

**In the Court of Common Pleas
Tuscarawas County, Ohio**

_____ :
Plaintiff/Petitioner, : Case No. _____
Address: _____ : Judge _____
_____ :
Phone: _____ :
vs. : **Motion for** _____
_____ :
Defendant/Petitioner/Respondent. :
Address: _____ :
_____ :
Phone: _____ :
_____ :

I, _____, move (request) this Court for an Order

(Signature)

Please read carefully:

If this case is **already open** as it has pending issues or motions, fill out **A. Proof of Service**.

Or if this case is **not open**, and your motion re-opens the file, fill out **B. Instructions for Service**.

A. Proof of Service

A copy of this Motion was mailed to the opposing party or opposing party's counsel at the following address: _____

_____ by U.S. Mail on this date: _____ .

(Signature)

B. Instructions for Service

To the Clerk:

Please serve _____ (name of other party), at _____ (mailing address), with a copy of the motion by Certified Mail, Return Receipt Requested. If this service does not work, please notify me so that I can provide a better address.

(Signature)