

In the Court of Common Pleas  
Tuscarawas County, Ohio  
General Trial Division

In Re: \_\_\_\_\_ :  
(Petitioner's full name) : Case No. \_\_\_\_\_  
: (Clerk will assign civil case no.)  
: DRC Electronic Petition No. \_\_\_\_\_  
Associated Parties: :  
: Judge: \_\_\_\_\_  
Tuscarawas County Prosecutor : (Clerk will assign a judge)  
Tuscarawas County Community :  
Corrections Program : **Notice to Court of Petition for**  
: **Certificate of Qualification for**  
: **Employment (R.C. 2953.25)**

The undersigned has petitioned the Ohio DRC for a Certificate of Qualification for Employment (attached as Exhibit A). Petitioner is a resident of Tuscarawas County, Ohio or an out of state resident with a conviction record in Tuscarawas County and has suffered a collateral sanction that is related to employment or occupational licensing as a result of one or more convictions or pleas of guilty to an offense.

Respectfully Submitted,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (printed)

\_\_\_\_\_  
Street

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Fax Number (if any)

\_\_\_\_\_  
E-mail Address