

In the Court of Common Pleas
Tuscarawas County, Ohio
General Trial Division

_____ :
Plaintiff/Petitioner, : Case No. _____
vs./and :
_____ : Judge _____
Defendant/Respondent :
: **Request for Electronic Record of**
: **Courtroom Proceeding**
: (Electronic Recording began on 6/30/2008)
:

Please copy the following court hearing record onto a compact disk:

Date of hearing: _____ Time of hearing: _____ a.m./p.m.
Date of hearing: _____ Time of hearing: _____ a.m./p.m.
Date of hearing: _____ Time of hearing: _____ a.m./p.m.

All hearings held in this case to date (electronic recording began 6/30/2008).

Method of delivery: Will pick-up at Clerk of Courts

Please mail

Notice of charges: \$.50 per compact disk plus \$2.75 per disc to mail.

_____ Requesting party signature
Address: _____

Phone: _____
Email: _____

This form is to be filed with the Clerk of Courts and a copy shall be delivered or mailed directly to the courtroom.

Please note, per our record retention policy, we only maintain 3 years' worth of recordings. Any recordings that we have retained prior to 6/30/2008 are not available for duplication.

To the Clerk:

Attached please find _____ CD(s) of a hearing or hearings in
_____ vs./and _____ ,
case number _____.

Please collect \$.50 per CD plus mailing costs, if any, and deliver to the
requesting party.

Court Employee who prepared the CD

Date