog Pound</b>		
Cummins	Generator Service	\$251.42
		\$251.42
<b>Human Resources</b>		
Krugliak Wilkins Griffiths & Dougherty	Services	\$787.50
		\$787.50
<b>Information Technology</b>		
MNJ Technologies	Server License	\$715.00
MNJ Technologies	Fuser Assembly	\$132.00
		\$847.00
<b>Job &amp; Family Services</b>		
Brenda Shroyer et al	NET Mileage Reimb	\$6,942.00
USPS-POC	Postage by Phone	\$3,000.00
Enterprise FM Trust	Fleet Payment	\$3,062.78
Kiser Auto Repair	Salt & Snow Removal	\$4,354.80
Peterman Plumbing	Backflow Test	\$97.00
Business Card	Microsoft Storage/Zoom/Software	\$466.40
Benjamin & Emily Lippert	Transportation	\$64.00
Monica Benavides	Interpreter	\$702.85
Goodwill	FACES/Parenting	\$3,129.50

Kasas Investments OH LLC	FACES/Water Deposit	\$100.00	
Dr. Nicholas Varrati	Drug Screens	\$60.00	
Benjamin & Emily Lippert	Transportation	\$136.40	
Lowe's	FACES/Hot Water Tank	\$461.65	
City of New Philadelphia	FACES/Water	\$129.31	
			\$22,706.69
Juvenile/Probate			
Times Reporter	Legal Ad	\$342.40	
RMR Development	Website Design	\$562.50	
RMR Development	Website Design	\$562.50	
OH Association of Probate Judges	Dues	\$485.00	
Interpreters XP	Interpreting	\$520.00	
Tara Wright Timberlake	Guardianship Case Fees	\$75.00	
Tara Wright Timberlake	Guardianship Case Fees	\$262.50	
Donna Miller	Mileage	\$11.04	
Donna Miller	Notice of Application Service	\$25.00	
MNJ Technologies	New Computer Sound Bars	\$102.00	
MNJ Technologies	Monitors	\$1,590.00	
MNJ Technologies	Desktops	\$894.00	
MNJ Technologies	Microsoft Office Licenses	\$894.00	
MNJ Technologies	New Computer Sound Bars	\$170.00	
MNJ Technologies	Monitors	\$2,650.00	
MNJ Technologies	Desktops	\$4,390.00	
MNJ Technologies	Microsoft Office Licenses	\$1,490.00	
			\$15,025.94
Water & Sewer			
Frontier	Service	\$43.89	
American Electric Power	Service	\$682.32	
USA Bluebook	Valve	\$419.08	
USA Bluebook	Tools	\$494.74	
Northeast OH Natural Gas	Utility	\$172.98	
Heritage Coop	Fuel	\$553.11	
Utility Data Systems	Software Support	\$919.00	
Union Hospital Association	Drug Screen	\$35.75	
Frontier	Service	\$43.89	
American Electric Power	Service	\$2,831.48	
SAL Chemical	Chemicals	\$1,460.16	
Utility Data Systems	Software Support	\$919.00	
American Electric Power	Service	\$5,646.90	
Frontier	Service	\$296.03	
			\$14,518.33
	GRAND TOTAL		\$109,860.62

VOTE:

Al Landis, yes;  
 Joe Sciarretti, yes;  
 Chris Abbuhl, yes;

**RESOLUTION NUMBER (217-2021) ENTERPRISE ZONE – PROVIA (March 17, 2021)**

TUSCARAWAS COUNTY BOARD OF COMMISSIONERS RESOLUTION TO APPROVE THE RURAL JOBS AND ENTERPRISE ZONE AGREEMENT BY AND BETWEEN THE TUSCARAWAS COUNTY COMMISSIONERS (hereinafter referred to as "COUNTY"), THE FRANKLIN TOWNSHIP TRUSTEES (hereinafter referred to as "TRUSTEES"), PROVIA, LLC (hereinafter referred to as "PROVIA") AND CBSA, LLC (hereinafter referred to as "CBSA") (hereinafter jointly or severally referred to as "PROVIA/CBSA")  
 .....RATIFIED.....

It was moved by Commissioner Abbuhl, seconded by Commissioner Sciarretti, to accept the following resolution:

That the COUNTY upon the recommendation of Scott S. Reynolds, Enterprise Zone Manager, and at the request of the TRUSTEES, resolved to authorize and approve the Rural Jobs and Enterprise Zone Agreement by and between the COUNTY the TRUSTEES and "PROVIA/CBSA ratified by TRUSTEES on March 11, 2021.

WHEREAS, the COUNTY, the TOWNSHIP and PROVIA/CBSA desire to enter into an enterprise zone agreement pursuant to PROVIA's Enterprise Zone Application of February 4, 2021 to Franklin Township; and

The terms and period of the agreement shall be a tax exemption for real property improvements performed in conjunction with the "PROJECT" and described as follows: Fifty Percent (50%) for ten (10) years on all real property improvements that are a part of the "PROJECT" pursuant to either Section 5709.62, 5709.63 or 5709.632 of the Ohio Revised Code. Said exemption shall commence in the first year in which, but for that exemption, the real property improvements identified as the "PROJECT" would become taxable. No exemption shall commence after December 31, 2023, nor extend beyond December 31, 2033. Each real property improvement performed as a part of this project shall receive a maximum abatement term of ten (10) years.

CBSA must file the appropriate tax form (DTE 23) with the Tuscarawas County Auditor to maintain the exemptions covered in this agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Tuscarawas County, Ohio, that based upon the authority granted to both the Township and the County under Section 5709 of the Ohio Revised Code:

- 1.) The COUNTY hereby authorizes the signing of the agreement with the TRUSTEES AND PROVIA/CBSA.
- 2.) The Clerk of the Board is hereby instructed to provide the Tuscarawas County Office of Community & Economic Development with a certified copy of this Resolution; and

WHEREAS the COUNTY is committed to the retention and expansion of the County's economic base as well as the establishment of conditions conducive to attracting new businesses, this Board hereby approves and authorizes the TOWNSHIP'S Enterprise Zone Agreement with PROVIA/CBSA and authorizes Scott S. Reynolds, Tuscarawas County Enterprise Zone Manager, to forward this resolution to the appropriate State agencies pursuant to the terms and conditions set forth therein and in compliance with Sections 5709.61 through 5709.69 inclusive of the Ohio Revised Code. Agreement to be made part of the Commissioners' Journal Number 82, Page 584.

**Discussion:** Scott Reynolds (Director, Office of Community & Economic Development) was present to discuss this 2<sup>nd</sup> enterprise zone agreement with Provia. Provia currently has a large facility for manufacturing and warehouse distribution and are looking to double the facility with a new addition. They are requesting a tax abatement for this addition. Mr. Reynolds has verified that they have fulfilled the requirements of their first agreement, which will continue for the duration of that agreement. Although this current agreement does not require notification to the schools, Mr. Reynolds has notified the schools also providing the resolution the township approved. Commissioner Sciarretti asked if this new facility will be located behind the current facility. Mr. Reynolds believes it will be located on the west side of the property. It was also asked if the residents in that area can tap into the water/sewer system. Mr. Reynolds believes they could in the future depending on the location of the current services.

Upon Roll Call on the foregoing motion, the vote was as follows:

- Al Landis, yes;
- Joe Sciarretti, yes;
- Chris Abbuhl, yes;

**Discussion:** Commissioner Landis thanked the Village of Strasburg, Franklin Township, Scott Reynolds, and Stacey Spillman for all the work they did to bring this to fruition. He wanted to especially thank Provia for locating in Tuscarawas County. He appreciates Provia’s faith and commitment to Tuscarawas County and the workforce we bring to the table and looks forward to long fruitful relationship. Commissioner Abbuhl expressed his appreciation adding Provia is a great solid company and we are fortunate to have them in our county. Mr. Reynolds added it was beneficial in choosing this location in Franklin Township/Village of Strasburg as they have access to a much wider workforce area within 45 minutes thank some of their other sites.

**NO OTHER BUSINESS COMING BEFORE THE BOARD.**


**RESOLUTION (218-2021) ADJOURN**

It was moved by Commissioner Abbuhl, seconded by Commissioner Sciarretti, to adjourn at 1:29 p.m. to meet in Regular Session, Monday, the 22nd day of March, 2021.

VOTE: Al Landis, yes;  
Joe Sciarretti, yes;  
Chris Abbuhl, yes;

*We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.*

  
\_\_\_\_\_  
Al Landis

  
\_\_\_\_\_  
Joe Sciarretti

  
\_\_\_\_\_  
Chris Abbuhl

Attest:   
\_\_\_\_\_  
Acting Clerk