

Tuscarawas County Regional Planning Commission Board Minutes Tuesday, January 12, 2016

**Tuscarawas County Commissioners' William E. Winters Board Room
County Office Building (2nd Floor)
125 East High Avenue, New Philadelphia, Ohio 44663**

The Tuscarawas County Regional Planning Commission meeting was held in the County Commissioners' William E. Winters Board Room on Tuesday, January 12, 2016 at 7:00 P.M. John Fondriest, Chairman, chaired the meeting. There were 11 members, 2 staff, and 2 guests present.

Item 1 Welcome New Members

John Fondriest, Chairman welcomed new members that were present

Kathy Burrier-Councilwoman Village of Strasburg

Pat Cadle-Mayor Village of Newcomerstown

Ron McAbier-Service Director City of New Philadelphia

Robert Maurer-Councilman City of New Philadelphia

John asked that everyone else in the room introduce themselves and who they represent.

Item 2 Approval of the December 8, 2015 Minutes

Don Ackerman made a motion to approve the minutes. David Avon seconded the motion. Motion carried.

Item 3 Election of 2016 Regional Planning Officers

The ballot selected by the Nominating Committee was as follows:

Chairman, John Fondriest

Vice-Chairman, Tedd Finlayson

Secretary, Gloria Steiner

Pat Cadle made a motion to approve the 2016 Officers as presented. Kathy Burrier seconded the motion. Motion carried.

Item 4 Appoint Executive Committee and Subdivision Committee

Jill Lengler explained that we would need to wait to appoint the Executive Committee until after the Commissioners make their 2016 appointments to the Board because some of those positions are required to serve on the Executive Committee. Jill explained that we need to appoint the Subdivision Committee because there is a Developer that is interested in doing a Planned Unit Development (PUD). John Fondriest asked if anyone wanted to serve on the Subdivision Committee. No one asked to be on the Committee. Jill said she would be happy with the members from last year as follows:

Don Ackerman

Joe Bachman

Tedd Finlayson

Lee Finley

John Fondriest

Doug Frautschy

Mike Jones

John Karl

Jill Lengler

Zak Phillips

Don Quicksall

Gloria Steiner

Belle Everett made a motion to appoint the Subdivision Committee members that served last year for this year. Pat Cadle seconded the motion. Motion carried.

Item 5 Approve annual contract with Michael Cochran for legal services.

Jill reported that Michael Cochran has done an excellent job in prior years.

Tedd Finlayson made a motion to approve the 2016 Annual Hourly Fee Agreement. Joe Bachman seconded the motion. Motion carried.

Item 6**Approve expenditures for Gloria Steiner to become a Notary and maintain certification.**

Jill Lengler explained that there are times when a notary is needed within the department to notarize plats, etc.. John Fondriest asked the cost. Gloria Steiner reported that the cost would be \$61.00 for the book and test. There would also be a small cost for a stamp or seal. John Fondriest asked if Gloria would be covered under current insurance for error and omissions. Jill Lengler will check with Kennedy Insurance to be sure she is covered for errors and omissions.

Kathy Burrier made a motion to approve. Belle Everett seconded the motion. Motion carried.

Item 7**Director's Report****2015 Round-up**

1. For the first time since I have been here, the Regional Planning Commission did not have to use any of our carry over funds for operating expenses. We lived on what income we made in permit and membership fees. We even had \$3,893.50 of more income than expenses.
2. We lost a long time staff, Karen Graeff, and welcomed a new staff person, Gloria Steiner
3. Started, very slowly to update our subdivision regulations
4. We had 182 lot splits, 10 Dedicated Private Drives (7 new, 1 revision, 2 re-applications because they did not record within 12 months)
5. Flood plain applications remained fairly steady, flood plain map requests also.
6. New office furniture
7. Served on a TAC (OMEGA Transportation Advisory Commission to try to become a Rural transportation planning commission), was appointed for a year-long committee for the Harry Cleaver Airport – a requirement of FAA for their airport plan, will meet about 4 times in 2016, first meeting later this month)

Goals for 2016:

1. Get the County Commissioners to vote on the proposed increase in the minimum lot size.
2. Continue working on the subdivision regulations update
3. We might have our first PUD –Planned Unit Development
4. Update the tech equipment so we can have better visuals for meetings instead of paper maps on the table for everyone to try to see.

Belle Everett had had a question regarding Flood Plain which is really not under Regional Planning but Belle reported that Jill Lengler takes care of that as well. Belle stated Jill is not paid enough for all the work she does. Belle asked Jill to clarify Flood Plain for the new members. Jill explained that the Commissioners are the Flood Plain Administrators and that she is the Flood Plain Coordinator appointed by the Commissioners. Jill advised that some of the members of the RPC are the Flood Plain Coordinators for their respective Villages, Cities and Townships. Jill stated that she is available to help with any flood plain questions that they or the public may have.

Jill also explained that she can help them with zoning if needed.

Belle Everett stated that the Commissioners need to move forward with a decision regarding the changes to the Subdivision Regulations which will increase the minimum lot size. She stated that she is in favor of the changes. Jill stated that she has answered the question that Commissioner Metzger had regarding the Townships that have zoning. Jill stated getting an answer to his question regarding the increase in costs has proved to be difficult. She checked with persons in other counties but making the comparison is difficult because the costs in other counties are not comparable to costs in Tuscarawas County and we have not had many installed in Tuscarawas County which makes clarifying the cost difficult.

There was discussion regarding the types of sewer systems that are now required and regulated per the Ohio Administrative Code. Zak Phillips from Tuscarawas County Health Department clarified the different types of systems that are currently allowed.

John Fondriest asked Joe Bachman about the upcoming vote for a License plate fee. Joe explained how the revenue from this would be distributed between the county, townships, cities and villages.

John Fondriest asked for a motion to adjourn. Tedd Finlayson made the motion. Joe Bachman seconded the motion. Meeting adjourned.

John Fondriest, Chairman

Date

Lee Finley, Vice Chairman

Date

Absent
Jerry Lahmers, Secretary

Date