

March 6, 2017

Agenda

Pledge of Allegiance

6:45 p.m. Jim Rowe – Farm Bureau – Research Manual for Humane Officer

Approve Minutes

Before/after Expenditures

Inter-fund Transfer/Advance

Supplemental Appropriation (2)

Transfer of Funds (1)

Repay Cash Advance – Block Grant Fund (T050)

Prisoner Agreements (Various)

Release Senior Center Levy Funds

Dog & Kennel Monthly Report – February 2017

MOU – Harrison County EMA

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY, MET IN REGULAR SESSION, MONDAY, THE 6TH DAY OF MARCH, 2017, WITH THE FOLLOWING MEMBERS PRESENT:

Chris Abbuhl
Kerry Metzger
Joe Sciarretti

Commissioner Abbuhl presiding.

The Lord's Prayer was said.

The Pledge of Allegiance was said.

RESOLUTION (212) APPROVE MINUTES

It was moved by Commissioner Metzger, seconded by Commissioner Sciarretti, to approve the minutes of the previous meeting as written.

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, yes;

RESOLUTION (213-2017) BEFORE/AFTER EXPENDITURES

It was moved by Commissioner Metzger, seconded by Commissioner Sciarretti, to approve the following before/after expenditures:

Axis Forensic Toxicology (Coroner)	500.00
Walter Young & Dona Young (W&S)	1,179.00
Lexis Nexis (Law Library)	119.00
Thomson Reuters (Law Library)	946.25
Society for Equal Access (JFS)	86,900.65

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, yes;

RESOLUTION (214-2017) INTER-FUND TRANSFER/ADVANCE

It was moved by Commissioner Sciarretti, seconded by Commissioner Metzger, to approve the following inter-fund transfer/advance as per State Auditor’s recommendation:

Treasurer, Tusc. Co. Park Department Grant (1st Grant) \$13,750.00

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, yes;

RESOLUTION (215-2017) SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Sciarretti, seconded by Commissioner Metzger, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Juvenile Court	T22-T20	T22-T09	\$1,008.00	Shoplifter Alternative
Commissioners	A018-A00	A001-A11	\$150.00	Other

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, yes;

RESOLUTION (216-2017) TRANSFER OF FUNDS

It was moved by Commissioner Metzger, seconded by Commissioner Sciarretti, to approve the following transfer of funds:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Common Pleas Court	A002-B06	A002-B04	\$729.97	Equipment

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, yes;

RESOLUTION (217-2017) CASH ADVANCE REPAYMENT – BLOCK GRANT (T05)

It was moved by Commissioner Sciarretti, seconded by Commissioner Metzger, to repay the cash advances in the amount totaling \$140,000.00 from the Block Grant Fund T005 to the County General Fund A00. There was one cash advance in the amount of \$40,000.00 that was approved on July 5, 2016 and another in the amount of \$100,000.00 that was approved on July 25, 2016.

Discussion: Commissioner Metzger asked if this \$140,000 was considered in the General Fund budget or if this could be considered additional monies. The Executive Assistant will check with the Auditor and Treasurer.

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, yes;

RESOLUTION (218-2017) PRISONER AGREEMENTS

It was moved by Commissioner Sciarretti, seconded by Commissioner Metzger, to approve the prisoner agreement with the following entities for prisoner care at Sixty Dollars (\$60.00) per day as recommended by Sheriff Campbell:

- Village of Dennison
- Village of Sugarcreek
- Village of Bolivar
- Village of Midvale
- Village of Roswell

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, yes;

Discussion: Commissioner Sciarretti asked about the entities that are not on this list and the procedure for approval. It was explained that they are approved by the Commissioners when they are submitted by each entity after the entity has approved them so it is at different times. Commissioner Abbuhl reiterated this is a good deal for the entities as the actual cost is around \$80 per day so the Sheriff does this as a service for the entities.

RESOLUTION (219-2017) RELEASE SENIOR LEVY FUNDS

It was moved by Commissioner Metzger, seconded by Commissioner Sciarretti, to release all senior levy funds available to the Tuscarawas County Senior Center as requested by Pam Ferrell, Executive Director, Tuscarawas County Committee on Aging, Inc.

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, yes;

RESOLUTION (220-2017) DOG & KENNEL MONTHLY REPORT – February 2017

It was moved by Commissioner Metzger, seconded by Commissioner Sciarretti, to approve the following Dog & Kennel Monthly Report for February, 2017:

DOG & KENNEL MONTHLY REPORT

February 2017

1)	Total dogs picked up by Wardens (a+b)	<u>11</u>
	a. Owner requested pick up	<u>0</u>
	b. Strays picked up by Wardens	<u>11</u>
2)	Strays brought in by public	<u>7</u>
3)	Dogs brought to pound by owners	<u>16</u>
4)	Total Dogs to Pound (1+2+3)	<u>36</u>
5)	Dogs Sold	<u>9</u>
6)	Dogs Redeemed by Owners	<u>11</u>
7)	Releases to Rescues	<u>11</u>
8)	Dog Holdovers	<u>17</u>
9)	Number of dogs euthanized	<u>6</u>
10)	Euthanasia Fees	<u>\$ 0</u>
11)	Pound Fees	<u>\$ 348.00</u>
12)	Pick up Fees	<u>\$ 168.00</u>
13)	License Fees	<u>\$ 364.00</u>
14)	Licenses sold on the road by Wardens	<u>\$ 224.00 (8 Tags)</u>
15)	License Sold at the Pound	<u>19</u>
16)	Complaints Handled	<u>77</u>
17)	Citations Issued	<u>9</u>
18)	Animal Claims	<u>0</u>
19)	Mileage on Trucks (1 & 2)	<u>F-150 - 1,254</u> <u>Ford Ranger - 1,163</u>

Submitted by: *Jessie L. Warner - Jess. C. Dog & Kennel*

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, yes;

Discussion: Commissioner Sciarretti mentioned the incredibly activity at the Dog Pound. Commissioner Abbuhl added there are many calls they handle.

Discussion: Commissioner Abbuhl read the proposed MOU Resolution. He checked with Jim Torch of the Sheriff’s Office who had no opposition to this request. Commissioner Sciarretti noted this agreement is an example of great collaboration on the emergency services and working together.

RESOLUTION (221-2017) MOU – Harrison County EMA

It was moved by Commissioner Metzger, seconded by Commissioner Sciarretti, to authorize Patty Levengood, Director of Tuscarawas County Emergency Management Agency to sign the following Memorandum of Understanding:

Memorandum of Understanding

This is a Memorandum of Understanding between the Tuscarawas County Office of Emergency Management and the Harrison County Office of Emergency Management, State of Ohio.

Whereas, The Tuscarawas County Office of Emergency Management grants the Harrison County Office of Emergency Management permission to have the MARCS channel COEMA79 programmed into their EMA radios for communication purposes with Tuscarawas County EMA.

Whereas, The Harrison County Office of Emergency Management grants Tuscarawas County Office of Emergency Management permission to program channel COEMA34 in their radios, if desired, for the purpose of enhancing interoperability of communication.

Whereas, Harrison County EMA will be responsible for all costs associated with the programming of said radios possessed by HCEMA by an authorized MARCS radio programmer.

There by, this agreement is hereby entered into this ____ day of March, 2017.

_____	Date: _____	_____	Date: _____
Patty Levengood, EMA Director Tuscarawas County		Eric Wilson, Director Harrison County EMA	

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, yes;

RESOLUTION (222-2017) PAY BILLS

It was moved by Commissioner Metzger, seconded by Commissioner Sciarretti, to approve for payment the following bills:

911		
Frontier	Wireless Tariff	544.32
Cummins Bridgeway	Generator Maintenance	5,087.10
Staples	Supplies	266.77
Amerigas	Tank Rental	135.00
Frontier Power Co	Tower Electric	590.88
Frontier	Service	222.36
Xerox	Xerox Charges	164.23
Auditor		
Treasurer State of OH	LGS Audit-2016	5,000.00
Treasurer State of OH	LGS Audit-2016	415.00
Child Support		
Frontier	Service	50.47
Dominion East Ohio Gas	Service	310.02
OH CSEA Director’s Association	March Clear User Fee	78.00
Commissioners		
Krugliak Wilkins Griffiths & Dougherty	Legal Services/Health Insurance Plan	1,256.67
TASC Client Invoices	Flex System Plan Admin Fees	1,100.79

The Distillata Co	Supplies	356.41
Dominion East Ohio Gas	Service/JFS	1,135.05
Dominion East Ohio Gas	Service/125 EH	979.00
Dominion East Ohio Gas	Service/107 EH	1,429.25
Times Reporter	Legal Ad	142.60
Go Shred	Service	150.00
Lee's Consulting	Actuarial Report-Health Care Plan	2,500.00
US Bank Equipment	Copier Lease	89.00
Fenton Brothers	Supplies	86.35
American Electric Power	Electric NJNP	107.18
Frontier	Service/216.010.9884.031475.5	69.70
RJ Beck Protective Systems	Repairs	190.00
Tuscora Electric	Supplies	219.88
NP Water Dept	Water/125 EH	311.40
NP Water Dept	Water/101 EH	174.99
NP Water Dept	Water/JFS	253.95
Wayne Garage Door	Sallyport Door Closer	30.00
Community Corrections		
Marsh Industries	Bulletin Board	133.50
American Court & Drug Testing	Drug Testing	195.00
Ohio Justice Alliance for CC	Registration	200.00
Comdoc	Maintenance	283.80
Horizons	Transportation Services	1,611.05
American Court & Drug Testing	Drug Testing Services	1,950.00
Coroner		
Dr Jeffrey Cameron	Travel	23.00
Smith Ambulance	Body Removal	204.00
Dog Pound		
Verizon Wireless	Service	101.30
American Electric Power	Electric	206.11
American Electric Power	Electric	350.40
Fairfield Computer Service	Online Dog-March	200.00
NP Water Dept	Water	80.15
Town & Country Vet Clinic	Medical Care	214.50
Kimble	Service	111.60
Emergency Management		
Softworks	Maintenance Agreement	597.50
Human Resources		
State Employee Relations Board	Conference Registration	125.00
Information Technology		
Provantage	Supplies	128.55
Frontier	Phone Replacement/CSEA	241.94
Provantage	Supplies	41.70
Job & Family Services		
Nicole Peoples	Travel	191.91
Natalie Zimmerman	Travel	127.76
Elizabeth Benedetto	Travel	130.64
Heather Miller	Travel	133.85
Malissa Cantarero	Travel	150.24
Marie King	Travel	151.75
Laura Burton	Travel	289.80
Shannon Weekly	Mileage	419.98
Stacia Stevens	Travel	586.05
Tuscora Electric	Light Bulbs	230.21
Peterman Plumbing	Supplies	21.86
G & L Supply	Maintenance Supplies	201.82
Office Depot	Supplies	128.52
Cannon IV	Toners	557.05
Sherwin Williams	Paint	210.80
Zashin & Rich	Professional Services	148.00
Graphic Enterprises	Copier Contract Payment	51.14
Business Card	Vaultpress Lite Yearly Subscription	55.00

Go Shred	Paper Shredding	243.00
Marie King	Mileage	70.52
Todd Smith	Non-Recurring	329.00
Insight Vision Care	PASSS	1,691.55
Community Mental Healthcare	FACES/Therapy	590.62
Northeast OH Behavioral	FACES/Therapy	90.00
Ramer Greenwalt	KPIP	1,200.00
April Chisler	KPIP	525.00
Faith Beckett Reichman	KPIP	600.00
Amber Doughty	KPIP	300.00
Patricia Mahaffey	KPIP	300.00
Guidestone	TANF Parent Mentoring	1,284.00
Brain Balance Centers of Canton	PASSS	2,847.49
Chrysalis Counseling Center	FACES/Assessment	425.00
Joyce Beckett	KPIP	900.00
Forensic Fluids Laboratories	Drug Screens	2,600.00
James & Katrina Pauley	FP Training Stipend	120.00
Fredy & Leona Tenorio	FP Training Stipend	120.00
Jacob & Esther Mast	FP Training Stipend	120.00
Adoption & Attachment Therapy	PASSS	930.05
Wilson Christian Child Care	IV-E Daycare for Foster Child	704.00
Christopher & Stacy Troyer	FP Training Stipend	300.00
Jacob & Marilyn Miller	FP Training Stipend	120.00
Tusc Co Health Dept	Birth Certificate	75.00
Aden & Esther Miller	Water Test	100.00
Kyler Pringle Lundholm Durman	Non-Recurring	1,894.00
The Village Network	Adoption Incentives	1,500.00
Hunter Davis	Independent Living Incentive	100.00
Nicole Irwin	Independent Living Incentive	100.00
Juvenile/Probate		
Xerox	Leased Copier	122.73
Xerox	Leased Copier	66.62
Xerox	Leased Copier	122.82
Vista SG	Support & Maintenance Contract	5,633.38
Donna Miller	Guardianship Investigation Fee	125.00
Donna Miller	Travel/Guardianship Investigation	19.55
Law Library		
Matthew Bender & Co	Books on Subscription	1,539.07
Frontier	Internet	57.64
Sheriff		
Cummins Bridgeway	Generator Maintenance	1,308.82
Interstate Fire & Security	Sprinkler Head Repair	225.00
Union Hospital	Inmate Medical Treatment	795.83
Xerox	Xerox Charges	1,487.53
Frontier	Service	2,217.16
Interstate Fire & Security	Annual Inspections & Alarm Testing	135.00
MNJ Technologies	CCW Supplies	135.00
Lowe's	Supplies	220.50
Frontier	Service	544.32
Veterans		
Action Now Pest Control	Pest Control	45.00
US Postal Service	PO Box Rent	236.00
Cardinal Fleet Service	Detailing of Transportation Vans	120.00
Finishing Touch Carpet Cleaning	Office Cleaning	468.00
Water & Sewer		
The Craun Liebing Co	Repairs	2,013.76
Tusc Co Commissioners	Office/Garage Payment	3,076.25
Frontier	Service	49.60
American Electric Power	Electric	115.99
SmartBill	Customer Insert	456.25
OMEGA	Registration	20.00
Frontier	Service	45.38
American Electric Power	Electric	964.14
Lowe's	Materials	183.26

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, yes;

OTHER BUSINESS: Commissioner Abbuhl worked with the Information Technology Director to put together “usage guidelines” for the Smart Board so when anyone is using the Smart Board there are specific guidelines that must be followed. The Smart Board is a very valuable tool for presentations but it is important to protect the integrity of the network. The guidelines are as follows:

SmartBoard Usage Guidelines

- Please schedule use of the SmartBoard with the Commissioners’ Office
- Offices are encouraged to bring their own laptops for use with the SmartBoard; however that equipment is not to be connected to the County network.
- If the Commissioners’ laptop is used, the person who logs into the laptop is responsible for the activity under their accounts.
- Users who plan to use the Commissioners’ laptop should provide their presentations to the Commissioners’ Office in advance.
- If the presentation is on a flash drive, the drive should be provided to the IT Department in advance to be scanned for viruses
- The County does not have wireless internet.
- Other equipment is not to be connected to the County network.

Commissioner Abbuhl worked with the Assistant Prosecuting Attorney, Bob Stephenson to put together public comments guidelines for those that do not have a scheduled appointment to address the Board. The Board prefers appointments are made in advance so they can give advance notice on the agenda and gather supporting documents. These will be posted on the website and passed out at the meetings. The guidelines are as follows:

Public Comment

The Tuscarawas County Commissioners welcome and encourage citizens to be involved and attend board meetings. It is our intent to ensure that the general public has the opportunity to be heard at any Tuscarawas County Commissioners Board meeting. The Chairperson may invite comments and input from members of the general public attending a regular or special meeting who did not schedule a request to address the board.

Public Comment is designed to gain input from the public and not for providing immediate responses by the Board. The Board will consider the public comments and any supporting materials provided by speakers.

Procedures for Addressing the Board

- If an individual is interested in addressing the Board of Commissioners at a regular or special meeting they are to contact the Clerk of the board and schedule an appointment prior to the meeting date that they will be attending.
- Speakers are encouraged to provide the Board with a written copy of their comments and other appropriate supporting documentation prior to the meeting.
- Speakers should begin their comments by stating their name, topic of interest or concern.
- Speakers are expected to be courteous and professional. The President of the Board may terminate public comments that are offensive, profane, vulgar, defamatory or disruptive.
- If there are multiple speakers they will be heard in an order as determined by the President of the Board.
- Speakers have three (3) minutes each and must stop speaking promptly when signaled.
- An organization or group of individuals may sign up to speak by designating a spokesperson and one alternate who may speak only if the primary spokesperson is unable to attend and speak on behalf of the group.

Discussion: Jim Rowe, Tuscarawas County Farm Bureau, presented the Commissioners with a “Humane Officer Training Manual”. Agriculture is the number one industry for Tuscarawas County and the State of Ohio. The Farm Bureau and all production of agriculture have been dedicated to the care of animals. They accept the responsibility and take it seriously. Animals are remarkable from a kitten curled up on your lap or a 1500 lb. cow standing on your foot. He gave examples of characteristics of various animals and how they adapt. Mr. Rowe stated that a dairy cow will look different than a beef cow. The Governor appointed the Ohio Livestock Standards Board of which we have a local resident, Dr. Jerry Lahmers, on that Board. This Board has set minimum care standards and guidelines species by species with one goal, the correct way to care for animals in the State of Ohio. They realize the Humane Officer deals with many animals with very little training. They have put together this manual to aid Humane Officer. The Humane Officer was invited to the meeting but is on vacation and unable to attend. Commissioner Abbuhl also invited the

Humane Society Board members as well. The manual includes management and care information for cattle, horses, poultry, equine, bovine, ovine, and swine as well as biosecurity, handling basics and a resource sheet of local contacts that can be called anytime assistance is needed in determining the minimum care standards. The Farm Bureau is dedicated to educating more individuals on the minimum standards of care and appreciate any help getting the word out.

The Commissioners thanked Mr. Rowe for presenting this information and applauded the Farm Bureau for all the work that was done to complete the manual.

Discussion: Jill Westbrook of New Philadelphia thanked Commissioner Sciarretti for personally responding to her letter in November requesting evening meetings. She pointed out that even though there is not "standing room only" at this meeting, it is a start. She appreciates that he is listening. It was noted there is another evening meeting scheduled in October with the Monday meeting the week of the Fair being held at the Fairgrounds.

Discussion: Mr. & Mrs. Robert Hughes of New Philadelphia were present and asked what office they would contact in regards to property in the City of New Philadelphia that is in very bad shape with holes in the roof, broken windows, etc. It appears the landlord has no interest in fixing up the property. They were advised to contact the New Philadelphia Health Department.

NO OTHER BUSINESS COMING BEFORE THE BOARD.


RESOLUTION (223-2017) ADJOURN


It was moved by Commissioner Metzger, seconded by Commissioner Sciarretti, to adjourn at 7:09 p.m. to meet in Regular Session, Wednesday, the 8th day of March, 2017.

VOTE: Chris Abbuhl, yes;
Kerry Metzger, yes;
Joe Sciarretti, yes;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.


Chris Abbuhl


Kerry Metzger


Joe Sciarretti

Attest: 
Acting Clerk