

Tuscarawas County Regional Planning Commission Board Minutes Tuesday, February 9, 2016

**Tuscarawas County Commissioners' William E. Winters Board Room
County Office Building (2nd Floor)
125 East High Avenue, New Philadelphia, Ohio 44663**

The Tuscarawas County Regional Planning Commission meeting was held in the County Commissioners' William E. Winters Board Room on Tuesday, February 9, 2016 at 7:00 P.M. John Fondriest, Chairman, chaired the meeting. There were 16 members, 2 staff, and 1 guests present.

Item 1 Approval of the January 12, 2016 Minutes

Jerry Lahmers made a motion to approve the minutes. Kathy Burrier seconded the motion. Motion carried.

Item 2 Authorization to join CCAO

Dana Moore made a motion to approve Jill Lengler joining CCAO. Shawn Handrich seconded the motion. Motion carried.

Item 3 Approve pay increase for Gloria Steiner

Jill Lengler reported that a pay increase at the end of Gloria Steiner's probationary period is budgeted and she recommends giving the 3% as budgeted. This will increase Gloria's pay from \$12.00 per hour to \$12.36 per hour.

Kathy Burrier made a motion to approve the increase. Mike Jones seconded the motion. Motion carried.

Item 4 Approve amended Records Retention Schedule (RC-2)

Gloria Steiner explained that updating the records retention schedule would assist in the procedure for storing or destroying records. The new format allows for the destruction of records at the local level without having to get permission from the Ohio Historical Society each year. Gloria reported that the only changes that were made was for records pertaining to Major Sub Divisions. Jill Lengler felt that specific records pertaining to Major Sub Divisions should be kept permanently. Additional detail was added for these records and the time which was previously fifteen (15) years was changed to permanent. Jill Lengler explained that the new schedule will also need to be approved by the County Records Commission prior to submitting them to the Ohio Historical Society. Doug Frautschy made a motion to approve the amended Records Retention Schedule (RC-2). Bill Miller seconded the motion. Motion carried.

Item 5 Commissioners Appointments to RPC

Jill reported that the following persons have been appointed by the County Commissioners.

(7) Commissioners Appointees for 2016

| | | | |
|----------------|-----------------|----------------|-------------------|
| Jerry Lahmers | -Civic Group | John E. Karl | -Community Leader |
| Tedd Finlayson | -Industry | Doug Frautschy | -Attorney |
| Lee Finley | -NP Health Dept | Shawn Handrich | -Citizen |
| Don Quicksall | -Business Man | | |

3) Township Trustees Association Appointees:

Don Ackerman Ron Carmen John Miceli

Item 6

Form and Approve Executive Committee

Chairman for the Commissioners

Kerry Metzger

Chairman for the RPC

John Fondriest

Vice-Chairman for RPC

Tedd Finlayson

Secretary for RPC

Gloria Steiner

City Planning Commission

Joel Day or Ron McAbier

Village Planning Commission

Kathy Burrier

Township Trustee

Don Ackerman

County Commissioner Appointees

Lee Finley

Joe Bachman

Doug Frautschy

John Karl

Mike Jones

Motion by Jerry Lahmers. Seconded by _____

Item 7

Director's Report

John Fondriest asked for a motion to adjourn. Don Ackerman made the motion. Mike Jones seconded the motion. Meeting adjourned.

John Fondriest, Chairman

Date

Lee Finley, Vice Chairman

Date

Absent

Jerry Lahmers, Secretary

Date